#  G17. SERVICES FOR YOUNG PEOPLE

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| Library / Branch:        |
| Completed by:        | Date:       |

## Objective

To provide access to materials and services which meet the identified needs of children and young people in the community.

For the purposes of this Guideline and program delivery the following definitions are used:

Children: 0–12 years

Young adults: 13–18 years

Relevant standards: S6 to S8: Staffing levels for children and young adult services

## Guidelines

| **Guidelines***These Guidelines are from* Living Learning Libraries *6th ed. 2015* | **Action indicator***Select from drop down list* | **Commentary***Add comments on the library’s performance in the context of each Guideline* |
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| The Library’s policy for young people accords with relevant local, state and federal government policies, and includes:* service statement
* parental responsibility statement
* child-safe principles
 |  | Comments:       |
| Collecting policies for young people’s library materials (including acquisitions and management) are included in the library’s Collection Development Policy |  | Comments:       |
| A percentage of the library’s collections budget is allocated to young people's resources appropriate to the demographics of the community |  | Comments:       |
| Staff responsible for services to young people should either directly select material or create selection profiles for use to aid suppliers in their selection of material to suit the needs of young people in the area |  | Comments:       |
| Mechanisms exist which allow participation of young people in identifying their library service needs, wants and preferences |  | Comments:       |
| Development of library programs, including outreach services, collections, and budget for young people’s services is undertaken by librarian/s with appropriate skills |  | Comments:       |
| Young people of any age are issued with their own library card with full borrowing privileges |  | Comments:       |
| Young people have access to a full range of library materials subject to parental guidance and relevant legislation |  | Comments:       |
| Date of birth of members is recorded to allow data on age breakdown of patrons to be extracted for reporting reasons, including comparison against statistics collected by other agencies which may define ‘children’ and ‘youth’ differently |  | Comments:       |

## Suggested performance indicators

* Numbers per annum attending programs and services targeted at children and young adults
* Library membership for children and young adults (per cent of children and young adult population in the community)
* Number of recurrent programs targeted at specific age groups per annum
* Loans per annum from children’s and young adult collections.

## Other resources

* Australian Communications and Media Authority. *Cybersmart materials for libraries*: <http://www.acma.gov.au/theACMA/cybersmart-materials-for-libraries>
* Library Council of New South Wales (2013) *Children’s policy guidelines for NSW public libraries*, revised edition 2008. State Library of New South Wales, <http://www.sl.nsw.gov.au/services/public_libraries/legislation_policies_guidelines/docs/childrens_policy_guidelines.pdf>
* State Library of Queensland 2009,*Young peoples’ services standard* (Queensland Public Library Standards and Guidelines, April 2009: <http://plconnect.slq.qld.gov.au/__data/assets/pdf_file/0006/138435/138435_Young_People_Services_standard_-_April_2009.pdf>