

Publications and information available

STAFF PUBLICATIONS, CONFERENCE PAPERS AND PRESENTATIONS

PUBLICATIONS

Block, R. 2009. 'Corporate Australia: histories in sound in the oral history collection in the State Library of New South Wales', *Oral History Association of Australia Journal* no. 31

Brunton, P. & Neville R. 2010. *One Hundred: A tribute to the Mitchell Library*. State Library of NSW

Brunton, P. 2010. 'D. S. Mitchell: founder of a Library', *Australian heritage*, Autumn 2010, pp. 33-36

Forsyth, E, Joseph, M and Perry, L. 2009 'Learning about Learning 2.0: Evaluating the New South Wales Public Library Learning 2.0 Program', *Australian Academic & Research Libraries*, v40 n3 pp. 172-191 September 2009

Forsyth, E and Perry, L. 2010. 'Picturing your community: Flickr use in public libraries', *Library Hi Tech News*. Bradford CT, 2010. Vol. 27, Iss. 1, pp. 6-9

Kelly, P. and Joseph, M. 2010. 'Developing a Youth Services Strategy Framework for public libraries', *APLIS*, Vol. 23, Number 2, June 2010 pp. 56-60

Riley, M. 2010. 'Picturing Innocence: Images of Children in the collections of the State Library of NSW', *Scenes from Childhood*, NSW Chapter Papers and Proceedings: Independent Scholars Association of Australia Inc., Canberra

Riley, M. 2010. 'Images as a Resource for the Study of Australian Dress', *Encyclopaedia of World Fashion*, vol. 7, Australia, New Zealand & the Pacific Islands: Berg, Oxford

CONFERENCE PAPERS

Condie, S. and Hammer, C. 2010, 'Locating resources for legal studies: the new preliminary course', Legal Studies State Conference, Rosehill, 26 March 2010

Patton, M. 2010. 'Primary Evidence — rare surveys of Eastern Australia from the Sir William Dixon collection' *ANZMaps Conference*, Adelaide, April 2010

PRESENTATIONS

Acevedo, O. 2009, 'let me in' Social inclusion, Queensland Public Library Association Conference, Townsville 14 October 2009

Alexander, K. 2010. 'Towne Meeting — Health Information Workshop', *PL&CLS Team Presentation* at State Library of NSW, Sydney, April 2010

Azzopardi, J. 2009. 'Towne Meeting — NSW.net Services', *PL&CLS Team Presentation* at State Library of NSW, Sydney, September 2009

Balharrie, R. 2010. 'Advances in Image Search Applications', *VALA Conference attendees report* — at State Library of NSW, Sydney, March 2010

Anemaat, L. 2009. 'Opening Address' *Shadows of the Past*, a major solo exhibition by Jane Bennett, Taylor Galleries, Summer Hill, Sydney, 6 July 2009

Block R. 2010. 'Seminar on Practice and Technique of Oral History' Walla Walla Historical Society, Walla Walla, NSW, 20 February 2010

Bradford, T. 2010. Curator's talk: 'Lachlan Macquarie Touring Exhibition', Penrith Library, Penrith, 19 March 2010

Bradford, T. 2010. 'Access Across the Generations: Mitchell Library collection highlights relating to Russia' *Royal Australian Historical Society / State Records NSW seminar*, History House, Sydney, 31 May 2010

Brunton, P. 2009. '*The Origin of Species* — the book that changed the world', Australian Booksellers Association, NSW, Sydney, 13 July

Brunton, P. 2009. 'Building Great Library Collections', Australian and New Zealand Society of Indexers, Sydney, 29 July

Brunton, P. 2009. '*The Origin of Species* — the book that changed the world', Insects Study Group, Sydney, 11 August; Northern Territory Library, Darwin, 10 September

- Brunton, P. 2009. 'Charles Darwin in Australia', Cambridge Society of New South Wales, Sydney, 20 August; Art Gallery Society, Sydney, 30 August; Australian Federation of University Women, Sydney, 17 September
- Brunton, P. 2009. 'Charles Darwin through his letters', Northern Territory Library, Darwin, 24 September
- Brunton, P. 2009. 'Galileo', Orange Conservatorium of Music, Orange, 15 October; Forbes Library, 16 October
- Brunton, P. 2009. 'Historiography', Fleet Air Arm Museum, Nowra, 23 October
- Brunton, P. 2009. 'Australia's greatest book collector, D.S. Mitchell', State Library, Sydney, 27 October; West Ryde Library, 29 October; Macquarie Readers, 3 December
- Brunton, P. 2010. 'Matthew Flinders – indomitable explorer', Royal Commonwealth Society, Sydney, 20 January; Australian Decorative and Fine Arts Society, Armidale, 15 April
- Brunton, P. 2010. 'One hundred – the Mitchell Library's centenary', Union Club, Sydney, 10 February; Beecroft Discussion Group, 15 February; Botany Bay Family History Society, 3 March; Abbotsleigh Discussion Group, 4 March; Friends of the State Library, 10 and 11 March; Royal Australian Historical Society, 13 March; State Library Foundation, 16 March; The Queen's Club, Sydney, 3 May; Friends of Kiama Library, 5 May; Bankstown Historical Society, 18 May; Friends of the National Trust, Sydney, 3 June; Melbourne University Alumni Association, Sydney, 10 June; Australian Society of Archivists, Sydney, 15 June
- Brunton, P. 2010. 'The Argonautic expedition for the study of nature: Banks' artists and his Endeavour collections', Art and Australia: European Preludes and Parallels, Art Gallery of New South Wales, 10 and 11 March; The Launceston Club, Launceston, 26 March
- Brunton, P. 2010. 'Charles Darwin in Australia', Australian Decorative and Fine Arts Society, Blue Mountains, 19 April; Australian Decorative and Fine Arts Society, Ku-ring-gai, 2 June; Australian Decorative and Fine Arts Society, Scone, 8 June; Australian Decorative and Fine Arts Society, Pokolbin, 28 June
- Brunton, P. 2010. 'Lachlan Macquarie: Extending the Boundaries', Bathurst City Library, 29 April; Riverina Regional Library, Wagga Wagga, 14 May; Mid North Coast Library Service, Port Macquarie, 20 May; Macquarie Regional Library, Wellington, Dubbo and Narromine, 17, 18, June; Newcastle Region Art Gallery, 24 June
- Brunton, P. 2010. 'The letters of John Septimus Roe', St Ives Library, 27 May; Australian Booksellers Association, NSW, Sydney, 22 June
- Brunton, P. 2010. 'Arthur Phillip and the Portuguese Navy', Connections Brazil and Australia, Gallery of Australian Design, Canberra, 9 June
- Carr, A., 'A day in the life of a Librarian at the SLNSW: Radio interview', State Library of New South Wales, Sydney, 23 April 2010
- Forsyth, E. 2009. 'Choosing to read : readers advisory services for children', Blacktown Library, Western Sydney Young People's Literature PD day 23 October 2009
- Forsyth, E. 2009. 'Using web 2.0 for communication and collaboration', Allsorts Online: the collecting sector, academia, the arts and the media 1 December 2009, State Library of South Australia, Adelaide
- Forsyth, E. 2009. 'Masterclass on using web 2.0 for communication and collaboration', Allsorts Online: the collecting sector, academia, the arts and the media 2 December 2009, Adelaide
- Forsyth, E. 2010. 'Wiki ecosystems: the development and growth of online communities of practice', VALA 2010 15th biennial conference and exhibition 9 – 11 February 2010

- Forsyth, E. 2010. 'From *Assassins creed 2* to *The five greatest warriors* : games and reading', *12 to 24s@Your Public Library In Australia And New Zealand*, Beenleigh 10 – 11 June 2010
- Gray, E., 'Discover Collections and Digitisation overview', Charles Sturt University students, State Library of NSW, Sydney, 14 May 2009
- Gray, E., 'Mary Poppins and P.L. Travers Collection on display in Heritage Gallery', Interview for Daily Telegraph print and online video, State Library of NSW, Sydney, 2 July 2009
- Gray, E., 'Mary Poppins and P.L. Travers Collection on display in Heritage Gallery', Interview for German Radio station, State Library of NSW, Sydney, 30 July 2009
- Gray, E., & Edmonds, E., 'Realia showing', State Library of New South Wales, Sydney, 30 September 2009
- Gray, E., & O'Callaghan, J., 'Discover Collections: Jewish-Australian collections', State Library of New South Wales Sydney, 9 February 2010
- Gray, E., & O'Callaghan, J., 'White glove presentation to accompany French fashion parade', Wentworth Hotel, Sydney, 30 July 2009
- Harvey, C. and Thomson, C., 2010. 'De Dramatizing Disasters Workshop' at the State Library of NSW, Sydney, 19–20 November 2009
- Joseph, M. 2010. 'An exquisite paradox: making teens and young adults welcome in public libraries' *12 to 24s@Your Public Library In Australia And New Zealand*, Beenleigh 1–11 June 2010
- Joseph, M. 2010. 'Measuring youth programs – counting what counts' PLM-SE CYA group workshop: Working with Teens Wednesday 9 June 2010 @ Waverley Library
- Kahabka, D. 2010. 'Care and Preservation of Photographs' at South West Zone Libraries Conservation Workshop, Wagga Wagga Civic Centre, 1 June 2010
- Kelly, P. and Joseph, M. 2010. 'Developing a Youth Services Strategy Framework for public libraries' *12 to 24s@Your Public Library In Australia And New Zealand*, Beenleigh 10–11 June 2010
- Ngo, L. and Rostek-Robak, A., 2009. 'Out of the Vaults Trade Union Banner', at State Library of NSW, Sydney, 5 November 2009
- Neville, R. 2010. 'Bricks & Mortar (and terabytes)' *City of Sydney Library – Surry Hills*, Sydney, 15 April
- Neville, R. 2010. 'The Mitchell Library turns 100: stories from the past – visions for the future', State Library of NSW in conjunction with U3A, Sydney, 27 April
- Neville, R. 2010. 'Making a living. Early artists in Australia', *Art Gallery of NSW Art and Australia lecture series 2010*, Sydney, 28–29 April
- Neville, R. 2010. 'Looking Good. early landscape painting in Australia', *Art Gallery of NSW Art and Australia lecture series 2010*, Sydney, 19–20 May
- O'Callaghan, J., 'Trade Union Banner', Out of the Vaults at State Library of New South Wales, Sydney, 5 November 2009
- O'Callaghan, J., 'Discover Collections update: Religion and Exploration', State Library of New South Wales, Sydney, 2 February 2010
- O'Callaghan, J., 'Digital Futures Australasia presentation', State Library of New South Wales, Sydney, 3 February 2010
- O'Callaghan, J., 'Modern Architectural Drawings and Plans', Out of the Vaults, State Library of New South Wales, Sydney, 4 June 2010
- Parshall, N., 2009. 'Preserving Family History' at State Library of NSW, Sydney, 27 November 2009
- Patton, M. 2010. 'Medieval Manuscripts and Maps' *Richard III Society*, North Sydney Leagues Club, Sydney, 15 May 2010

Perry, L, Joseph, M and Forsyth, E. 2009. 'Tooling up for web 2.0: together, alone' *ALIA 2009 National Library and Information Technicians Conference* 15 – 18 September 2009

Riley, M. 2009. Keynote speaker: 'Second Hand Fashion: turning old clothes into new trends'. Home Economics Institute of Australia (HEIA), Brisbane Convention Centre, Brisbane, 7 August, 2009

Riley, M. 2009. 'Eco-Fashion & Sustainable Style', Brisbane City Council workshop, Brisbane City Library, Brisbane, 7 November 2009

Sims, F. 2009. 'The value of public libraries', presentation at the opening of Stanhope Gardens Library, 7 August 2009

Sims, F. 2009. 'Address to the Switch Public Libraries NSW Joint Conference', 24 November 2009

Sims, F. 2010. 'Address to Port Macquarie Library 10th anniversary', 14 April 2010

Sims, F. 2009. 'Opening of Culcairn Library', Culcairn, 11 September 2009

Sims, F. 2009. 'Launch of Overdrive eLibrary', Canada Bay Library, 17 March 2010

Thomson, C., 2010. 'Preserving Family History' at State Library of NSW, Sydney, 29 April 2010

Wajon, S., 'Digitisation at the State Library of New South Wales', University of Sydney course 'Western Images of the South Pacific', State Library of NSW, Sydney, 19 May 2010

SELECTED PUBLICATIONS AND INFORMATION AVAILABLE 2009/10

PUBLICATIONS

Library Council of NSW Annual Report 2008/09
State Library of NSW Foundation Annual Report 2008/09

The Bookends Scenarios: Alternative futures for the public library network in 2030

A Benefit Cost Analysis: Outsourcing of acquisitions, cataloguing and processing in NSW public libraries
One Hundred: a tribute to the Mitchell Library

HOT TOPICS: LEGAL ISSUES IN PLAIN LANGUAGE

Four issues a year published by the Legal Information Access Centre (LIAC).

\$22 an issue, \$82.50 annual subscription (incl GST).

Hot Topics 69: *International law*

Hot Topics 70: *Cyberlaw*

Hot Topics 71: *Courts*

Hot Topics 72: *Consumer credit*

Complimentary copies are provided to legal agencies including NSW community legal centres and Legal Aid. Two free copies are also provided to all NSW public libraries.

MAGAZINES AND NEWSLETTERS

SL magazine (four issues)

Public Library News (three issues)

Volunteers Voices (two issues)

LIBRARY BLOGS

Public blogs have been developed to allow engagement with curators and experts about State Library collections, exhibitions and recent projects:

Dixson Map Collection Digitisation Project

<http://blog.sl.nsw.gov.au/dixsonmaps/>

eRecords Project <http://blog.sl.nsw.gov.au/erecords/>

Exploring Heritage: Nelson Meers Heritage Collection

<http://blog.sl.nsw.gov.au/heritage/>

HSC Legal Studies: News Watch

http://blog.sl.nsw.gov.au/hsc_legal_studies/

Holtermann Collection Digitisation Project

<http://blog.sl.nsw.gov.au/holtermann/>

FREEDOM OF INFORMATION ANNUAL STATEMENT OF AFFAIRS

STRUCTURE AND FUNCTIONS OF THE STATE LIBRARY OF NEW SOUTH WALES

The State Library is the major public reference and information service for the people of New South Wales. It has over 5 million items in its collection and provides access to electronic information services around the world. The Library's origins date back to 1826, with the opening of the Australian Subscription Library. The NSW Government took over the private subscription library in 1869 and created the Sydney Free Public Library. From 1895 to 1975 the Library was known as the Public Library of New South Wales. It was renamed the State Library of New South Wales in 1975.

The Library Council of New South Wales is the governing body of the State Library of New South Wales. The *Library Act 1939* and *Library Regulation 2005* define the powers, authorities, duties and functions of the Library Council.

The State Library is managed by an Executive comprising the State Librarian and Chief Executive, and four Directors responsible for Library Services, Marketing and Business Development, Public Library and Community Learning Services, and Operations, and the Mitchell Librarian. An organisational chart is shown on page 78.

The Library's strategic priorities and objectives are set out in the corporate plan which is available at <www.sl.nsw.gov.au/about/strategic_plan/index.html>.

The Library is responsible for administering the *Library Act 1939* and *Library Regulation 2005*.

KEY FUNCTIONS WHICH DIRECTLY AFFECT THE PUBLIC

State Library services are designed for the public to meet the diverse range of interests and information needs of the people of NSW. Services are provided directly to people of NSW in Macquarie Street, Sydney, and to remote clients who make contact via telephone, mail, fax, email, or through the Library's website <www.sl.nsw.gov.au>.

Clients who visit the Library in Macquarie Street Sydney have direct access to the Collections and services in the reading rooms, exhibitions and

displays, Library tours, special events for friends and supporters, education and school holiday programs, the Library Shop, and Cafe Trim. The State Library also provides services to clients of the NSW public library network including document delivery services and NSW.net.

State Library services are evaluated and monitored by a program of surveys and performance measurement. These indicate a high level of satisfaction with Library services, and help to inform ongoing improvements in service delivery strategies.

ARRANGEMENTS FOR THE PUBLIC TO PARTICIPATE IN POLICY DEVELOPMENT

The *Library Act 1939* provides that there shall be a Library Council of nine members of the public, nominated by the Minister for the Arts, and appointed for a three year term by the Governor of NSW.

The Public Libraries Consultative Committee and the Grants Committee of Library Council enable representatives of local government to participate in decision making and policy formulation with regard to the provision of public library services.

The State Library welcomes public comment. Suggestion forms are available for this purpose at the information desks, at service points in the Reading Rooms, and on the Library website. The Library also conducts client research. The findings are used to improve our services and develop standards against which our performance levels in key areas of service provision are measured.

CATEGORIES OF DOCUMENTS HELD BY THE STATE LIBRARY

Documents relating to the exercise of the Library's diverse functions are housed at the State Library in Macquarie Street and at the Government Records Repository at Kingswood. These include documents relating to administrative, personnel and financial matters common to most NSW government organisations. Other records relate to the provision of library and information services to members of the community, services and support provided by the Library to NSW public libraries, and the management of the Library's collections.

Documents containing personal information are described in the Library's Privacy Management Plan, a copy of which is available from the Privacy Contact Officer.

The NSW *Government Information (Public Access) Act 2009* came into effect on 1 July 2010. The new right to information legislation replaced the NSW *Freedom of Information Act 1989* (FOI Act).

From 1 July 2010 formal applications for access to State Library information under the provisions of the *Government Information (Public Access) Act 2009* should be made in writing, accompanied by a \$30 application fee, and addressed to:

Right to Information Officer
State Library of New South Wales
Macquarie Street
Sydney NSW 2000
Tel: (02) 9273 1796 or (02) 9273 1433
Fax: (02) 9273 1255
Email: rti@sl.nsw.gov.au

Web: www.sl.nsw.gov.au/about/rti/index.html

Publications and information available from the State Library are listed on pages 104 to 107.

FREEDOM OF INFORMATION STATISTICS

The following information is provided in accordance with the *Freedom of Information Act 1989 (FOI Act)* and *'The NSW FOI Manual'*, a joint publication of the NSW Department of Premier and Cabinet and NSW Ombudsman.

During 2009/10, the State Library received one Freedom of Information application which was granted in part, with an exemption applied to part of the document under Schedule 1 clause 4(1)(c). The State Library also received one application for Internal Review which was withdrawn.

Compliance with the FOI Act had minimal impact in 2009/10.

SUMMARY OF AFFAIRS OF THE STATE LIBRARY OF NSW JUNE 2010

POLICY DOCUMENTS

Policy documents held by the State Library include:

- Access to information in New South Wales
 - public libraries guideline
- Access to Restricted Material
- Acquisition of Collection Material Policy –
 - Collection Acquisition Policy
- Asbestos Register
- Australian InterLibrary Resource Sharing (ILRS) Code
- Booking Guidelines: Galleries, Mitchell Vestibule & Commercial Filming
- Children's policy guidelines for NSW Public Libraries
- Client Code of Conduct
- Client Own Material Policy
- Code of Conduct
- Collection Development Policy
- Conditions of Using Library Material
- Copyright and Reproduction
- Disability Action Plan 2010 to 2014
- Email Policy
- Ethnic Affairs Priorities Statement
- Exhibition Policy
- Free Internet Access in Public Libraries:
 - Law and Policy
- Guidelines and Conditions for External Exhibitions Loans
- Guidelines for Local Government Authorities, Library Act 1939
- Guidelines for school students visiting the State Library
- Guidelines for the use of public-facing Library blogs
- Guidelines relating to section 10, Library Act, 1939
- Hazardous Materials & Hazardous Substances Register
- Hazardous Materials Management Plan
- Information and Communications Technology (ICT) Services Policy
- Information Request Service Policy
- Information Security Policy
- Interim Influenza Pandemic Policy and Action Plan
- Legal Information Access Centre (LIAC) Service Policy
- Lending Policy
- Library Development Grant Guidelines 2009/10

Living Learning Libraries: Standards and Guidelines for NSW Public Libraries
Media Protocol
Offsite Storage Policy
Password Policy
People places: A guide for public library buildings in New South Wales
Pesticide Notification Plan
Privacy Guidelines for NSW Public Libraries
Privacy Management Plan
Reading Room Internet Usage Policy
Records Management Policy
Retention and Disposal Policy for Collection Materials and Donations
Security Systems Policy
Stack Access for Clients Policy and Procedures
Staff guidelines for blogging
Use of the State Library Under the Library Regulation 2005 Part 3
Venue and safety information for school excursions
Volunteer Policy
Web Privacy Statement

PRIVACY MANAGEMENT PLAN

The State Library supports the objectives of the privacy laws and is committed to the ongoing protection of personal information through our normal protocols, privacy management program, compliance strategies, policies and procedures.

The State Library's Privacy Management Plan outlines how the Library complies with the *Privacy and Personal Information Protection Act 1998* (Privacy Act) and the *Health Records and Information Privacy Act 2002*.

The plan is available to staff on the Library's intranet. Copies may be obtained by contacting:

Library's Privacy Contact Officer
State Library of New South Wales
Macquarie Street
Sydney NSW 2000
Tel: (02) 9273 1796
Fax: (02) 9273 1255
Email: privacy@sl.nsw.gov.au

The Library's website privacy statement is published on the website.

As part of the Library's ongoing actions, privacy awareness was included in compulsory induction sessions for all new staff and contractors to notify them of their privacy obligations and to provide information on matters relating to managing personal information. Information about the nature of surveillance conducted by the Library was also included. In addition, timely advice was provided to staff on privacy matters affecting staff and clients with minor amendments made to administrative practices such as a privacy review and authorisation step included in the production process for all State Library forms and publications.

A person aggrieved by the conduct of the Library is entitled to seek an 'internal review', if they believe the Library has breached its privacy obligations. No privacy complaints were received by the Privacy Contact Officer during 2009/10 or carried over from the previous year.