Public Libraries Consultative Committee (PLCC)

51st meeting of the Library Council Sub-committee to be held on
Monday 9 March 2009 in the Jean Garling Room,
State Library of New South Wales at 10.30am

(Lunch will be served from 12pm)

Agenda

1. Attendance

2. Minutes
   The minutes of the 50th meeting held on 24 November 2008

   Business arising

Monitor the funding arrangements to provide advice to the Library
Council on an annual basis

3. Public Library Funding: update (verbal)
   State Librarian

   Action
   For information

   Provide policy advice to Library Council in relation to the provision of
public library services in New South Wales

4. Template Library Agreements
   Manager, Funding and Advisory Services

   Action
   For information

   Provide advice to Library Council on an annual basis concerning the
development of guidelines for Library Development Grants

   Provide a consultative framework for the Library Council, the State
Library and key stakeholders in local government concerning public
library services in New South Wales

5. NSW.net Review: update
   Director, Public Library and Community Learning Services

   In attendance: Joyce Azzopardi, Manager NSW.net

   Action
   For information and discussion
6. **NSW.net Highlights**  
*Director, Public Library and Community Learning Services*

*In attendance: Joyce Azzopardi, Manager, NSW.net*

**Action**  
For information and discussion

7. **Review of State Library Multicultural Loan Service**  
*Manager, Funding and Advisory Services*

*In attendance: Leanne Perry, Consultant, Public Library Services*

**Action**  
For information and discussion

8. **RefEx NSW**  
*Manager, Funding and Advisory Services*

*In attendance: Ellen Forsyth, Consultant, Public Library Services*

**Action**  
For information and discussion

9. **Library Council report (standing item)**  
*Chair, Public Libraries Consultative Committee*

**Action**  
For information and discussion

10. **Emerging issues for public libraries (standing item)**

    **Constraints for the operating Framework of Regional Libraries under the NSW Library Act 1939**

    *Submitted by Public Libraries NSW-Country*

11. **For information**

    11.1 **Local Government Managers Australia (NSW) report**  
    *LGMA Representative*

    11.2 **Public Libraries NSW - Metropolitan report**  
    *Secretary, PLM*

    11.3 **Public Libraries NSW - Country report**  
    *Secretary, PLC*
GENERAL BUSINESS

12. Other business
Public Libraries Consultative Committee (PLCC)
Minutes
51st meeting of the Library Council Sub-committee held on
Monday 9 March 2009 in the Jean Garling Room
State Library of New South Wales, at 10:30am

1. Present
Richard Fisher (Chair - Library Council of NSW), Ian Greenhalgh (PLC), Clr
Graham Smith (PLC), Clr Win Gaffney (PLM), Lyn Barakat (PLM), Lia Chinnery
(LGMA), Martin Field (PLC), Jennifer Bice (PLM), Regina Sutton (State Library of
NSW), Frances Sims (State Library of NSW), Cameron Morley (State Library of
NSW)

Apologies
Noel Baum (LGSA), Clr Julie Sutton (LGSA)

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<td>2</td>
<td>Review of Previous Minutes and Business Arising</td>
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<td>The minutes of the 50th meeting held on 24 November 2008, which had been</td>
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<td>circulated, were confirmed and accepted as a true record.</td>
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<td>2.1</td>
<td>Business Arising</td>
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<td>2.1.1 Internet Guidelines</td>
<td>Public Libraries NSW-Metropolitan and Public Libraries NSW-Country will be contacted to nominate representatives to assist the State Library review Internet policies and guidelines.</td>
<td>Cameron Morley</td>
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Monitor the funding arrangements to provide advice to the Library Council on an annual basis

3 Public Library Funding: Update
The State Librarian informed the Committee that there were no further updates on implementation of the Parry Review Recommendations, the model for allocation of Library Subsidies in 2009/10, the Country Libraries Fund or the Library Development Grant announcements.

The State Librarian will continue to raise these issues with the Department of Arts, Sport and Recreation.

Provide policy advice to Library Council in relation to the provision of public library services in New South Wales
## Agenda Item # Discussion

4 and 10

### 4) Template Library Agreements and 10) “Constraints for the operating framework of regional libraries under the Library Act 1939” (submitted by Public Libraries NSW – Country)

Items 10 and 4 from the agenda were discussed together.

Martin Field presented Item 10. The Committee noted the paper and that a forum on the issue would be held at the State Library on 27 April 2009.

Re: Item 4 it was agreed that the Template Agreements prepared by the NSW Crown Solicitor to promote compliant agreements will not be circulated to those councils with non-compliant agreements until after the forum.

It was agreed that the organisers of the forum be asked whether a State Library representative can present on the current arrangements available under the Act, and that representatives of Arts NSW and the Department of Local Government are invited.

Following the forum it was agreed that Library Council be briefed on the matter with a view to Council formulating a position on the matter.

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### Provide a consultative framework for the Library Council, the State Library and key stakeholders in local government concerning public library services in New South Wales

5

### Moving Forward – Review of NSW.net

Joyce Azzopardi, Manager NSW.net attended to present the report on the Review of NSW.net undertaken by AEC Group.

Based on the Review findings, it is recommended that NSW.net:

1. Continues to provide NSW public libraries and councils with Internet connectivity services. NSW.net should continue investigating and providing competitive connectivity options for their clients, particularly in response to a growing demand for increased bandwidth and speed.
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| 2            | Continues to provide NSW public libraries with access to online databases. NSW.net to explore opportunities for improving access to these databases through the use of discovery tools and ensure access to the databases are provided through Public Library web sites and directly from the catalogues.  
            | Develops a service delivery and marketing strategy in consultation with NSW public libraries every 3 years to meet the needs of NSW public libraries.                                                               |        |
|              | The Committee adopted these recommendations and it was agreed that a service delivery and marketing strategy is developed in consultation with public libraries through the Review Steering Committee members, and a draft is brought back to the next meeting. |        |
| 6            | **NSW.net Highlights**  
Joyce Azzopardi attended to present the paper.  
The Committee noted the extended reach and uptake of NSW.net services over the past 3 years.  
The Committee were also informed of a trial offering of the NSW.net Ebsco databases to remote State Library of NSW patrons.  
The Committee noted the support of the Content Evaluation Working Group, and agreed to support the trial. | Frances Sims |
| 7            | **Review of State Library Multicultural Loan Service**  
Leanne Perry attended to present the paper.  
As reported last meeting, the State Library is currently reviewing the multicultural bulk loan service to NSW public libraries to ensure a consistent service including turnaround time and equity of access to all NSW communities.  
State Library staff consulted with 7 representative NSW public libraries in January and February 2009 to elicit feedback clients, processes, issues and communication relating to the multicultural bulk loan service.  
The findings and recommendations of the report were presented and discussed. |        |
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<td>It was agreed that the State Library would refer to the findings and recommendations in reviewing the service processes and policies for multicultural bulk loans, and report back to the PLCC when appropriate.</td>
<td>Cameron Morley</td>
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<td>The Committee noted its support for the multicultural bulk loan service especially in relation to small emerging communities.</td>
<td>Frances Sims</td>
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<td>The need for uniformity in relation to the Library’s interlibrary loan and multicultural bulk loan service policies was also noted. The State Librarian asked that the current State Library policy which specifies that loans of individual monographs must be used within the borrowing library is reviewed, with a view to allowing clients to use the items away from the borrowing library premises. A revised general Interlibrary Loan Policy is to be brought to the next meeting.</td>
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| 8            | **Ref- Ex NSW**  
Ellen Forsyth attended and demonstrated the Reference Excellence Wiki, which is an online modular training package promoting reference and information services skills.  
The Wiki is the result of collaboration between the State Library and NSW public libraries.  
Promotion of the Wiki, and an official launch, will take place shortly.  
The Committee congratulated Ellen and the public library contributors. |            |
| 9            | **Library Council Report** *(standing item)* |            |
| 10           | **Emerging issues for public libraries** *(standing item)*  
See item 4 |            |
| 11           | **For information**  
11.1 **Local Government Managers Australia (NSW) Report**  
LGMA Representative |            |
|              | 11.2 **Public Libraries NSW - Metropolitan Report**  
Elected representative, PLM |            |
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<td>Public Libraries NSW - Country Report</td>
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**GENERAL BUSINESS**

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<th>12</th>
<th>Other Business</th>
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<tr>
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<td>Meeting dates for 2009:</td>
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<td>- 15 June 2009</td>
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<td>- 31 August 2009 (afternoon meeting)</td>
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Meeting closed 12.14pm