Boasting the grand elegance of the historic Mitchell building and the modern versatility of the Macquarie Street building, the State Library of New South Wales is truly a unique venue.

The more contemporary Macquarie Street building houses the Metcalfe Auditorium; fully equipped with racked seating and a state-of-the-art projection room ensuring the success of presentations, conferences and lectures.

The Mitchell building houses the Galleries; with a broad exhibition programme, it provides the ideal space for product launches and larger cocktail-style receptions. The Dixson Room with glimpses across the Domain, is ideally utilised for conferences, wedding receptions or corporate events.

Smaller rooms are also available for more intimate gatherings.
Mitchell Building

Dixson Room
The Dixson Room is located on the ground floor and offers an elegant historic setting with views across the Domain and to Woolloomooloo. It is a warm and spacious room with high ceilings and original oil paintings adorning the walls; it is ideal for conferences, luncheons, dinners and cocktail parties. Often used for sit-down meetings and weddings for up to 120 people.

The Shakespeare Room
The Shakespeare Room located on the ground floor commemorates the Three Hundredth Anniversary of the death of William Shakespeare. Arthur G Benfield’s stained glass window, the Seven Ages of Man, depicts a scene from As You Like It. This intimate room is ideal for small dinners and cocktail parties for up to 15 people.

Mitchell Library Reading Room*
Opened in 1946, the Mitchell Library houses unsurpassed collections of Australiana bequeathed to the people of New South Wales by David Scott Mitchell. The eastern Aboriginal ‘doors’, sculptured by Daphne Mayo, are located in the entrance portico of the Mitchell Library.

The Mitchell Library holds Australia’s greatest documentary record of cultural heritage. It also holds the world’s most significant collections of Australian and Pacific material, including the original journals of Abel Tasman, James Cook and Matthew Flinders. Recent events such as the 100th Anniversary of the State Library and the Sydney Fashion Week have used the exclusive space for their event.
**Friends Room**
The Friends room is on the ground floor of the historic Mitchell Library building. This beautiful space is the original Mitchell Reading Room, opened to the public in 1910. It features enamelled steel and leadlight bookcases which hold editions of Cervantes’ Don Quixote from the magnificent collection of the late Dr Ben Haneman. This space is often use for cocktail parties for up to 130 people.

**Vestibule***
The Vestibule of the Mitchell wing features; the Marble replica of the 1644 Tasman Map, some of the finest stained glass in Sydney by artist Arthur Benfield and a magnificent white Italian Botticino marble staircase with turned balustrades. All of these features add to the neo classical splendour of the historic State Library. The Mitchell Vestibule is a unique venue for cocktail parties and ceremonies for up to 150 people.

**Galleries**
The Mitchell Galleries located on Level 1 of the Mitchell building offer a rare quality of simple splendour and warm hospitality. Cocktail parties and presentations are accommodated and enhanced by the classical surroundings of Australian craftsmanship along with the current exhibitions.

*These venues are not available during opening hours and require approval from the State Library of NSW*
Mitchell Library Reading Room

Friends Room

Vestibule
Macquarie Building

Metcalfe Auditorium
With brand new tiered seating, separate entrance, a new super bright screen as developed by NASA, new carpet, new paint and upgraded disabled access, the 130 seat Metcalfe Auditorium provides an effective venue for a wide range of presentations, seminars, meetings and lectures. Its modern decor, spot lighting and seating, facilitate comfort and concentration. The Auditorium has also recently been updated with a fully equipped projection room. Catering can be provided in the nearby Macquarie Room.

Macquarie Room
The Macquarie Room is a modern triangular shaped room, featuring a glass wall overlooking the courtyard between the old and new wings of the State Library and often used as the catering area for the Metcalfe Auditorium. The Macquarie Room is ideal for meetings, presentations, workshops, luncheons and for up to 100 people cocktail parties.

Venue Capacity & Pricing

<table>
<thead>
<tr>
<th>Function Room</th>
<th>Theatre</th>
<th>Classroom</th>
<th>Cocktail</th>
<th>Sit-Down</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metcalfe Auditorium</td>
<td>130</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>Macquarie Room</td>
<td>60</td>
<td>30</td>
<td>100</td>
<td>60</td>
<td>$950.00</td>
</tr>
<tr>
<td>Dixson Room</td>
<td>180</td>
<td>36</td>
<td>200</td>
<td>120</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>Shakespeare Room</td>
<td>15</td>
<td>N/A</td>
<td>15</td>
<td>10</td>
<td>$750.00</td>
</tr>
<tr>
<td>Friends Room*</td>
<td>140</td>
<td>36</td>
<td>150</td>
<td>70</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>Mitchell Vestibule*</td>
<td>50</td>
<td>N/A</td>
<td>150</td>
<td>50</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Galleries</td>
<td>N/A</td>
<td>N/A</td>
<td>500</td>
<td>N/A</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Mitchell Reading Room*</td>
<td>400</td>
<td>N/A</td>
<td>500</td>
<td>350</td>
<td>POA</td>
</tr>
<tr>
<td>Macquarie Foyer*</td>
<td>N/A</td>
<td>N/A</td>
<td>250</td>
<td>N/A</td>
<td>$2,500.00</td>
</tr>
</tbody>
</table>

*Conditions apply
## Audio Visual Equipment

<table>
<thead>
<tr>
<th>Function Room</th>
<th>Data Pro</th>
<th>Screen</th>
<th>Lectern</th>
<th>Lectern Mic</th>
<th>Hearing loop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metcalfe Auditorium</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Macquarie Room</td>
<td>✔</td>
<td>✔</td>
<td></td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Dixson Room</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Shakespeare Room</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friends Room</td>
<td></td>
<td></td>
<td>✔</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Mitchell Vestibule</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Galleries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mitchell Reading Room</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Macquarie Foyer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**A plasma screen can be provided at an additional cost**

The State Library of NSW does not supply laptops. The client must bring their own. If using a Mac please also bring a VGA converter. Extra audio visual requirements can be priced on request by our preferred supplier.

Please note there is an addition charge of $150 for cleaning of the venue after each event. If an event is outside library hours it will require security which is charged at $85 / hour.
Catering

The State Library of NSW has three preferred caterers. Please feel free to contact them directly to arrange catering for your event.

**ARIA Catering**
ARIA Catering offers contemporary and unique catering for a full range of events at the NSW State Library. With seasonal menus created by Matt Moran and executed by a team of talented chefs, coupled with seamless service and professional management, ARIA Catering creates truly memorable events and experiences.  
Please contact Marnie Graham on ph: 8274 9650 for all enquiries.

**Blond Catering**
Inspired food from canapés to dinner parties & celebrations with a fresh *Nordic* twist.  
Please contact Tarrah Lukic on ph: 9550 0662 for all enquiries.

**Laissez-Faire Catering**
Laissez-Faire catering pride themselves on providing an extraordinary experience through the quality of their cuisine, legendary service and attention to every detail. With over 20 years catering in-house and off-site experience, they produce and deliver high end, large and boutique scale events. They source fresh, local seasonal produce, create innovative menus, provide you with superior service and full-time event catering support.  
Please contact Sara Flaksbard on ph: 9209 4810 for all enquiries.

The State Library of New South Wales  
Macquarie Street  
SYDNEY NSW 2000  
Phone: 02 9273 1706  
Fax: 02 9273 1248  
Email: venuehire@sl.nsw.gov.au
Venue Photos

Metcalfe Auditorium
Dixson Room