Public Libraries Consultative Committee (PLCC)

54th meeting of the Library Council Sub-committee to be held on Monday 16 November 2009 in the Jean Garling Room, State Library of New South Wales at 10 for 10.30am

(Lunch will be served from 12.00pm)

Agenda

1. Attendance

2. Minutes
   The minutes of the 53rd meeting held on 31 August 2009

   Business arising
   ● Library Act 1939, s12

   Monitor the funding arrangements to provide advice to the Library Council on an annual basis

3. Public Library Funding Strategy 2009/10
   Director, Public Library and Community Learning Services

   Action
   For information

   Provide policy advice to Library Council in relation to the provision of public library services in New South Wales

4. Review of Library Regulation 2005
   Director, Public Library and Community Learning Services

   Action
   For information

   Provide advice to Library Council on an annual basis concerning the development of guidelines for Library Development Grants

   Provide a consultative framework for the Library Council, the State Library and key stakeholders in local government concerning public library services in New South Wales

5. Development of a NSW Public Library Sector Strategic Plan
   President, PLM
   Cnr Win Gaffney

   Action
   For discussion and recommendation
6. **Public Library Network Research Committee Update**  
*Consultant, Public Library Services*

**Action**  
For information

7. **Legal Information Access Centre / DrugInfo Update**  
*Coordinator, LIAC / DrugInfo*

**Action**  
For information

8. **NSW.net Half-Yearly Report**  
*Manager, NSW.net*

**Action**  
For information

9. **Library Council report *(standing item)***  
*Chair, PLCC*

**Action**  
For information

10. **For information**

   10.1 **Local Government Managers Australia (NSW) report**  
   *LGMA Representative*

   10.2 **Public Libraries NSW - Metropolitan report**  
   *Secretary, PLM*

   10.3 **Public Libraries NSW - Country report**  
   *Secretary, PLC*

   10.4 **IFLA Satellite Meeting: Library Services to Multicultural Populations 2009**  
   *Report from Anne Hall, Manager Fairfield City Library*

**GENERAL BUSINESS**

11. **Other business**

   11.1 **Proposed dates for 2010 meetings**
   - 8<sup>th</sup> March
   - 14<sup>th</sup> June
   - 30<sup>th</sup> August (meeting with Library Council)
   - 15<sup>th</sup> November

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Public Libraries Consultative Committee, 54th Meeting
Public Libraries Consultative Committee (PLCC)

Minutes

54th meeting of the Library Council Sub-committee held on
Monday 16 November 2009 in the Jean Garling Room
State Library of New South Wales, at 10.30am

1. Present
Robert Knight (Chair – Library Council of NSW), Noel Baum (LGSA), Ian Greenhalgh (PLC), Clr Graham Smith (PLC), Clr Win Gaffney (PLM), Lia Chinnery (LGMA), Martin Field (PLC), Lyn Barakat (PLM), Jennifer Bice (PLM), Regina Sutton (State Library of NSW), Frances Sims (State Library of NSW), Leanne Perry (State Library of NSW- Minutes), Richard Fisher (Library Council of NSW)

Apologies
Cameron Morley (State Library of NSW), Rob Thomas (Library Council of NSW), Noel Baum (LGSA), Clr Julie Hegarty (LGSA), Lia Chinnery (LGMA)

Agenda

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<td>Review of Previous Minutes and Business Arising</td>
<td>Monitor the funding arrangements to provide advice to the Library Council on an annual basis</td>
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<td>The minutes of the 53rd meeting held on 31 August 2009, which had been circulated, were confirmed and accepted as a true record.</td>
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<td>2.1 Business arising</td>
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<td>2.1.1 State Plan</td>
<td>Frances Sims informed the meeting that the State Plan was released in October 2009 and is now available.</td>
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<td>2.1.2 Library Act 1939 – Section 12</td>
<td>Questions have been submitted to the Crown Solicitor. Once a response is received from the Crown Solicitor the advice will be discussed with PLCC and appropriate actions will be identified.</td>
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<td>Public Library Funding</td>
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<td>Frances Sims presented an update on NSW public library funding. Frances informed the committee that the Premier had endorsed the new funding model which was developed in response to recommendations in the Parry Review. However the Premier has stated that the existing model will continue until extra funding is made available so that no council is worse off under the new model.</td>
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<td>Clr Graham Smith indicated that the PLC Association’s strategy for advocating for funding complemented the State Library’s Maintenance of Effort bid in terms of addressing the issue of</td>
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<td>population growth and CPI on public library funding.</td>
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**Provide advice to Library Council on an annual basis concerning the development of guidelines for Library Development Grants**

### 4 Review of the Library Regulation 2005

Frances Sims provided information on the scheduled review of the Library Regulation 2005. Frances explained that the process for undertaking the review is prescribed by the PCO (Parliamentary Counsel’s Office) and will be implemented by the State Library.

Frances indicated that all NSW local authorities would be consulted as part of the process.

It was agreed that PLCC was a key communication channel for the review and that
- any proposed changes to the regulation should be considered by PLCC before being finalised.
- an extraordinary PLCC meeting may be required to meet timetable requirements for the review.

Frances agreed to investigate the timetable for the review and consider if an extraordinary meeting to discuss changes to the regulation is required.

**Frances Sims**

### 5 Development of a NSW Public Library Sector Strategic Plan

Clr Win Gaffney presented the proposal for the development of a NSW Public Library Sector Strategic Plan for discussion.

Frances Sims noted that
- The development of a NSW Public Library Sector Plan is in keeping with the direction initiated by Library Council in 2008 (in response to Parry) with its "Public Library Policy Discussion Paper" – this document outlines a framework for State Library / public library collaboration.
- A whole of network approach is critical as is the support of all stakeholders
- The proposed strategic plan is seen as an opportunity for the State Library to work with the Associations if they are united in their support and the plan is also supported by the local government stakeholders.
- A strategic plan as proposed would need to be endorsed by
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| 1            | the Library Council of NSW.  
- The review of Public Library Services would provide some key information for the development of NSW Public Sector Strategic Plan. The review will be completed by July 2010.  
Richard Fisher also noted that  
- This was a timely and reasonable proposal  
- The plan needs to have a clear agency driving the project  
- Commonwealth agencies and the Department of Local Government should be noted as critical stakeholders.  
Robert Knight suggested that the plan would need to be complementary to other relevant strategic plans such as the PLM and PLC strategic plans and the State Plan.  
Ian Greenhalgh also identified consultation with PLA as important in terms of stakeholder engagement.  
Regina Sutton suggested that the development of a sector wide plan needs to be driven by the NSW public library associations with strong engagement and participation from with the network and in consultation with the State Library.  
It was agreed that PLCC provide in principle support for the concept of developing a Public Library Sector Plan based on the condition that further consultation is undertaken with the NSW public library network constituents.  
Frances and Regina agreed that the State Library would explore funding possibilities to support the process if the concept to develop a NSW Public Library Sector Strategic Plan is widely supported across the network.  
Frances suggested one option for progressing the plan if it is supported across the network would be to auspice the project through the Public Library Network Research Committee with broader network representation.  
Clr Graham Smith and Clr Win Gaffney agreed that they would circulate the proposal through the association’s communication channels to promulgate further discussion across the network. | Frances Sims                                                                                                                                                                                                                                                   |
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<td>It was highlighted that the methodology used for developing the NSW standards and guidelines has been adopted for use in establishing national standards for public libraries, with the permission of the State Library.</td>
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<td>Future projects identified as priorities in planning stage include an Update of People Places and the development of a customer satisfaction survey tool for NSW public libraries.</td>
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<td>The Committee noted the success of previous projects and commended the program.</td>
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| 7            | **Legal Information Access Centre/DrugInfo update**  
Sue Walden updated the Committee on the Branch’s 2008/09 operations and highlighted that the LIAC had worked in partnership with the Law and Justice Foundation and secured public purpose funding for 20 years next year. | Sue Walden and Frances Sims                                  |
|              | The Committee noted the report and agreed a celebration should be held to commemorate LIAC’s 20th anniversary.                                                                                               |                                                             |
|              | The Chair commented on the value of LIAC initiative to the public library network as a whole and congratulated LIAC on recent achievements.                                                               |                                                             |
| 8            | **NSW.net half yearly report**  
Joyce Azzopardi, Manager NSW.net attended to present an update on progress of actions undertaken as part of the NSW .net Service Delivery and Marketing Strategy. |                                                             |
|              | Joyce highlighted a number of initiatives including the current negotiations to establish standardised pricing for consortia subscription to yourtutor, a 20% increase in database use and implementation of 21 new and upgraded Internet services. |                                                             |
|              | The Committee noted the report and the Chair commended NSW.net on the progress of identified priorities.                                                                                                   |                                                             |
| 9            | **Library Council Report** (standing item)  
The Report was noted                                                                                                                                  |                                                             |
| 10           | **For information**  
10.2 **Public Libraries NSW - Metropolitan Report**  
PLM Representative                                                                                                                                       |                                                             |
|              | The PLNSW-M report included a draft paper on Library Working Groups. PLNSW-C will discuss this at their next meeting.                                                                                       |                                                             |
|              | 10.3 **Public Libraries NSW - Country Report**  
Chairman, PLC                                                                                                                                                                                                       |
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| 10.4         | **IFLA Satellite Meeting: Library Services to Multicultural Populations 2009**  
               Report from Anne Hall, Manager Fairfield City Library |

**GENERAL BUSINESS**

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|    | Meeting dates for 2010:  
|    | - 8 March 2010  
|    | - 31 May 2010  
|    | - 30th August 2010  
|    | - 15th November 2010 |

Meeting closed 12.00pm