



LIBRARY COUNCIL OF NSW

# 2020-21 ANNUAL REPORT



STATE LIBRARY®  
NEW SOUTH WALES

## STATE LIBRARY OF NSW SERVICES

Service	Mon to Thu	Fri	Weekends
State Library website, catalogues & digital collections sl.nsw.gov.au	available 24/7		
Ask a Librarian Service (online)	available 24/7		
Drug Info druginfo.sl.nsw.gov.au	available 24/7		
Find Legal Answers legalanswers.sl.nsw.gov.au	available 24/7		
The Library Shop www.shop.sl.nsw.gov.au	available 24/7		
Free wi-fi onsite	available 24/7		
Governor Marie Bashir Reading Room	9 am - 8 pm	9 am - 5 pm	10 am - 5 pm
Mitchell Library Reading Room	9 am - 8 pm	9 am - 5 pm	10 am - 5 pm
Special Collections area	9 am - 8 pm	9 am - 5 pm	10 am - 5 pm (Sat only)
All requests for collection items must be made at least one hour before closing.			
Ask a Librarian Service (telephone)	9 am - 8 pm	9 am - 5 pm	10 am - 5 pm
Public Library Funding & Advisory Service	9 am - 5 pm	9 am - 5 pm	
Exhibition Galleries	9 am - 5 pm	9 am - 5 pm	10 am - 5 pm
The Library Shop	9 am - 5 pm	9 am - 5 pm	11 am - 5 pm
Library Cafe	8 am - 5 pm	8 am - 5 pm	10 am - 5 pm
Shakespeare Room	10 am - 4 pm (Tue only)		
Friends Room	9 am - 5 pm	9 am - 5 pm	
Venue Hire	6 am - midnight		
Venue Hire Office	9 am - 5 pm	9 am - 5 pm	

Note: Services and opening hours have been subject to change as we respond to the evolving COVID-19 pandemic.

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For an online copy of this annual report search 'annual report' on our website

Compiled by Olwen Pryke  
Editing and proofing by Cathy Hammer  
Design and production by Simon Leong

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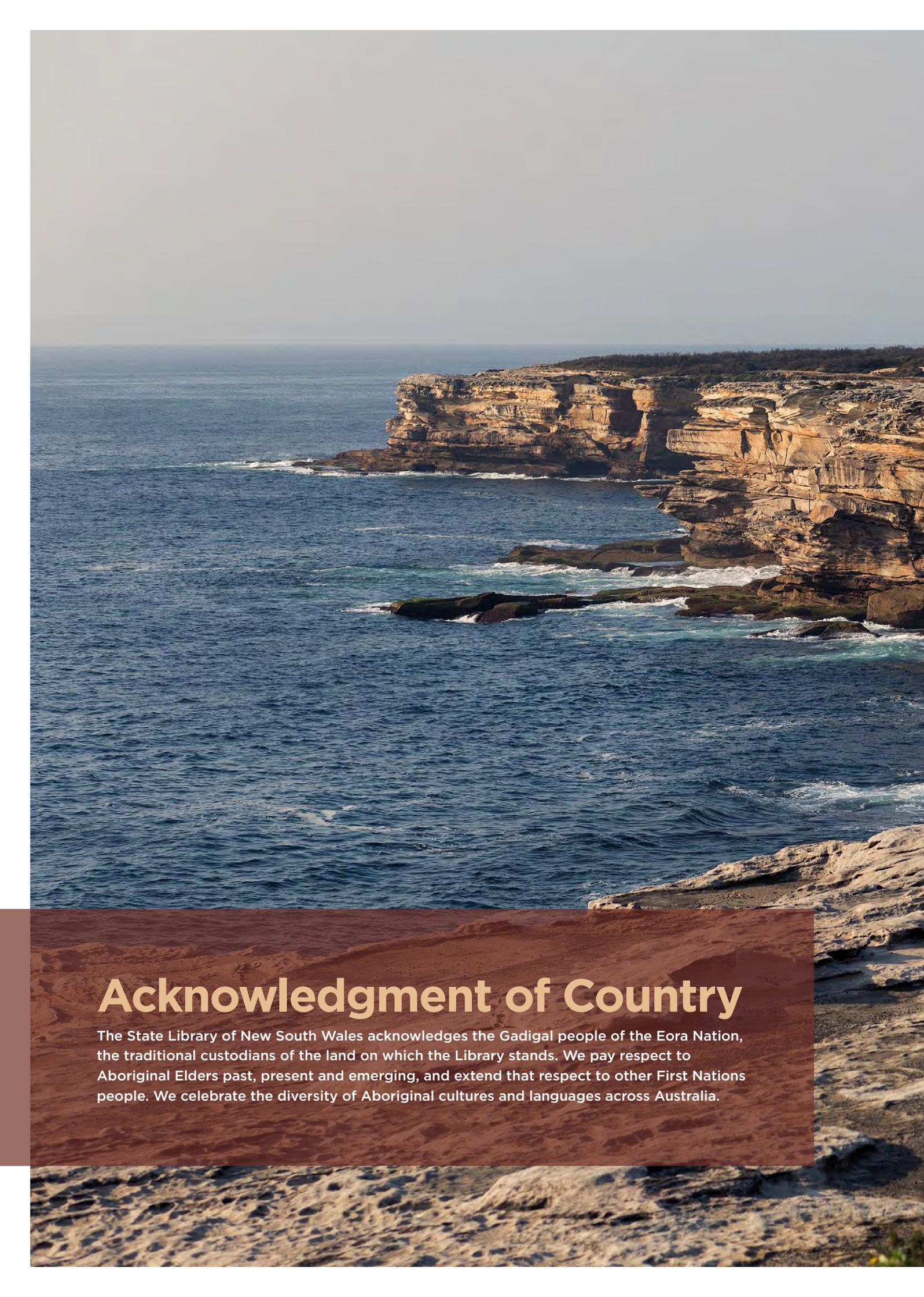
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Cover image: Curator Alice Tonkinson examines the Arrowsmith map of the Pacific, 1798, photo by Joy Lai.



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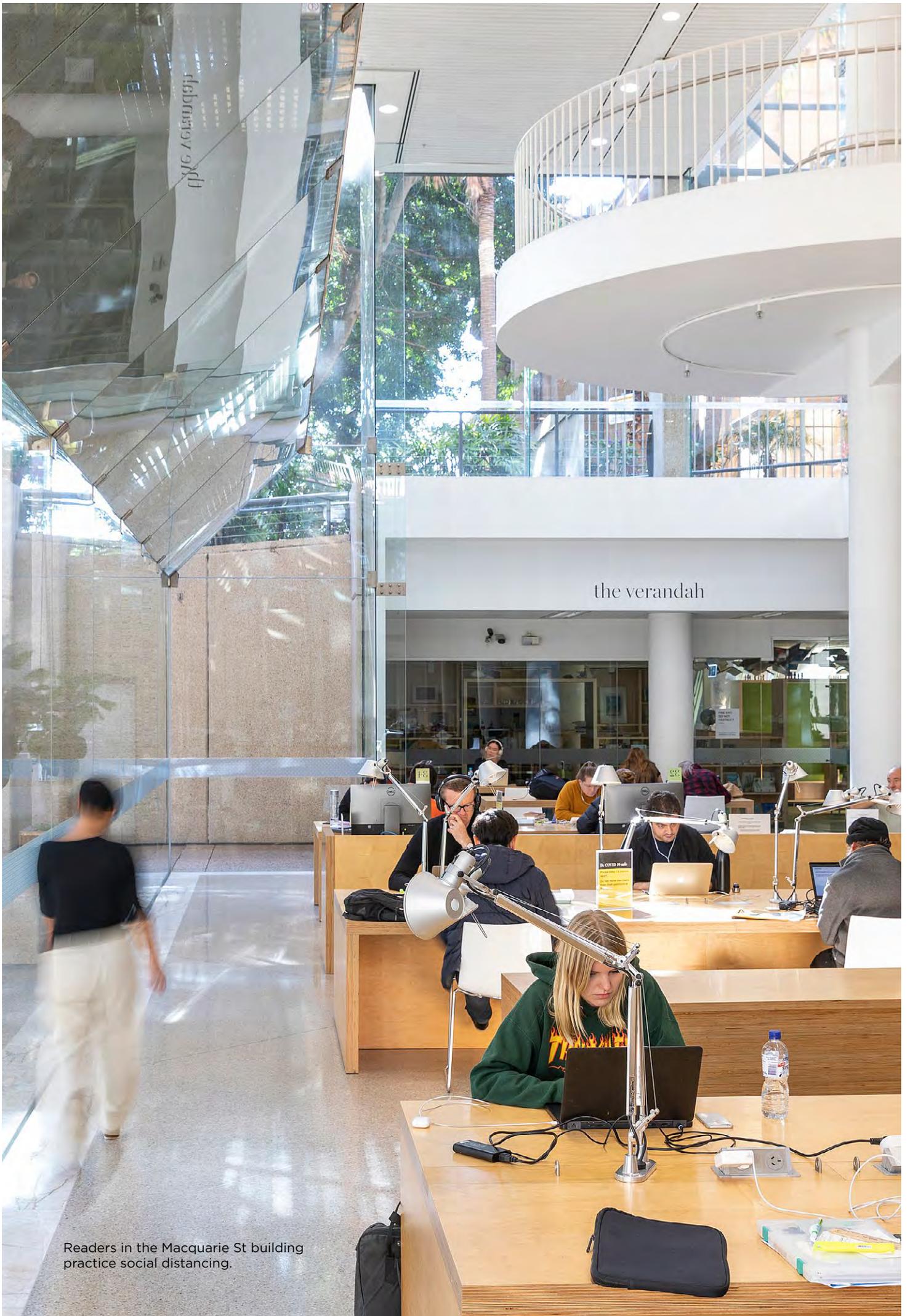


# Acknowledgment of Country

The State Library of New South Wales acknowledges the Gadigal people of the Eora Nation, the traditional custodians of the land on which the Library stands. We pay respect to Aboriginal Elders past, present and emerging, and extend that respect to other First Nations people. We celebrate the diversity of Aboriginal cultures and languages across Australia.



Majestic views from Cape Solander, captured for the *Eight Days in Kamay* exhibition.



Readers in the Macquarie St building practice social distancing.

# Letter of submission

October 2021

The Hon Don Harwin MLC  
Special Minister of State  
Minister for the Public Service and Employee Relations,  
Aboriginal Affairs and the Arts  
Leader of the Government in the Legislative Council  
52 Martin Place  
SYDNEY NSW 2000

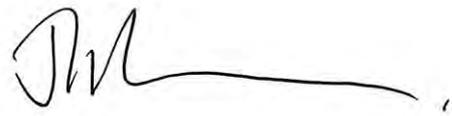
Dear Minister,

We take pleasure in submitting the Annual Report and Financial Statements of the Library Council of New South Wales for the year ending 30 June 2021 for presentation to Parliament. These documents have been prepared in accordance with the provisions of the *Annual Reports (Statutory Bodies) Act 1984* and the *Government Sector Finance Act 2018*. Submitted on behalf of the Library Council of New South Wales.

Yours faithfully,



The Hon George Souris AM  
President,  
Library Council of New South Wales



Dr John Vallance FAHA  
State Librarian  
and Secretary, Library Council of New South Wales



A busy moment in the reading room, 1943, photo by Ivan Ives, ON 388/Box 006/Item 091.

# Timeline

- 1826** — Australian Subscription Library established
- 1869** — Sydney Free Public Library formed, under the auspices of the NSW Government
- 1895** — renamed the Public Library of New South Wales
- 1899** — Board of Trustees incorporated
- 1907** — David Scott Mitchell bequeaths his Australiana collection to the Library
- 1910** — Mitchell Library opens
- 1919** — Sir William Dixson gifts his painting collection to the Library
- 1929** — Dixson Galleries open to house the painting collection
- 1939** — Library Board of New South Wales established under the *Library Act 1939*
- 1942** — Public Library extensions to the Mitchell Library open
- 1964** — Mitchell Library building completed
- 1969** — renamed Library of New South Wales
- 1975** — renamed the State Library of New South Wales
- 1975** — Library Council of New South Wales established
- 1988** — Macquarie Street building opens
- 2013** — Amaze: The Michael Crouch Gallery opens
- 2014** — State Reference Library renamed the Governor Marie Bashir Reading Room
- 2018** — Michael Crouch Family Galleries and John B Fairfax Learning Centre open
- 2019** — The Children's Library opens
- 2021** — Collection Care Ainsworth Conservation Laboratories and Map Rooms open



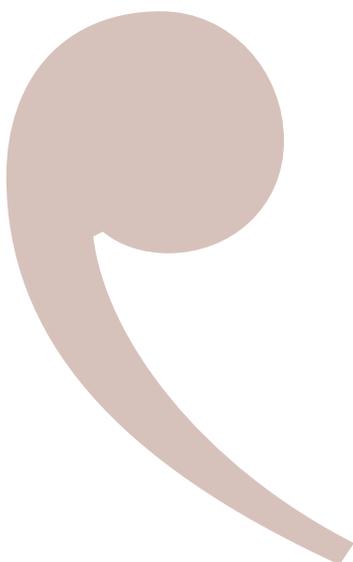
# About the Library

The State Library of NSW collects and preserves materials and evidence relating to our place in the world and makes them accessible to everyone in New South Wales and beyond. The Library exists in order to support and encourage research, debate, conversation, inspiration, learning and enjoyment. We welcome all people and strive to serve them all equally well, whether they visit us in person on Macquarie Street, online, or through their local public library.

**Dr John Vallance, State Librarian**

The State Library of NSW is one of the oldest libraries in Australia, with a history tracing back to the establishment of the Australian Subscription Library in 1826. In 1869 the NSW Government took responsibility for the Library, forming the Sydney Free Public Library, the first truly public library for the people of New South Wales. The State Library's renowned historical and contemporary collections, which comprise more than six million items, hold the growing memory of our state and nation.

The Library Council of NSW is the governing body of the State Library. Library Council objectives are defined in section 4A of the *Library Act 1939* and the Library Regulation 2018. Both underpin the provision of NSW public library services for the community.





*Dyarubbin* exhibition banners outside the Mitchell building.



National Simultaneous Storytime 2021 featured a story reading from the International Space Station.



**OUR YEAR**

# From the President of the Library Council of NSW



At the time of writing this message, I was hoping we would be well clear of any lockdown and the State Library would again be delivering its vital services to readers, students, researchers and the general public as normal.

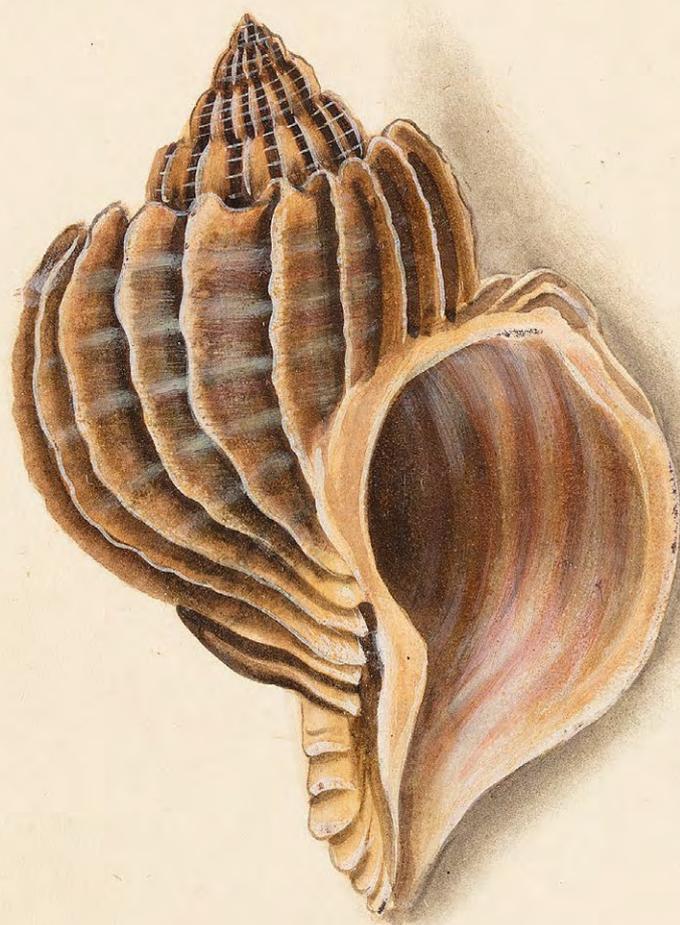
It has been disappointing, especially at this time of year, when the Library is relied upon by students, including those in the final years of their secondary schooling. What can I say? We would rather be back on target for the usual attendances for the year, but we will recover.

In the meantime we look forward to being able to execute some five capital improvement projects for which we are grateful to the NSW Government's funding in the last budget. These include disabled access, restoration of the main Reading Room, activation of a lower floor for a theatre, new catering and bookshop facilities, and other improvements to access between the two buildings. It is the most significant capital program the Library has undertaken in decades, giving the people of NSW unprecedented access to its treasures in a facility that continues to increase its engagement with its stakeholders and public alike.

The public libraries of NSW are in an expansion phase with increased State Government and local government support both in capital contributions and in recurrent funding. It has served to underline just how important library services and facilities are to people of all ages, and for all purposes.

I look forward to the State Library continuing to excel in every way and I thank Library Council, the Library's Committees, the State Librarian Dr John Vallance, and the staff of the State Library, for their dedication and expert delivery of our beloved institution and the contribution they make to the academic and cultural life of NSW.

The Hon George Souris AM  
President, Library Council of New South Wales



Helix Staminea, New Zealand,  
detail from *The Universal Conchologist*, 1784,  
by Thomas Martyn, MRB/F105, MRB/F106.

# From the State Librarian



It is a commonplace for us to observe that it is always darkest before dawn. When I wrote this note in last year's annual report, we were coming out of the first period of COVID lockdown and dawn seemed about to break. Sure enough, the Library gradually reopened from June 2020 to the point where by May 2021 we were well on the way to welcoming readers and visitors at pre-COVID levels.

Dawn did not break. In late June, at the end of the reporting year covered by this report, the Delta variant hit Sydney hard, and the Library closed once again. At the time of writing it is not clear when we will reopen.

There is a paradox in all this difficulty. The 2020–21 year has in many ways been a spectacular success. The largest capital investment in the Library by the NSW Government for more than a quarter of a century has set in motion a master plan of building and improvement works, which, when complete next year, will transform the quality of service we can offer the public. Longstanding problems of accessibility and cramped accommodation are being addressed. Exciting new facilities are under construction, including a small bar on the roof of the Mitchell building which will be run by the Library, for the benefit of the Library. And at the heart of our mission, a new catalogue has been launched, and a major assault on the backlog of unprocessed material in the stacks is well underway.

The process of turning our collections inside out — so that the people of NSW can enjoy them more readily — has made great progress, with the opening of new Map Rooms. This development was paid for by a Foundation Appeal which raised a large amount of money in a very short space of time. Ground-breaking work has been done on new exhibitions. Online events for all ages reached huge, new audiences, and our Learning Services team in particular helped tens of thousands of children survive lockdown. The fruits of our staff's dedication and enthusiasm can be seen across the whole institution, and beyond the numbers, this Annual Report seeks to give an idea of what's been achieved. I won't even attempt to cover it all here.

Perhaps it is always darkest before dawn. This saying appears to have its origin in the third book of Thomas Fuller's *Pisgah Sight of Palestine*, published in 1650. The full quotation goes like this:

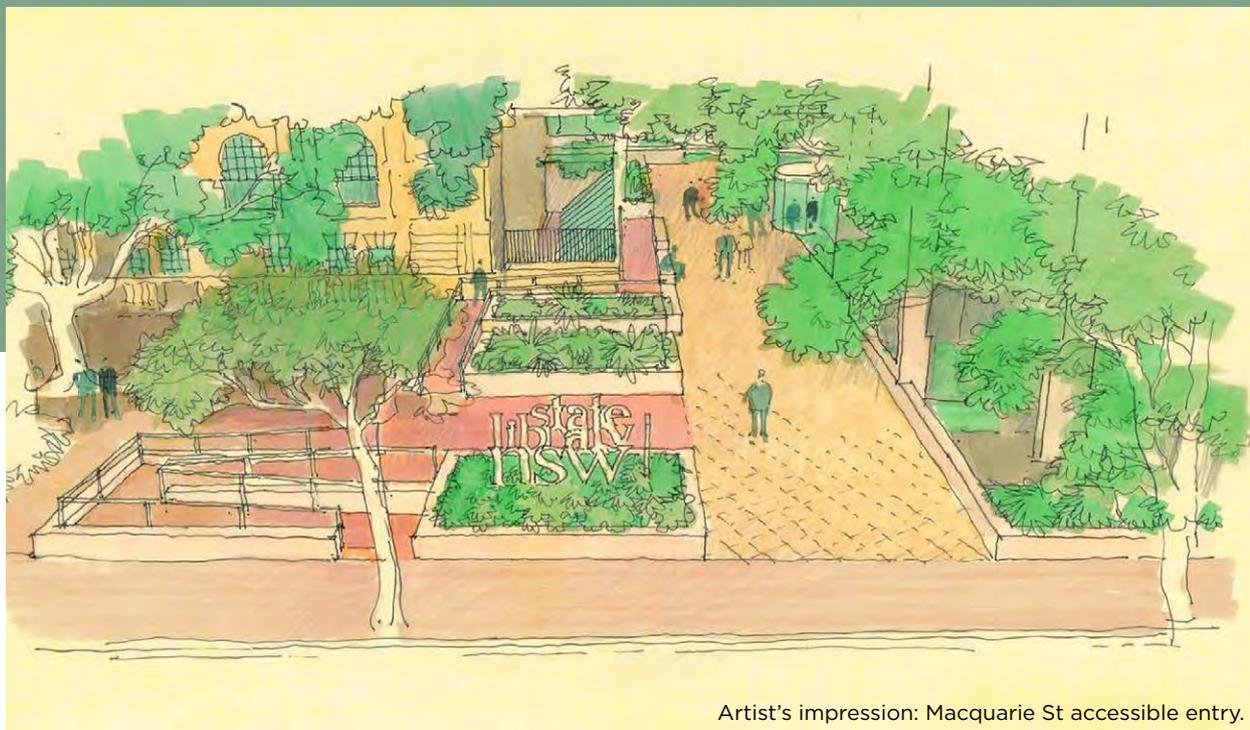
*Thus, as it is always darkest just before the Day dawneth, so God useth to visite his servants with greatest afflictions, when he intendeth their speedy advancement.*

I'm looking forward to the speedy advancement of the Library once we're out of this plague. And I think we will see it happen, thanks to the support of our Minister, the Premier, the Treasurer, the Government and the whole of the NSW Parliament. I thank the Hon George Souris AM and the Library Council for their strong support. The Library's Foundation too, led by Rob Thomas AO and Kim Williams AM. I thank all of my colleagues who have not only faced a challenging year with good humour and flexibility but managed on top of that to achieve a series of successes with real and lasting importance.

A handwritten signature in black ink, consisting of the initials 'JMV' followed by a long, horizontal, slightly wavy line that ends in a small comma.

Dr John Vallance FAHA  
State Librarian  
and Secretary, Library Council of New South Wales

# Transforming the Library



Artist's impression: Macquarie St accessible entry.

‘The State Library is one of our best loved and most used cultural institutions. In this year’s budget we’ve invested in work to make this magnificent building fully accessible to all visitors and make time spent there even more enjoyable.’

**The Hon Don Harwin MLC, Minister for the Arts**

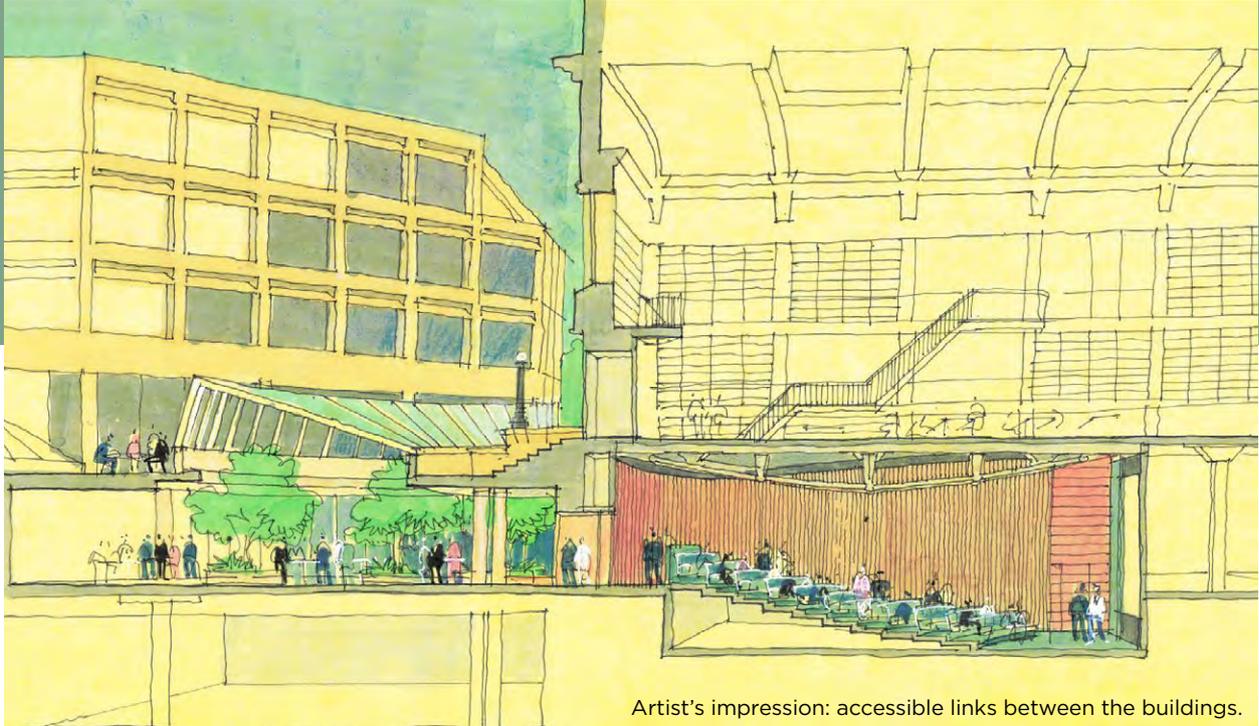
This year, the NSW Government announced more than \$24 million in funding to enhance visitor access and experience at the State Library. Funded works will make the Library fully accessible to the public for the first time, from underground spaces, right up to parts of the historic Mitchell building rooftop.

‘We’ll be making the Library’s Mitchell and Macquarie St buildings accessible to all,’ said Dr John Vallance, State Librarian. At present, access into and around the State Library is difficult, especially for those with restricted mobility, as well as school and tourist groups. The Library has been working with expert heritage consultants and architects to find solutions that meet the needs of all of its visitors.

Key stages of the Library’s plan include:

## **ACCESSIBLE ENTRY, MITCHELL BUILDING**

An elegant design for the installation of a lift, next to the external Mitchell stairs, will provide access into the Mitchell building for people with reduced mobility. It involves very minor alterations to the building’s façade. A small ramp will also be installed to provide easy access to the Mitchell forecourt.



Artist's impression: accessible links between the buildings.

### **NEW ACCESSIBLE LINK BETWEEN THE MITCHELL AND MACQUARIE ST BUILDINGS**

A new internal gallery will be created through a currently unused area and will provide level access connecting the Library's two buildings. This spacious circulation gallery will showcase the Library's vast photographic collection.

As part of this work, the late 1980s staircase in the floor of the Mitchell Library Reading Room will be removed and the Reading Room restored to its original 1940s glory, at the same time providing much-needed additional space for readers.

### **IMPROVED ACCESS TO THE MACQUARIE ST BUILDING**

The entrance ramp leading from Macquarie St into the Library's Macquarie St building is steep and does not comply with current standards for disability access. The Library will create a new ramped access route to rectify this issue.

Additionally, the Macquarie St building foyer will be renovated, to better welcome and service the growing number of readers and visitors.

The Library plans to expand its bookshop, improve the cafe and build better facilities.

### **NEW AUDITORIUM WITH INCREASED CAPACITY**

We will build a new 350-seat auditorium for gatherings and conferences (replacing the existing Metcalfe Auditorium) in a lightly used stack area beneath the Mitchell Library Reading Room.

### **FUNCTION VENUE ON TOP OF THE MITCHELL BUILDING**

A small function venue will be built on the roof of the Mitchell building, accessible from the Domain and designed carefully to involve no alteration to the building's current profile.

The State Library's new plan builds on the 2017-18 transformation of the Mitchell building which saw the opening of new galleries, a learning centre and increased public areas for readers and visitors.

Visit [sl.nsw.gov.au/about-library/major-building-plan](http://sl.nsw.gov.au/about-library/major-building-plan)

## OUR LIBRARY

**486,877**  
VISITS ONSITE

**4.36**  
**million**  
VISITS ONLINE



(WEBSITE &  
CATALOGUE  
SESSIONS)

**139.81**

linear kilometres of  
**PHYSICAL**  
collections stored

**1,209**

terabytes of  
**DIGITAL**  
collections stored

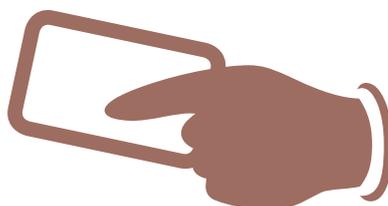
**\$7,482,485**

EXPENDED ON BUILDING OUR COLLECTIONS

**121,568**

**READER CARDS**

(32,856 issued in 2020-21)



## OUR SERVICES

**47,441**

ITEMS RETRIEVED  
FOR READERS

**5,002**

Online 'Ask a Librarian'  
requests completed

**86,788**  
QUESTIONS



**ANSWERED  
BY STAFF**

(that's around  
243 a day!)

**10.6**  
**million**

UNIQUE PAGEVIEWS  
on the website  
& catalogue

Online activity was highest in our

**CATALOGUE,**



**DICTIONARY OF SYDNEY,**

and **FIND LEGAL ANSWERS**

Please use hand sanitiser  
before and after use

COVID SAFE



Primary school students visiting the Paintings Gallery.

# 2019–23 Strategic Plan

This year was the second in implementing the Library's *Inside|Out* Strategic Plan. The central theme of the plan is to become an outward facing institution with an open and welcoming spirit.

This is made specific through the three strategic priorities:

- Put the reader and visitor first
- Expand our audiences
- Staff culture.

The plan also features five grounding priorities which represent Library functions and guide the way we understand and report on our activities:

- Collect
- Preserve
- Access
- Public libraries
- Organisational support.

To implement the strategy, each of the Library's branches developed an annual plan to describe their ongoing activities and identify new strategic initiatives. At the end of the year, a report on progress was provided to Executive and Library Council.

## OUR PURPOSE

The State Library of NSW exists to collect, preserve and support access to materials that enrich people's lives.

## OUR VISION

To be a Library where you don't need to fit in to belong.

## OUR VALUES

### INTEGRITY

- Consider people equally without prejudice or favour.
- Act professionally with honesty, consistency and impartiality.
- Take responsibility for situations, showing leadership and courage.
- Place the public interest over personal interest.

### TRUST

- Appreciate difference and welcome learning from others.
- Build relationships based on mutual respect.
- Uphold the law, institutions of government and democratic principles.
- Communicate intentions clearly and invite teamwork and collaboration.
- Provide apolitical and non-partisan advice.

### **SERVICE**

- Provide services fairly with a focus on customer needs.
- Be flexible, innovative and reliable in service delivery.
- Engage with the not-for-profit and business sectors to develop and implement service solutions.
- Focus on quality while maximising service delivery.

### **ACCOUNTABILITY**

- Recruit and promote employees on merit.
- Take responsibility for decisions and actions.
- Provide transparency to enable public scrutiny.
- Observe standards for safety.
- Be fiscally responsible and focus on efficient, effective and prudent use of resources.

### **EQUITY OF ACCESS**

- Connect our communities to our collection through diverse channels.
- Provide free, uncensored and unbiased access to information.
- Be vigilant custodians of our physical and digital spaces.
- Respect and involve our Indigenous communities and multicultural communities.
- Encourage creativity, curiosity, experimentation, diligence and trust.

### **INNOVATION AND ENGAGEMENT**

- Think beyond traditional boundaries with clarity of purpose.
- Enhance our collections with 'stories' that bring them to life.
- Be professional collaborative change agents and leaders in our field.
- Empower our people to take risks.
- Encourage intellectual freedom of thought and expression.
- Embrace technology.
- Adopt an outside-in approach to developing our services.

### **LISTENING TO OUR READERS AND VISITORS**

We received 86 complaints, 106 suggestions and 23 compliments through our online feedback forms.

Overall feedback decreased during 2020–21 compared to 2019–20. This is partly attributable to the loosening of the COVID-19 restrictions and more Library spaces remaining open for this period. The ratio of individual complaints, compliments and suggestions has also changed, with a significantly higher proportion of suggestions in this reporting period.

Responsive service improvements during this year included:

- assessment and modification of reading room services in response to public health orders
- staff undertaking the Librarian's Guide to Homelessness core training, designed to enhance awareness and understanding of vulnerable members of our community
- staff returning to answering live calls from readers.



A collection campaign of badges and pins shot for *Coming Out in the 70s* exhibition.

# Strategic priority: Put the reader and visitor first

We aim to put readers and visitors at the centre of everything we do.

When people visit our Library or their public library, through blended onsite and online experiences, we want them to feel connected. They will experience positive first points of contact, and be guided towards what they are looking for, or towards offerings of which they are not yet aware.

Highlights of progress made:

- **Increased seating capacity**

During the 2020 HSC study period, we made extra seating available inside and outside our two main reading rooms, while maintaining safe physical distancing.

- **Improving the online catalogue search experience**

We have been developing and testing our new catalogue for the past two years. Readers can search and browse the Library's collections more easily, intuitively and enjoyably.

- **Engaging with our readers and visitors to improve our services**

As part of developing the new catalogue, we continually seek feedback from readers. We have created multiple feedback channels — through the new catalogue site, social media, and in person during our research sessions. These responses have helped to shape the usability, design, functionality and release of new features.

- **Supporting public libraries to meet community needs**

Throughout the year the State Library provided regular advice to libraries about the COVID-19 Safety Plan and was a conduit for feedback from public libraries to NSW Health about operational issues.

# Supporting our HSC students



Accommodating our HSC students.

The HSC period is always a challenging time for Year 12 students – last year especially, with disruptions due to COVID-19. Many school, university and public libraries remained closed or offered only limited opening hours.

Yet students continued to seek a place to study away from home.

In 2020, we made extra seating available inside and outside our two main reading rooms, while maintaining safe physical distancing. We filled our venue spaces, empty rooms and corridors with tables and chairs to accommodate the hundreds of students who came through our doors.

As restrictions eased, we saw the return of class groups to the reading rooms, while the option of online orientation for HSC students allowed schools from outside the Sydney metropolitan area to participate.

**‘With two loud brothers around, home was not the vibe. Mitchell is dead silent which keeps me studying. But it’s been useful having the option of more informal spaces too, where we can work together...the library is the vibe.’**

**HSC student, 2020**

Our popular HSC programs – the Foundation-funded wordeXpress and The Project – were delivered entirely online in 2020, further extending our reach across the state. There were 627 student participants in 2020, a 93.5% increase on attendance in 2019.

We’re working to make it even easier to navigate the Library in 2021, with new webpages already live to assist students and teachers throughout this HSC year.

Visit [sl.nsw.gov.au/learning/hsc-2021](http://sl.nsw.gov.au/learning/hsc-2021)

# Strategic priority: Expand our audiences

We aim to reach new audiences.

The Library is increasingly well-connected with academics, family and local historians, learned societies, schools and universities. From this central foundation we aim to diversify our audiences and become a more responsive and relevant institution.

Specifically, we aim to reach young audiences, culturally diverse audiences, Indigenous communities, and people who are not yet aware of what the Library can offer them.

Highlights of progress made:

- **Partnering with donors to create new spaces**  
Visitors can now explore the Library's remarkable cartographic collection with the recent opening of the Map Rooms. Our Foundation worked with many generous donors to fund this project and make the collection widely accessible.
- **Enabling Indigenous voices in collections, exhibitions and public programs**  
The *Eight Days in Kamay* and *Dyarubbin* exhibitions continue the State Library's work in truth-telling, and are celebrations of enduring First Nations strength, resilience and connection with Country.
- **Developing our collection to represent diverse communities in NSW**  
Collection additions reflecting the state's vibrant and varied communities included the results of an LGBTIQ+ collecting drive, oral histories recording migrant experiences, and three significant collections reflecting the lives of 'enemy aliens' interned in Australia during the Second World War.
- **Supporting communities, libraries and collecting organisations to manage their own collections**  
The NSW-Australian Mukurtu Hub — the free, mobile and open-source platform, built with Indigenous communities to manage and share digital cultural heritage — was launched in 2020 and work with three pilot communities has continued. The first digitisation kit was sent to Brewarrina this year, where extensive work is underway with local collections.

# New Map Rooms



Map Rooms, Mitchell building.

With the opening of the Map Rooms in April 2021, visitors to the State Library can now explore five centuries of cartography from around the world. The two beautiful rooms were made possible by the Library Foundation, thanks to the generosity of private donors.

Highlights on display include:

- a chart of the Indian Ocean and Asia — one of only four copies in the world — printed on vellum by Jacob Colom in 1633
- an extremely rare 1515 map by Albrecht Dürer and Johannes Stabius depicting the world as a sphere
- a beautiful hand-coloured copy of the iconic 19 counties (the legal boundaries of the colony up to that date) map produced by Sir Thomas Mitchell in 1834

**‘We have brought some of our most important maps, globes and navigation instruments out of the vaults and into a new public home for all to see and enjoy.’**

**John Vallance, State Librarian.**

- the recently acquired silver punchbowl in the shape of a globe (with Antarctica sitting on its lid) commissioned by botanist Sir Joseph Banks in 1772
- the 1940 Tindale map showing the distribution of Aboriginal nations in NSW.

The items displayed will be refreshed every year, revealing some of the 200,000 maps in the Library’s collection — arguably the most significant in Australia.

Visit the Map Rooms on the first floor of the Mitchell building, open every day.

# Strategic priority: Staff culture

We aim to work in an environment where all staff are free to express ideas and are connected by a common purpose.

Staff at the Library have an appetite to expand their knowledge, collaborate and take responsibility for what they do. We seek to foster a culture based on respect, support and responsibility, in which staff are comfortable to make their own contributions. We will increase our capacity to be a highly capable and self-sufficient workforce.

Highlights of progress made:

- **Supporting ideas to improve the ways we work, and serve the public**

The Library's DX Lab has produced over 30 collection-based digital experiences. All were experiments, produced in collaboration with library staff and underpinned by the Lab's audience first and design thinking approach.

- **Increasing staff engagement**

The annual Public Service Commission's People Matter Employee Survey focused on staff engagement and satisfaction working in the public sector. The 2020 survey was completed by 90% of Library staff and the results show a 78% employee engagement score, an increase of 1% compared to 2019, well above the public sector average.

- **Improving avenues for internal collaboration and communication**

During the pandemic lockdowns, the Library continued to support staff working from home. We implemented new capabilities, including receiving and making work phone calls remotely, conducting online meetings, and hosting online events and webinars.

- **Simplifying internal processes**

The Library's custom built digitisation workflow system, BamBoo, was migrated to Library owned and managed infrastructure, reducing costs and external dependencies. The upgrade also provides the Library with the ability to create tailored workflows, a feature that has applications across a variety of Library functions.

# DX Lab: Collaboration, experimentation, insight



#NewSelfWales interactive exhibition.

Over the last six years, the Library's DX Lab produced over 30 collection-based digital experiences. They varied in form, from collection data visualisations to immersive 3D, visual and aural experiences, from social media crowdsourcing campaigns to in-person gallery exhibitions.

These were all produced through collaboration with Library staff, sometimes with external digital specialists through 'drop ins' and fellowships. Each experimented with prototyping a new technology's application within our Library context. All provided valuable insights into our digital collections or how we provide access to our collections.

Our projects won several awards including the 2020 VALA Award for Crisis Response, for the *Diary Files*, and international awards for the gallery and online portrait experience #NewSelfWales.

The Lab launched in 2015, two years into our 10-year collection digitisation program. Through the Lab, we explored new ways of facilitating digital access to complex formats (such as manuscripts, maps and paintings) once digitised.

The DX Lab's practice and principles, such as audience first and design thinking, have influenced the whole Library. Our new catalogue's front-end design and collection hierarchy were developed by the DX Lab.

With the program funding ending in June 2022, the DX Lab, itself an experiment, has come to a close. However, the Lab's website and projects remain accessible to staff and readers.

Visit [dxlab.sl.nsw.gov.au](http://dxlab.sl.nsw.gov.au)



Green Square Library,  
photo courtesy City of Sydney

# Grounding priority: NSW public libraries

Across NSW there are 363 public library buildings, with a further 65 outlets, and 23 mobile libraries that provide services to approximately 365 smaller and isolated communities.

The Library works with local libraries to develop quality services, build capacity in the library workforce and ensure library buildings, technology and facilities meet the needs of diverse communities across NSW.

In 2020–21 the Public Library Funding Strategy managed by the State Library delivered a record \$37.558 million to public libraries in subsidies, grants and program support.

## LEGISLATION

The Library directly supports Library Council's Objects and Duties under the *Library Act 1939* regarding public libraries.

The Library achieves this by administering the annual Public Library Grants and Subsidies Program, and by advising public libraries on all aspects of library service provision including collections, connectivity, spaces, buildings, information services and planning.

Activities include making careful inquiry into the operation and management of local libraries (section 5 of the Act), advising the Minister and local authorities on matters of policy (section 4A) and establishing guidelines for public library services (section 10).

## PUBLIC LIBRARY FUNDING

The 2020–21 year was the second of four years of increases to the public library grants and subsidies managed by the State Library.

The Premier, the Hon Gladys Berejiklian, and the Minister for the Arts, the Hon Don Harwin announced a significant new public library funding package in August 2018, totalling \$60 million over the forward estimates to 2022–23. This is the largest single commitment to increasing public

library funding by the NSW Government since the *Library Act* was introduced in 1939. Of this package, \$59 million will be allocated through the Public Library Funding Strategy managed by the State Library, while \$1 million is managed by Service NSW for the roll-out of e-kiosks to public libraries.

The State Library is working with NSW councils to ensure that these funds significantly improve public libraries statewide. See NSW Public Libraries Grants & Subsidies, pages 105–111.

## PUBLIC LIBRARIES CONSULTATIVE COMMITTEE

In 2020–21 the Library Council approved changes to the Public Libraries Consultative Committee (PLCC) including simplified terms of reference, a revised membership structure and a new meeting pattern. The new membership structure includes three public library manager representatives – representing small, medium and large public libraries respectively. The NSW Public Libraries Association and Local Government NSW continue to be represented on the PLCC, with two members each. Following an expression of interest process, new representatives were endorsed by the Library Council in May 2021 and the new committee met for the first time the following month.

## PUBLIC LIBRARY VISITS

The Library's usual program of assessment and compliance visits to public libraries was limited in 2020–21 due to COVID-19 restrictions, however the team provided regular online consultancies over the year. Restrictions eased for the period between March and June 2021 enabling State Library staff to visit more than 30 libraries to inspect grant projects, discuss needs and advise on library service development. Libraries visited included Burwood, Strathfield, Wollondilly, Ku-ring-gai, Tweed Heads, Murwillumbah, Lennox Head, Ballina, Fairfield, Parramatta, Blacktown, Canterbury-Bankstown, Wagga Wagga, Young, Boorowa, Harden, Granville and Newcastle.

Public library and council staff also visited the State Library over this period for consultancy, advice and professional development. Examples include advice for Gilgandra and Parramatta on new library building projects, and sessions on State Library services and family history research attended by staff from Albury, Bayside, Bega Valley, Campbelltown, Sutherland and Wollongong libraries.

Library Council of NSW members visited two City of Sydney branches (Green Square and Darling Quarter) in May 2021.

### PROFESSIONAL DEVELOPMENT

Most of the professional development programs that are provided for public library staff were moved online in 2020–21 due to the pandemic. The program covered a diverse range of topics including readers' advisory, family history, developing diverse collections, library services for homeless people, indyreads™, Find Legal Answers and Drug Info.

Highlights include:

- family history webinars were delivered to 127 participants
- online readers' advisory training took place with over 40 participants from 18 country public libraries
- an online training program for Drug Info resources was developed and rolled out — 143 users across 40 NSW public library services signed up to the training portal from March to June 2021
- digital preservation training was held online and attended by 24 public library staff from 14 councils (eight metro, six country).

### PUBLIC LIBRARIES AND COVID-19

Public Health Orders closed NSW public libraries between 23 March and 1 June 2020. Libraries prepared for opening in June, and many were open again to the public from July 2020, operating

in accordance with a COVID-19 Safety Plan issued by NSW Health. This plan restricted the types of services that libraries could provide, including prohibiting events (such as children's literacy programs), limiting visitor numbers to one person per four square metres, requiring the quarantining and wiping of books, recommending face masks and mandating check-ins for all visitors.

The State Library provided regular advice to libraries about the Safety Plan and was a conduit for feedback from public libraries to NSW Health about operational issues. The feedback included a recommendation to remove the need to quarantine and wipe books, and this requirement was subsequently removed. By March 2021 the Safety Plan had been amended to further ease restrictions, including halving the square metre rule to one person per two square metres, and allowing programs and events for 20 (then 30) people, as long as social distancing and check-in procedures were observed.

Over the months of restrictions, many libraries investigated the possibility of creating outdoor spaces for their services. Nine of the library building projects funded under the 2020–21 Public Library Infrastructure Grants program include outdoor areas, and a range of other libraries are planning indoor/outdoor spaces.

On 25 June 2021 public libraries in the City of Sydney, Randwick, Waverley and Woollahra were ordered to close in the wake of a new wave of COVID-19, and as at 30 June the order had been expanded to include Greater Sydney.

### STATEWIDE PROJECTS

**Tweeting a public library** — throughout 2021 the State Library has run a public library promotional campaign, with tweets featuring a different library branch each day, with the aim of showcasing all 363 public library buildings by the close of the year.

## RESEARCH PROJECTS

The public library funding supports projects which improve the ability of libraries to serve their communities. Ideas for projects are developed with the Strategic Network Committee, which includes State Library staff and library managers representing the eight zones across NSW.

In 2020–21 the following projects were in progress:

**Diversity in Children’s Books Survey** — *with the University of NSW and the University of Sydney*

This project will develop reading lists that reflect diversity in Australian children’s picture books.

**Making public spaces everyone’s business** — *jointly supported by the State Library, Department of Premier and Cabinet (Premier’s Priority Unit), Department of Customer Service (Behavioural Insights Unit) and the Department of Planning, Industry and Environment (Public Spaces Division)*

This project aims to optimise membership, visitation, and satisfaction of selected NSW libraries to improve their social, cultural and place performance. Participating libraries are Bega Valley, Northern Beaches, City of Sydney, Maitland, Midwestern and Wagga Wagga.

**Understanding the needs of public library users, post-pandemic** — *with Charles Sturt University*

This project will use qualitative research to explore how users’ needs and expectations may have changed and how public libraries can best meet users’ needs.

**Adult language other than English collections and impact on mental health** — *with Charles Sturt University*

This project investigates how reading in a person’s first language improves their sense of wellbeing. This project aims to help inform library collections in Languages Other Than English (LOTE).

**Embracing the cultural identity of burgeoning ethnic groups in public libraries** — *a pilot project with the Punjabi Indian Community*

This project explores the collection and services offered to the Punjabi Indian community by the Wagga Wagga City Library.

## ON LOAN

The State Library provides loans of books in 43 community languages and alternate formats (large print and talking books) to public libraries statewide. These items supplement local collections and directly support cultural and linguistically diverse communities.

## INDYREADS™

The rollout of the State Library’s indyreads™ eContent management platform to the NSW public library network was completed in June 2021. The statewide collection contains 16,500 ebook and e-audio titles sourced from Australian independent publishers as well as international content including reference, modern literary, classic fiction and non-fiction titles, and a curated collection of self-published content. CSIRO publications were also added to the platform this year.

The Library works closely with public library language specialists to create collections in languages other than English. Recent acquisitions include Chinese, Spanish and Romanian titles.

During the rollout of the platform, State Library staff held weekly webinar orientation sessions for public library staff. Monthly social media campaigns promoting the collection were shared with the network, along with bookmarks and banners.

Discussions have commenced with Corrective Services to explore the possibility of extending access to the indyreads™ platform to inmates.

Usage of indyreads™ grew every month as more libraries were configured, and the figures at year end were 45,130 loans and 7,746 reservations.

### NSW.NET

Since 1998, the State Library's NSW.net service has sourced, supported and subsidised high bandwidth internet and online content for NSW local government public libraries and their communities.

This year NSW.net:

- subsidised the monthly connectivity bills for public internet access in over 320 public libraries
- completed 84 new and existing internet service upgrades (NBN and fibre), improving connectivity for the public and library staff
- upgraded internet firewalls for 22 libraries
- replaced 32 end-of-life wireless access points in nine metropolitan and 14 regional public libraries
- completed the replacement of wi-fi hotspot controllers in over 200 libraries across NSW
- provided Richmond Tweed Regional libraries with the upgrade of their existing copper access to fibre to the premises for new NBN™ enterprise ethernet services.

### STATEWIDE DATABASES

The State Library funds a suite of 12 databases for use by the public through their local public library, and brokers over 100 consortia opt-in offers for other online subscription products that libraries may access.

The Library works with the NSW Public Library Content Working Group (CWG) of six public library staff to identify new content that may be of interest to the NSW Public Library Network and gauge interest for potential product trials.

After a thorough comparative review of available options, the State Library's NSW.net service and the CWG has recommended a new suite of statewide licensed databases for 2021-22. In making the final decision, the CWG considered the reference service information requirements of the NSW public library network, subject coverage, content quality, user interface, and financial considerations.

The new suite covers a diverse range of subjects including Australian news sources, business skills, contemporary issues, environment, geography, literature, science, and history.

### LEGAL INFORMATION

The Legal Information Access Centre (LIAC) provides quality, plain English legal information for the NSW community, in partnership with the public library network and legal assistance services.

The Find Legal Answers website received 516,284 visits in 2020-21.

During the year, the Find Legal Answers website and the collections in public libraries were reviewed and updated to ensure current information is available to the community. LIAC also worked with the Tenants' Union of NSW to create a new 'legal information for renters' website page. The online edition of *Rest assured: a legal guide to wills, estates, planning ahead and funerals in NSW* was amended to reflect changes in fees and charges.

LIAC supported Youth Week, the Seniors Festival and Law Week in public libraries, providing promotional material and social media campaigns, including:

- 21 public libraries hosted talks on the topics *Your money and the law* or *Your neighbours and the law*, in partnership with Legal Aid NSW
- 12 legal education talks presented in partnership with the Mid North Coast Community Legal Centre topics included *Planning ahead and Legal health after a natural disaster*.

To further support events in public libraries, LIAC created new pages highlighting legal information for seniors and youth. LIAC also partnered with Legal Aid NSW and the Marrickville Legal Centre to create a new Law Week website to showcase and promote public library Law Week events.

## DRUG INFO

Drug Info, which is a partnership between NSW Health and the State Library, disseminates reliable and authoritative information on drugs and alcohol through NSW public libraries and online.

The Drug Info website received 370,675 visits in 2020–21.

A learning portal was developed to deliver Drug Info training modules to public library staff online. The portal was trialled with six libraries before its launch in March 2021. Face-to-face training was delivered to staff at Gordon, Bankstown and Campsie libraries between March and June 2021.

The Drug Info collections in public libraries were reviewed and updated to ensure that current information is available to the community.

Printed collateral was targeted to libraries, secondary schools and other partners, including:

- 4,150 Bah Humbug literary mocktail cards were distributed to 30 libraries in December 2020, for use in festive season promotions, and a social media campaign accompanied the distribution
- a new Personal Development, Health and Physical Education (PDHPE) bookmark was developed to promote the updated PDHPE (Years 7–10) State Library Libguide and 18,300 bookmarks were distributed to 915 NSW secondary schools.
- 72 libraries received promotional material for Youth Week and the Seniors Festival.

Drug Info continued to work with the Australian Drug Foundation with representation on the

Community Engagement and Action Program (CEAP) Advisory Committee.

## TECH SAVVY SENIORS

The State Library manages the Tech Savvy Seniors digital literacy training program which is delivered in public libraries and funded by the NSW Department of Family and Community Services and Telstra.

Tech Savvy helps seniors develop the skills and confidence to get connected and participate in the online world. The program aims to increase digital inclusion, reduce social isolation and increase access to government information and services among older people.

In 2020–21 training in English and eight other languages was offered in 45 libraries across NSW. A total of 1,131 sessions were offered and 6,301 people attended.

A pilot was run with Youngster.co, an organisation based in Coffs Harbour which aims to connect young people with opportunities. Young people were trained in Tech Savvy program delivery and provided sessions for older people in participating libraries on the mid-north coast.

More than 36,000 seniors have been trained in NSW public libraries as part of the program since 2013.

## **PUBLIC LIBRARY SERVICES**



**\$37.558 million**

ALLOCATED IN PUBLIC LIBRARY SUBSIDIES,  
GRANTS AND PROGRAM SUPPORT

  
**138**

new internet service  
& upgrades for  
libraries by NSW.net

**16,500**

ebooks on the  
indyreads™  
platform

**30,000+**

Drug Info  
items  
distributed

**6,301**



PEOPLE ATTENDED

1,131 TECH SAVVY SENIORS SESSIONS

**1000+**

public library staff attended  
State Library-run professional  
development programs

# People Places



Woollahra Library at Double Bay.

The State Library’s popular guide to planning and building public libraries, *People Places*, was relaunched in August 2020 in an online version, providing greater ease of access.

*People Places* is endorsed as a national standard guide by ALIA (the Australian Library and Information Association) and includes tools that take library staff step-by-step through the process of creating contemporary and inclusive spaces for their community, including:

- evaluating current library buildings
- consulting with communities and stakeholders
- assessing locations
- planning and allocating spaces
- developing briefs for architects.

Sections can be used independently, collectively or in sequence depending on what is appropriate for each project.

There have been several editions of *People Places* over the years. All editions have been developed in close consultation with library stakeholders and practitioners involved in the planning, building and management of public libraries in NSW.

Visit

[sl.nsw.gov.au/public-library-services/people-places](http://sl.nsw.gov.au/public-library-services/people-places)



Visitors attending the *Coming Out in the 70s* exhibition opening.

# Grounding Priority: Access

This year we issued 32,856 reader cards, increasing the total number of active reader cards to more than 121,568. Staff answered 86,788 enquiries from the public, facilitating access to information and our collections. Onsite, we hosted 486,877 visits.

Online, there were 4.36 million sessions on the Library's website, including the catalogue, and 10.6 million unique pageviews. This is our highest annual online visitation on record.

## LEARNING PROGRAMS

At the beginning of the reporting period, the Library was closed to all visitors, then reopened with restrictions, before the slow return of our audiences — children and their families, students and their schools. Remarkably, given this challenging environment, 2020–21 saw increased participation in learning programs. Across 375 events, there was a total of 32,583 participants, up 39% on 2019–20.

With funding from the Foundation, the Learning team made significant additions to the website this year, including podcasts, family programming, virtual excursions, and expanded collection-based resources for students:

- *Unfurling the First Fleet*, an innovative suite of digital resources for primary students delving into the Library's significant First Fleet collections
- *Eight Days in Kamay* and *Sydney Elders* exhibitions adapted for online presentation, with extensive integrated learning activities
- video-based website resources, one exploring the Library's model of the Globe theatre, the first film of a series examining key Library collection items.

Virtual excursions proved an area of considerable growth, with 20,376 attending during 2020–21. The Library has always offered virtual excursions to reach across NSW and were well-placed to move online when face-to-face school excursions

paused. Not only did we create engaging online experiences, we also gained the skills and technical ability to deliver them while working from home.

Families were slow to return to the building and providing a COVID-safe environment meant restricted workshop numbers. Online participation also fluctuated according to lockdown rules. However, two online after-school programs — *Art Club* and *Young Writers Club* — built loyal and enthusiastic audiences.

Our learning programs and resources also travelled offsite, with the relaunch of the Foundation-funded *FAR Out! Treasures to the Bush* in March 2021, following the easing of COVID-19 restrictions. *FAR Out!* tours reached 10 schools and 964 students across bushfire-affected regional communities on the NSW south coast. In addition, our award-winning Creative Kids boxes were delivered across NSW, filled with imaginative activities based on the Library's map collection. The enclosed *Sea Münsters* comic and playing cards, designed in-house, won the Children's Book (Level B category) in the 2021 Museums Australasia Multimedia and Publication Design Awards.

Our productive partnerships with the Association of Independent Schools, Catholic Education and the Society and Culture professional association made it possible to showcase the resources of the State Library with teachers from across the state. The Learning team also extended and developed productive partnerships across the wider sector: offering joint programming with Sydney Living Museums, Bell Shakespeare Company, Australian Theatre for Young People and Story Factory.

## PUBLIC PROGRAMS

Our public programming aims to diversify audiences and promote Library collections and services, connecting with people through the promotion and discussion of ideas.

COVID-19 has had a significant impact on the way the Library has delivered public programs and awards. We quickly adapted our ongoing program

for online delivery. Outside of lockdown periods, the team implemented hybrid programs — hosting talks with an onsite audience, while simultaneously streaming live online. These events allowed Library programming to reach audiences regionally and interstate. In 2020–21 the Public Programs team welcomed 1,545 guests onsite and 5,360 online.

In August 2020, the team commenced recording and publishing talks on our website and YouTube channels for viewing on demand. The current upload of 24 recordings had, as at July 2021, a combined viewership of over 4,200.

Some public program highlights include:

- *Dictionary by a Bitch: The Journals of Bee Miles* — seven shows onsite by underground cabaret performer Vashti Hughes to a combined audience of 440
- *Salon Series* — three special onsite performative events to celebrate the *Coming Out in the 70s* exhibition
- *The B List Book Club* (onsite and online) — Bri Lee interviewed authors about their new releases
- *Close Quarters* with the Australian String Quartet — an intimate musical experience within the Library's Paintings Galleries
- *Scholar Talks at Six* — a new mini-series of talks that celebrate maps and mapping, held in the Library's new Map Rooms.

Overall, the Public Programs team hosted 120 talks attracting new and emerging audiences to the Library. We collaborated with *Sydney Writers Festival*, *National Science Week Festival*, the History Council of NSW, the Australian String Quartet and the *Sydney Review of Books*.

## AWARDS

The Library administers a range of literary awards that honour distinguished achievement by Australian writers, contribute to Australia's artistic

reputation, and draw national and international attention to some of our best writers and to the cultural environment that nurtures them. The NSW Premier's Literary and History Awards are supported by Create NSW. The National Biography Award, Russell Prize for Humour Writing and Mona Brand Award for Women Stage and Screen Writers are supported by the State Library of NSW Foundation. There were a total of 1051 entries across the awards, judged by 48 industry experts. A total of \$477,000 in prize money was awarded in 2020–21.

Due to COVID-19 the 2020 Premier's History Awards and the 2021 Premier's Literary Awards were delivered online. The Library filmed and broadcast the announcements in 30-minute multi-platform ceremonies, with authors accepting awards from their homes. The Literary Awards online ceremony was viewed more than 800 times.

## FELLOWSHIPS

The Library welcomed seven new research Fellows in 2021.

These prestigious Fellowships, awarded through a competitive application process, are valued at \$116,000. The 2021 Fellows are researching a variety of topics including architecture, breweries and pub cultures, editorial cartoons, history of the Holocaust, law reform, popular culture and histories of self-improvement.

Our Fellows enjoy access to the Donald and Myfanwy Horne Room, which offers a collegiate environment that encourages and inspires scholarship. While working at the Library, Fellows contribute to its scholarly life through participation in the popular *Scholar Talk* series and through contributions to the Library's *Openbook* magazine.

The Library's Artist in Residence program is aimed at connecting emerging and established artists with our iconic buildings and collections. As the Library's 2020 Artist in Residence, Haydn Wilson created *Fake Truths: An Historical Novel* — his work, the associated objects and accompanying

stories are now part of an exhibition in our Amaze Gallery.

The Fellowship Program has been funded by philanthropic donations through our Foundation and Library Council funds since the first Fellowships were awarded in 1975.

## RESEARCH COLLABORATIONS

While the Library supports individuals in their research activities, it also collaborates with partners to pursue scholarly projects. The COVID-19 pandemic has disrupted many of these, but a number have progressed nonetheless:

- *Remembering Sydney's Post-War Greek Neighbourhoods, 1949-1972* with University of NSW (ARC Linkage) – documenting post-World War Two Greek migration to Australia in oral histories
- *Untapped: the Australian literary heritage project* with the University of Melbourne – resurrecting out of print Australian literary classics. Contributions made to the research and selection process.

Scholarly collaborations also included:

- Australian Consortium of Humanities Research Centres (ACHRC) annual conference – bringing together humanities scholars from across Australia and internationally.
- *History Matters* new evening seminar series with the Professional Historians Association (PHA) NSW and Oral History Australia (NSW). The monthly seminars proved popular with a diverse audience.

## INDIGENOUS ENGAGEMENT

As a result of the ongoing lockdowns and restrictions facing much of NSW, the Indigenous Engagement team has been focused on ways to support First Nations access and inclusion online.

The State Library has now trained all staff in cultural safety and cultural awareness as part of the National and State Libraries Australasia Culturally Safe Libraries Project. All staff undertook 10 hours of online training through the Australian Institute of Aboriginal and Torres Strait Islander Studies' CORE cultural learning program, which was bolstered with yarning circles facilitated by the Indigenous Engagement team. This achievement establishes a new baseline in ensuring staff are receptive and reactive to issues of First Nations cultural safety and has already resulted in changes to process and policy across the organisation. Additionally, the team co-delivered a specialised collections-based workshop which focused on embedding the Aboriginal and Torres Strait Islander Library, Information and Resource Network protocols and addressing historical and ongoing racism within the collection.

The Library continues to build on existing relationships with Aboriginal and Torres Strait Islander communities, as well as developing new and important partnerships with communities, families and individuals:

- *Talking Deadly* – six online events presented by Aboriginal experts, artists, Elders and educators
- Aboriginal family history training to organisations, communities and public libraries
- CORE Cultural Awareness training pilot with public libraries
- specialist support for Aboriginal family history enquiries and new relationships with key sector stakeholders including the Department of Aboriginal Affairs NSW and Births, Deaths, Marriages NSW
- specialist collection engagement, including supervised viewings for First Nations readers, public talks and virtual excursions
- educational writing workshops for Aboriginal students from eight NSW high schools – with Story Factory, the National Aboriginal Sporting Chance Academy and the Library's Foundation.

*Gather*, the NSW-Australian Mukurtu Hub — the free, mobile, and open-source platform built with Indigenous communities to manage and share digital cultural heritage — was launched in 2020 and work with three pilot communities has continued online. The first digitisation kit was sent to Brewarrina this year, where extensive work is underway with local collections.

The inaugural First Nations Creative Fellowship was launched in partnership with Create NSW and has created a \$30,000 opportunity for a First Nations artist to work creatively and critically with the State Library collections. The recipient of the first Fellowship, Dr Bronwyn Bancroft, will examine colonial records to create new works and resources examining colonisation and its impacts in Bundjalung Country.

The *Eight Days in Kamay* and *Dyarubbin* exhibitions continue the State Library's work in truth-telling, and are celebrations of enduring First Nations strength, resilience and connection with Country. See In Focus, pages 52-53.

### ON DISPLAY

Since July 2020, the Library has produced a series of highly successful onsite and online exhibitions telling vivid stories drawn from our collections and the wider community.

Overcoming disruptions caused by the COVID-19 pandemic, we were able to host the *World Press Photo Exhibition 2020* for eight weeks from August to October 2020, running a whole month longer than previous years. This saw a high number of daily visitors to the galleries, demonstrating the public's enduring engagement with this powerful exhibition.

*Coming Out in the 70s* opened in November 2020 and marked the 50th anniversary of the founding of CAMP Inc (the Campaign Against Moral Persecution), Australia's first political organisation for same-sex oriented men and women. It tells the stories of the lesbians and gay men who, through individual acts of defiance and mass political

campaigning, proudly demanded to be seen, heard and accepted.

The onsite exhibition featured rarely before exhibited material from the Library's rich collections of early LGBTIQ+ publications, magazines, letters, posters and ephemera. The online exhibition was the most frequently visited story on the Library's website in 2020-21. The exhibition showcased stories that are pivotal to Sydney life and its LGBTIQ+ community, winning widespread praise.

In January 2021, the Library hosted the *Sydney Morning Herald Photos1440* exhibition, a retrospective view of key moments captured through the lens of Fairfax Media and Nine Entertainment photographers. It marked the 10th anniversary of the exhibition and of this partnership with the Library.

In March, *Dyarubbin* was launched in the Library's dedicated First Nations Gallery. The exhibition presents the story of the Hawkesbury River through the lived experiences and voices of its Darug knowledge holders, offering a rarely heard perspective on the history of this beautiful and haunting place. See In Focus, page 53.

Shortly before the Library's second closure at the end of June 2021, we were once again host to the annual *World Press Photo Exhibition*, which saw the highest number of visitors per day to any exhibition in several years.

Our permanent displays — *Paintings from the Collection*, the *Amaze Gallery* and *The Collectors' Gallery* — continue to feature an ever-changing array of remarkable and curious items from the Library's collections.

The Library joined cultural institutions across Sydney, keeping its doors open later, as part of the Government's Culture Up Late program. On Wednesday and Thursday nights, the galleries were open until 8 pm through to the end of June 2021.

## ON LOAN

COVID-19 continued to affect the delivery of the loans program with exhibitions postponed or cancelled. However, a total of 34 items were prepared and dispatched for loan to 11 exhibitions held across NSW and interstate. Some examples include:

- letters from Margaret Coen to Norman Lindsay to the Norman Lindsay Gallery, Springwood
- Harry Seidler's internment shirt to the Museum of Brisbane
- a sketch by Charles Condor to the National Gallery of Victoria
- documents relating to the Australian Constitution to Parliament House, Canberra
- two manuscript letters and a set of illustrations from *The Memoirs of a Woman of Pleasure; or, The life of Fanny Hill* to the Tasmanian Museum and Art Gallery
- one of the Library's copies of *Liber Cronicarum* to the Queensland Art Gallery and Gallery of Modern Art
- a watercolour depicting the Hawkesbury in flood loaned to Shoalhaven Regional Gallery.

## COLLECTION DIGITISATION

The Digital Excellence Program is a 10-year NSW Government-funded initiative to digitise our most iconic, at-risk and highly valued collections. In this ninth year of the program, the Library created 173,000 digital master files. This brings the total number of master files created since the program's commencement to 13.1 million. The program expended \$5.3 million on capital expenditure, primarily collection digitisation and development of digital content management and display interfaces.

Some of the significant collections digitised during the year include:

- Max Dupain's Commercial and Exhibition Archives
- Australian Consolidated Press photo-archive
- Mum Shirl (1928–98), photographs, negatives and slides
- Parer family (c 1939–45) realia
- British Imperial Trans-Antarctic Expedition (1914–17), glass Paget plates
- logbooks of the *Kathleen Gillett* (1947–48) and the *Santa Rosalia*
- manuscripts and drawings, including the Henry Lippmann letters, Edward Spain reminiscences (1774–1802) and Tasmanian Papers (1803–90)
- photographic and negative collections, including the Luna Park Collection
- Town and County maps
- Australian Library and Literary Institution papers (1826–71)
- *Australian Town and Country Journal*, *The Yass Courier* and selected almanacs and business directories.

Audiovisual materials are defined as an at-risk format due to the impact of technological obsolescence and physical degradation. A multi-year project to catalogue, preserve and digitise selected titles from our videotape and motion picture collections is now underway. Digitising of 709 videotapes included footage of state and national elections, the Sydney 2000 Olympic Torch relay, and David Bradbury's 'Battle for Byron', an anti-logging protest film. In addition, over 200 motion picture films have been digitised.

The Library's custom-built digitisation workflow system, BamBoo, was migrated from cloud and vendor infrastructure to Library owned and managed infrastructure, reducing costs and external dependencies. The upgrade also provides

the Library with the ability to create tailored workflows, a feature that has applications across a variety of Library functions.

The Library fulfilled 586 external digitisation requests, supplying 1,363 digital files to readers.

### COLLECTION DISCOVERY

Searching and browsing resources is now simpler and quicker, with updates and enhancements made to the site. Readers will find it much easier to access databases and websites for materials such as journals, magazines, and newspapers.

The focus throughout the year has been the continued improvement of the new library catalogue. Ongoing feedback from readers has been vitally important throughout the process, and has fed into the design, functionality and overall look-and-feel of the new site. Features of the new catalogue include simplified search interfaces and filters, a new digital collections site, enhanced image viewers and audio players, high resolution digital file downloads and improvements to collection record display. See In Focus, page 51.

Meanwhile, catalogue records have been updated so that access and making requests is clearer. New restriction fields have been added, as well as updates to records containing suppressed images.

Catalogues have also seen performance improvements due to server upgrades and updates. In addition, our systems are regularly updated and patched to ensure the catalogues are hosted in reliable and secure environments.

### MEDIA AND SOCIAL ENGAGEMENT

The Library achieved strong media engagement with a total of 5,472 media stories and mentions recorded across print, radio, online and television.

Over the year, the State Library achieved 1,967 online mentions, 230 print mentions and 3,275 broadcast mentions with a cumulative potential exposure of 3.5 billion impressions on audiences

across the nation. Compared to the 2019–20 period this was a 56.9% increase in mentions.

The Library continues to have a strong presence in the news with interviews and stories touching on our diverse offerings and expertise. Major announcements (Government funding, launch of the Map Rooms), onsite and online exhibitions and displays (*PANDEMIC!*, *Eight Days in Kamay*, *World Press Photo*, *Photos1440*, *Coming Out in the 70s*, *Dyarubbin*), digital projects (*Gatherings Order* podcast), acquisitions (Pamela Allen archive), literary awards, fellows and public programs (World Book Day), special initiatives and projects (2021 Foundation Annual Appeal, NSW Aboriginal Creative Fellowship) and media partnerships (ABC Radio Sydney) all contributed significantly to the Library's profile in the community.

The Library has enjoyed record social media results for the 2020–21 period. In total, 1,832 social media posts were shared across Facebook, Twitter and Instagram. These posts generated over 9.4 million impressions and earned 232,871 engagements. The Library was also mentioned 19,817 times by external public social media accounts. Compared to last year, we achieved an 83.0% growth in total social media engagements.

There was also a marked increase in social media referrals to the Library's website with 71,080 sessions in the 2020–21 period. That is an overall increase of 13.4% compared to 2019–20.

This year also saw considerable activity across other social platforms, including Flickr and Wikipedia. There were over 48 million views of State Library images loaded in Wikimedia Commons and more than 6 million views of State Library collection images on Flickr.

### CULTURAL DIVERSITY

The *Multicultural NSW Act 2000* requires agencies to implement and report on multicultural principles within their organisation. The Library's new Multicultural Plan 2020–24 was formally implemented this year and features firm actions

to engage with and appeal to diverse communities. The structure of the Multicultural Plan is informed by Multicultural NSW's Policies and Services Program, adapted to align with our strategic priorities and practices and overarching vision: to be 'a library where you don't need to fit in to belong'.

Despite the continued impacts of COVID-19 delaying some actions, significant progress has been made towards meeting our commitments this year. Highlights include:

- the launch of the 'Multilingual information and services' webpage in September 2021
- the multilingual library signage tool for public libraries was also updated.

#### **COMMUNITY LANGUAGES MATERIAL**

The State Library provides loans of books in 43 community languages and alternate formats (large print and talking books) to public libraries statewide. These items supplement local collections and directly support cultural and linguistically diverse communities.

In 2020–21 loans from the Multicultural collection to public libraries totalled 65,577, which was an increase of 22% compared with last year's COVID-19 affected result. The most borrowed language was French, with 6,762 items circulated, followed by Spanish, Italian, Russian and Japanese.

The statewide indyreads™ collection, available through the NSW public library network, contains ebook and e-audio titles. The Library works closely with language specialists to create collections in languages other than English. Recent additions to indyreads™ include 450 Chinese titles, 253 Spanish titles and 100 Romanian titles.

The Library also provides the following community language materials:

- online access to more than 7,000 magazines and newspapers in more than 60 languages through PressReader, which includes audio delivery of

content and large print, supporting access to this material for people with disabilities

- access to Oxford Language Dictionaries in Arabic, Chinese, French, German, Italian, Russian and Spanish as eresources
- new publications were added across the State Library's general collections, including 107 books in 25 languages other than English; and 75 serial or newspaper titles in 19 languages.

See also *Collecting for Everyone*, pages 56–57.

#### **LANGUAGE SERVICES**

The Library provides the following language services:

- librarians fluent in different community languages work at our service points, with the Community Language Allowance Scheme reviewed to ensure that staff language capabilities match client needs
- International English Language Testing System (IELTS), which includes speaking practice tests and downloadable study guides, can be accessed as an eresource (onsite or remotely) by Library cardholders
- Tech Savvy Seniors training delivered to 1,822 participants in nine community languages through the public library network.

#### **COMMUNITY ENGAGEMENT**

The State Library works with community groups, local and state government organisations to engage with diverse communities across NSW. We are an inclusive organisation, encouraging multicultural and multilingual communities to participate in our events and use our services. Over the past year, the Library welcomed a variety of community organisations holding events in our spaces, including:

- Multilingual and Multicultural Australia: A Language Inclusive Future, with Macquarie University

- 2021 Language Festival
- six Grapho calligraphy demonstrations in Chinese, Hebrew, Tibetan, Russian, Tangut and Persian

We continue to work with the NSW Multicultural Health Communication Service through the public library network. During the pandemic, public libraries have helped to inform diverse communities about COVID-19.

### SERVICES FOR REFUGEES

Due to the generosity of our donors, the Library continued to deliver the Culturally and Linguistically Diverse (CALD) Community project, supporting children arriving in Australia as refugees. Three schools from South West Sydney have participated. The program provides critical assistance for these communities: including language acquisition through art, a series of six online workshops, and a visit to the Library for students and their families.

### ACCESSIBILITY

This year the Library commenced a new Accessibility Action Plan 2020–23. To formulate the plan, both readers and staff members were invited to participate in a survey to identify the areas in which the Library was successful in supporting access to people with disability, and the areas where it could improve. Several insights were gathered and served as the basis from which concrete actions were developed. We monitor and track our commitments annually. We continue to work with our Accessibility Advisory Committee to remove all the barriers we can, so that when people visit the Library, disability doesn't mean any less an experience.

Despite the continued impacts of COVID-19, progress highlights include:

- approval of Development Applications to support accessible access to the Macquarie St and Mitchell buildings (construction of a permanent accessible lift and accessible pathways)
- updating the NSW Public Library Building Guidelines *People Places* with reference to accessibility standards
- implementing an accessibility checklist setting standards for State Library exhibition planning and design
- developing a mobile gallery app providing captions and audio for selected items on display
- continuing to purchase large print and talking books, made available through the public library network
- user feedback and testing for the new catalogue included participants with disability.

### OUR READING ROOMS

During the reporting period, services and facilities in the reading rooms adjusted in line with changes to the COVID-19 public health orders.

We continued to deliver Library cards virtually — to allow NSW residents to access services online. We expanded our audience across the state and saw an 11% increase in the number of people who actively use their Library card.

Our Ask a Librarian, telephone and online chat service provided valuable assistance to people who couldn't visit us in the reading rooms. Our librarians responded to 4,836 written enquiries and 1,852 questions via the chat service. In March 2021, callers were once again able to connect to a librarian live, rather than leaving a phone query. We saw a large increase in our document supply copying service, with many people ordering scans of documents, articles or chapters, rather than visiting the Library. In total, Library staff scanned 38,604 pages which is a 32% increase on the previous year.

We continued to build on the successful online delivery of reading room programs established during the 2020 lockdown period. Staff developed and presented 22 online sessions including 'Where do I start: your State Library online' and 'Eresources Express', taking the Library into the homes of people across NSW. Over 1,450 people attended these programs with an increase in attendance from regional areas.

# Openbook



Reading *Openbook* Autumn 2021.

In 2020, we decided our award-winning *SL* magazine was too good to remain a Friends' membership benefit only. Redesigned and expanded, our new-look quarterly magazine is now available via yearly subscription, or single issues can be purchased from the Library Shop.

*Openbook* was launched in November 2020 to positive review. It has since picked up a coveted nod in the Museums Australasia Multimedia and Publication Design Awards. The first issue won the Magazine category (Level B – larger organisations) in the 2021 round of awards.

Inside the glossy 100-page magazine, readers can expect stories that are inspiring, thought-provoking and surprising. The Library remains at the heart of the publication, with staff writers revealing weird and wonderful finds from the collection, as well as presenting new acquisitions and significant discoveries.

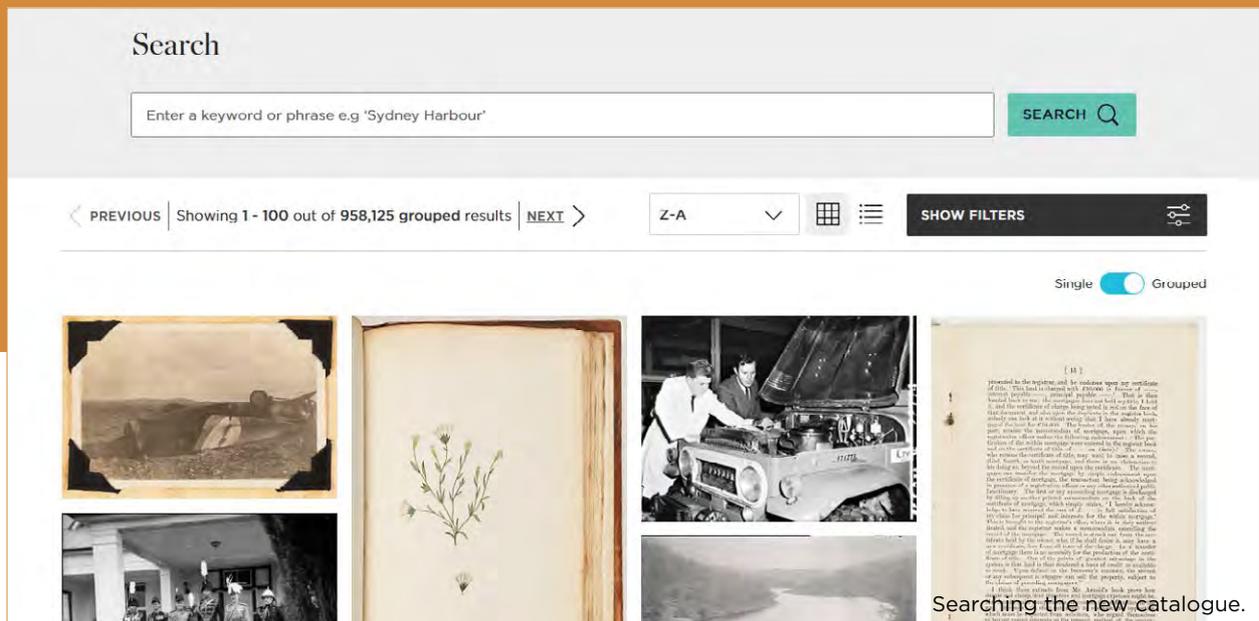
**'Openbook feels so satisfying, attractive and most of all interesting. Once again the State Library has provided my little bookworm heart a thrill and something to look forward to each quarter ... Eagerly awaiting the next edition.'**

*Openbook* reader

Working with established and emerging writers, the magazine offers diverse perspectives on literature, history, science, art and ideas. Each issue features a mix of feature articles, profiles, interviews, commentary, new writing, reviews, a photo essay, and regular offerings like the quiz and the 100-year-old recipe adaptation.

The first four issues have attracted over 500 subscribers and new Friends.

# Our new catalogue takes shape



In development throughout 2020–21, the Library’s new catalogue launched early in July 2021. Readers can now search and browse the Library’s vast collections more easily, intuitively and enjoyably.

The new catalogue is a powerful single search tool to discover material in the Library’s collection. It was developed as a direct result of ongoing feedback from our readers.

New and enhanced features include:

- over 4 million searchable catalogue records and more than 5 million digital files available to the public
- a range of custom-built viewers for accessing digital content, including an improved image viewer, book viewer with full-text search and audio player with searchable transcripts
- ‘MyCatalogue’ functionality with library card log in, item requesting, saved searches and lists. A new permalink structure supports easy bookmarking and citation. High resolution

**‘For me, the new catalogue has been refined to such an extent that performing a search is like chiselling a piece of stone — you’re approaching it from different directions until gradually it takes shape.’**

**Reader and researcher**

digital file downloads and social sharing are also supported

- new Digital Collections interface that allows users to easily explore digital files from the Library’s collection.

But the strength of the new Library catalogue is not simply its technological advances. Readers see the possibilities of making similar digital discoveries to those unearthed through ‘old fashioned’ browsing on the shelves.

Feedback continues to shape the usability, design, functionality and release of new features.

Visit the new catalogue [collection.sl.nsw.gov.au](https://collection.sl.nsw.gov.au)

# Eight Days in Kamay



Eight Days in Kamay, Exhibition Galleries.

The State Library’s galleries reopened in July 2020, with its long-awaited exhibition, *Eight Days in Kamay*. While the exhibition marked the 250th anniversary of James Cook and the *Endeavour’s* short stay in Kamay (Botany Bay), it revisits these events from the perspective of Kamay’s Gweagal people.

The exhibition explores what those fateful eight days looked like, with knowledge gained through community consultations in La Perouse and by senior Gweagal knowledge holder Shayne Williams. It brings together a selection of sketches and samples collected by Sydney Parkinson, Joseph Banks and Daniel Solander of this newly ‘discovered’ natural world, contextualised by Gweagal knowledge, and challenges visitors to view the journals of Banks, Cook and other *Endeavour* crew members through a different lens.

**‘The observation that the Gweagal people of Kamay discovered Cook in 1770 is a view we do not give enough credence to and one which has struck a raw nerve for many people.’**

**Damien Webb (Palawa descendant) Manager, Indigenous Engagement**

*Eight Days in Kamay* secured the best Temporary/ Travelling Exhibition (Category 2) Award in the Museums and Galleries National Awards 2020.

Visit [sl.nsw.gov.au/stories/eight-days-in-kamay](http://sl.nsw.gov.au/stories/eight-days-in-kamay)

# Dyarubbin



Exploring Dyarubbin.

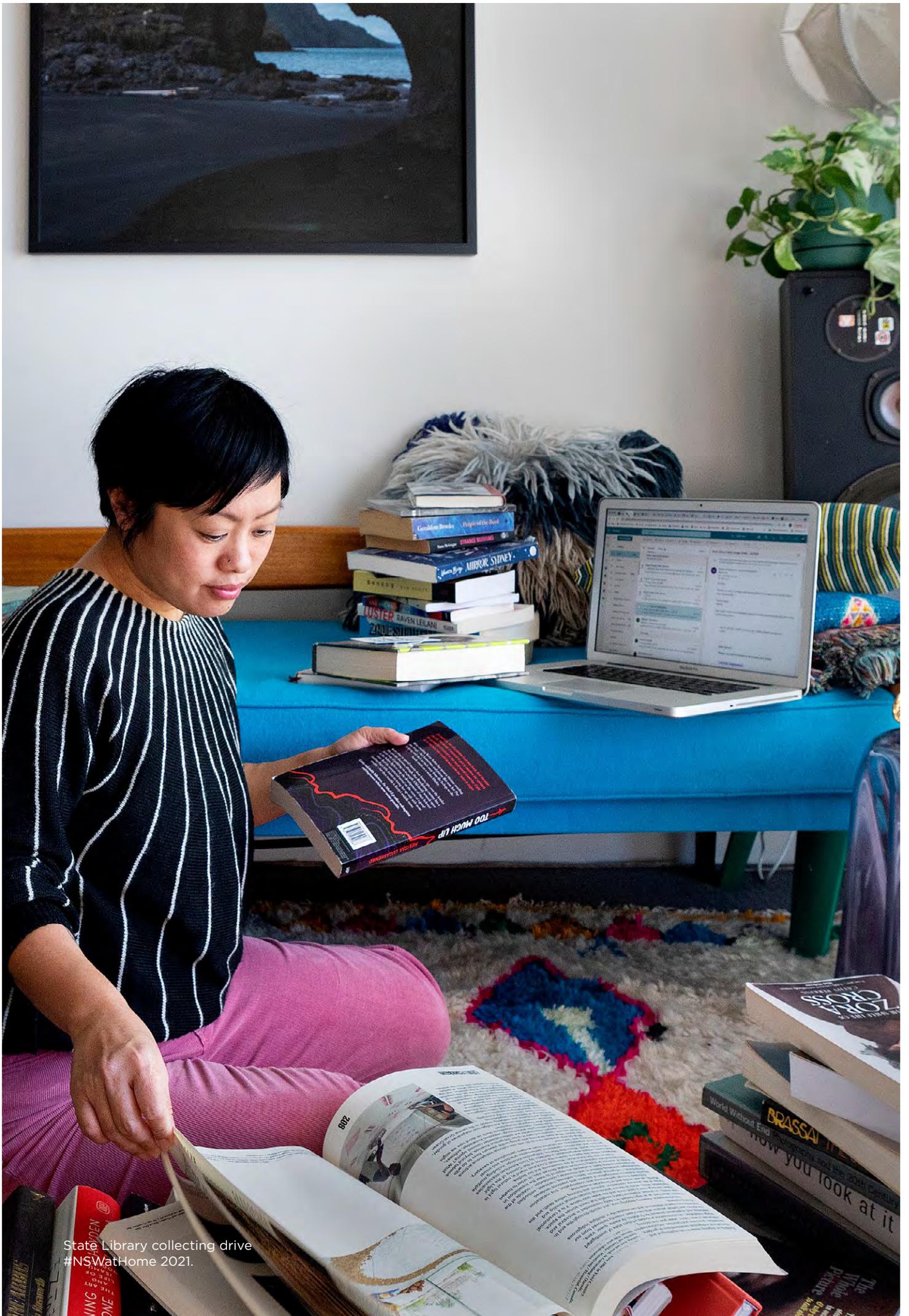
Little-known stories of Dyarubbin — the Hawkesbury River — are revealed by Darug women knowledge-holders, artists and educators in this evocative exhibition.

It presents an opportunity to traverse this beautiful river with four women who share stories of seven special sites from their traditional homelands. They speak directly to their experiences, powerfully juxtaposed against items from the Library’s collection, in which Darug people are often represented without agency.

*Dyarubbin* celebrates enduring Darug strength, resilience and their unbroken connection with river Country. The exhibition builds on the Darug women’s collaboration on the project ‘The Real Secret River, Dyarubbin’, with Professor Grace Karskens, following her landmark discovery of Reverend John McGarvie’s list of Aboriginal placenames on the Hawkesbury (1825–35) in the State Library’s collection.

**‘We are still here, we are still strong and we have more than 60,000 years of culture in our blood and in our hearts.’**

**Rhiannon Wright (Darug)**



State Library collecting drive  
#NSWatHome 2021.

# Grounding priority: Collect

The Library aims to create a collection that reflects the cultural heritage of our state, in both Australian and international contexts. We collect a broad and representative range of published material, complemented by in-depth collection — including print, digital and original materials — focusing on all aspects of life in NSW. In addition, we provide information services for the people of NSW and support public libraries in meeting the information needs of their communities.

We expended \$7,482,485 on capital and recurrent purchases building our collections during 2020–21. This included \$36,489 provided by the Library Foundation for the purchase of collection material.

## ACQUISITIONS AND DONATIONS

The Library welcomes acquisition and donation offers which help to build our diverse collections and document life in NSW. This year, the Library received 2,091 offers of collection material from commercial vendors, auction houses, members of the public and organisations. This figure increased 3% on the offers received last year.

In 2020–21, donations of published material included 160 new journal titles and 527 books. Donations of original material were valued at \$295,000, including two donations made under the auspices of the Federal Cultural Gifts Program.

## LEGAL DEPOSIT

Legal deposit legislation requires Australian publishers to lodge their publications with designated institutions, determined by state boundaries, including the State Library of NSW, which receives printed material published in NSW. Since 2019, digital publications are deposited in national edeposit (NED). Legal deposit ensures that material is catalogued, accessible and archived in perpetuity, recording the publishing output of NSW and the achievements of NSW publishers.

This year the Library received a range of material through legal deposit:

- 3,818 books and 2,600 journal titles, as well as posters, calendars, maps and performance programs
- 190 NSW newspaper titles, including 11 new titles; 34 titles were suspended due to COVID-19 issues
- 488 books and 277 journal titles published and deposited by NSW Government agencies
- 3,314 digital books, two digital maps, 196 digital music scores and 15,926 issues of serials were deposited to NED, including 452 new digital serial titles, and 21 new digital newspaper titles
- 3,359 new digital titles deposited in NED by non-NSW publishers.

## DIGITAL COLLECTING

Collecting born-digital, turned digital and digitised content is a significant development area for the Library. The Library harvests the nsw.gov.au domain annually, including NSW local government and public libraries. In 2020–21, the Library collected one terabyte of information contained in 4,094,923 documents.

This year, 957 website publications, including 67 new titles, were archived in Australia's online archive, Pandora.

Social media content is one of the most volatile and ephemeral of born-digital material, with some content only available for a few hours. Using CSIRO's Vizie platform, the Library collected more than 40 million publicly available social media posts in 2020–21, averaging more than 3.3 million records per month. Content included COVID-19, NAIDOC Week, March4Justice, #auspol and tennis. Of this material, content in languages other than English was gathered: 69,463 posts in Arabic, Chinese, Korean and Spanish.

In 2020–21 the Library reviewed major online datasets to ensure the most useful online content was available for readers and researchers across a range of subjects, resulting in an 11% increase in the number of full-text journals available online. This equates to a total of 7,185 more titles for registered readers across NSW, including 78 Australian journals.

### COLLECTING FOR EVERYONE

Contemporary collecting in 2020–21 encompassed material relating to life and experience in NSW today.

We built on the Library's growing strength in First Nations collecting, with acquisitions including:

- portraits of Kinchela Boys Home survivors, a photographic record of elderly Aboriginal men, members of the Stolen Generations, removed from their families and sent to Kinchela Boys Home near Kempsey between 1924 and 1970
- an Aboriginal dance ceremony performed at Yabun, Sydney, 26 January 2021, recorded by Barbara McGrady, celebrating survival and culture
- photographs of the Black Lives Matter events, Sydney, June 2020, protesting the ongoing deaths of Australian Indigenous people in police custody
- research material about Aboriginal boxer Walter 'Wally' Carr.

Our vibrant and varied communities are represented in recent collection additions, including:

- oral history recording with Peter Halas, Hungarian Holocaust survivor and founder of the beachwear company, Seafolly
- 25 interviews with Greek Australians, seven with members of the Armenian community and five with first generation Cantonese-speaking Chinese migrants
- archival material from Italian migrant Lucio Galletto, founder of the iconic Sydney restaurant, Lucio's
- original illustrations for Phil Lesnie's children's book *A Boy and a Ball*, a refugee story
- theatrical scripts acquired from the Sidetrack Performance Group, multicultural theatre
- significant photographic and manuscript material relating to the Australian gay/lesbian liberation movement.

The State Library received three important collections during 2020–21 relating to HMT *Dunera*. Each documents experiences of 'enemy alien' internment camps in New South Wales during the Second World War. Many of the 'Dunera Boys', as they became known, chose to remain in Australia after their release and contributed significantly to Australian life and culture.

Our experience continues to be shaped by the ongoing COVID-19 pandemic and our recent collecting attempts to capture some these moments:

- the Library's 'NSW at home' encouraged people across the state to take a photo of lockdown life and post to Instagram or Twitter #NSWatHome
- interviews with TAFE students reflecting on the impact of remote learning when English is a second language
- *Isolation*, a photo-documentary project recording the lives and experiences of a cross-section of the Newcastle community during the 2020 lockdown
- *COVID-19 isolation collection: the 100th year notebooks*, which contain a new work for each day Guy Warren (who turned 99 in 2020) remained at home during the pandemic
- *Report of the Special Commission of Inquiry into the Ruby Princess*. Sydney, NSW: Special Commission of Inquiry, 2020. The Commission's final report on the circumstances surrounding

the arrival of the *Ruby Princess* in Sydney in March 2020, after which 663 passengers tested positive for COVID-19.

In addition, Foundation-funding has enabled the arrangement, cataloguing and long-term preservation of 20 previously unprocessed sport-related archival collections. These collections represent a wide range of sports, and include the records and papers of organisations, administrators and sports people. As a result, 33.28 linear metres (179 boxes) of manuscript material and photographs, over 1,000 photographic negatives, 79 digital photographs, six architectural drawings, and objects including medals and badges, were added to the Library's collection. One of the larger collections in the project, the Sydney Australian Rules Football records, documents 120 years of AFL in NSW through its administrative records, club competition reports, press clippings and memorabilia.

## ACQUISITION HIGHLIGHTS

*An Account of the Mutinous Seizure of the Bounty: with the Succeeding Hardships of the Crew. To which are added Secret Anecdotes of the Otaheitean Females.* Bligh, William. London: Printed for Robert Turner, March 1791. A previously unrecorded issue, this anonymous, 'unofficial' account of the *Bounty* mutiny, appears to be the sole surviving copy. The Library now holds copies of all three known issues of the rare Turner editions, adding another layer of interest for researchers into the *Bounty* story.

*Architecture sketchbooks*, 2004–08, 3 vols. Richard Leplastrier. Using crayon, ink and pencil these sketchbooks are integral to Leplastrier's architectural practice, documenting preliminary design ideas and recording influences. The sketchbooks complement and enhance the Library's already extensive collections of Leplastrier's architectural plans and drawings. Donated under Federal Government Cultural Gifts Program.

*Archive*, 1913–71. Ion Idriess. This bestselling author drew on his travels and experiences as a soldier, prospector, pearler and bushman, making a major contribution to Australian publishing. In building the archive, the Library has acquired material including WWI notes and maps; business, media and personal correspondence; scripts of radio talks, photographs, diaries spanning his writing career and manuscripts including drafts of *Cattle King* and *Lasseter's Last Ride*.

*Freycinet family archive, further papers*, 1804–42. This archive of 45 personal and professional manuscript letters and documents relates to Henri and Louis de Freycinet; Louis' wife, Rose; and to their immediate families and associates. It includes material concerning the *Uranie* voyage, in which Rose de Freycinet, an unauthorised member of the expedition, was smuggled on board by her husband disguised as a cabin boy.

*John Hatton AO oral history*, 2021. Interview by Louise Darmody. A National Trust of Australia nominated Australian Living Treasure, Hatton was the independent member of the Legislative Assembly for the seat of South Coast from 1973 to 1995, serving through seven governments. In 1994 Hatton was instrumental in persuading the NSW Government to call the Wood Royal Commission into NSW police corruption. Hatton continues to work as a social activist in his local community.

*Leyds veer-schuyts praetjen... [Leyden Ferry-boat Gossip...Hereto are added Two Letters Written in Batavia, witnessing the conduct of Jeronimus Cornelisz]*. Amsterdam, Willem Jansz Wijngaert, 1630. The Dutch played a significant part in the early charting of the Australian coastline, arriving on the west coast over 150 years before the landing of the First Fleet. This work provides documentary evidence of the Dutch presence on the west Australian coast and the events which followed the infamous shipwreck and mutiny of the *Batavia*, and the violent treatment of the survivors, stranded on the Abrolhos Islands, as they awaited the return of their captain.

*Notebook containing sketches of goldmining equipment and buildings and technical notes, 1850s, Marcus Oxen.* These original drawings are primary documentation of the technical processes involved in extracting gold from the earth and give a unique insight into goldmining practices on the Australian diggings from the perspective of a German immigrant engineer.

*Original sketch by Mrs Gould of the friar bird (Tropidorhynchus corniculatus) executed for John Gould's The Birds of Australia, 1839, Elizabeth Gould.* A preparatory watercolour for the lithograph later published in *The Birds of Australia*, vol. IV, providing an insight into the artistic processes of Elizabeth Gould.

*Searching for Charlotte: the fascinating story of Australia's first children's author*, by Kate Forsyth and Belinda Murrell. Canberra, ACT: NLA Publishing, 2020. Australia's earliest known children's book, *A Mother's offering to her children*, was published in 1841 by an anonymous writer known only as 'a lady long resident in New South Wales'. The author's identity was finally revealed as Charlotte Waring Atkinson in 1981. This biography is written by her great-great-great-great-granddaughters and deposited under the Commonwealth Library Deposit Scheme.

*Southward on the Quest: Shackleton's last Antarctic Expedition.* London, Scala, 1922. A pictorial record of Shackleton's fourth and final expedition to the Antarctic in 1921, during which he became ill and died in South Georgia, having earlier written his diary, 'In the darkening twilight I saw a lone star hover gem-like above the bay'.

*The Universal Conchologist, exhibiting the Figure of every known Shell, accurately drawn and painted after Nature: with a new systematic arrangement by the Author*, Thomas Martyn, 2 vols. London, 1784. A fine copy of the rare 1784 printing of Martyn's celebrated work on the shells of the South Seas.

*Victoria Spence, oral history, 2020.* Interview by Margaret Leask. As a funeral celebrant for 20 years

and a pioneer in the 'death movement', Spence provides insight into the way the once taboo subject of death is being more openly discussed and understood.

*Paul Wenz photograph album, c 1900.* This album compiled by French migrant, writer and grazier documents developments in agricultural expansion in the Central West region of New South Wales from a large sheep and cattle station, Nanima, on the Lachlan River, between Forbes and Cowra. Presented to the Library as a donation.

LEYDS  
**Veer-Schuyts Praetien/**

**Tuschen een Koopman ende Borger van Leyden/  
varende van Haerlem nae Leyden/ inhoudende de geschies-  
denissen voorgeballen/ tuschen Torrentius, ende de Magistraet  
van Haerlem/ over sijn examinatie of verhooringe: Doch me-  
de sijn gevoelen vande Religie/ ende de Prozeduren die  
daer op gevolgt syn/ ende oock sijn Bannissement.**

Hoe dat *Johannes Torrentius* ghetraecteert is.  
Ende hoe dat ordent'lick tegens hem gheprocedeert is.

*9 febr 1630*  
*S. J. v. v. v. v. v.*  
*1. 20.*

Hier achter syn by ghevoecht,

**Twee Brieven gheschreven in Baravia, verbanghende den  
handel van Ieronimus Cornelisz onder Coopman op't Schip  
Batavia, oock mede sijn sterben/ geweest hebbende een Dis-  
cipel van Iohannes Torrentius voorsz.**



**In't licht ghegeven/ tot waerschouwinhe van een pder.**

ANNO 1630.

# Collection additions

The Library has embarked on a five-year program to value all parts of the Library's collection. As part of the process, collection populations are being reviewed and updated in line with current descriptive standards. As a result new total figures will be provided as available in the Collection Additions Tables along with annual additions, each year through 2021-22.

ADDITIONS AT A GLANCE	
items added this year (excluding manuscripts & oral history)	<b>38,969</b>
linear metres of manuscripts acquired this year	<b>94</b>
web publications archived	<b>456</b>
digital images created (in-house)	<b>52,221</b>
digital titles	<b>3,293</b>
<b>Totals at a glance</b>	
current serial titles (paper)	<b>4,852</b>
full-text online serial titles	<b>72,393</b>

STATE REFERENCE COLLECTION				
	Additions 2018-19	Additions 2019-20	Additions 2020-21	Totals June 2021
monograph volumes	6,877	6,860	6,431	<b>1,083,870</b>
bound serials	3,358	1,918	1,179	<b>515,556</b>
newspaper volumes	1,072	725	565	<b>69,710</b>
newspaper digital titles		110	21	<b>131</b>
microforms — reels & fiche	3,179	2,145	1,978	<b>1,111,224</b>
computer files	84	1	7	<b>6,491</b>
audiovisual material — tapes, discs, film, video	17	9	15	<b>36,457</b>
vertical file material	0	0	0	<b>25,440</b>
RARE BOOKS AND SPECIAL COLLECTIONS				
monograph volumes and bound serials	12	5	35	<b>25,406</b>
DONALD MCPHERSON COLLECTION				
monograph volumes and bound serials	0	0	0	<b>4,643</b>
SHAKESPEARE TERCENTENARY LIBRARY				
monograph volumes and bound serials	14	3	16	<b>5,695</b>

LENDING COLLECTION				
	Additions 2018-19	Additions 2019-20	Additions 2020-21	Totals June 2021
MULTICULTURAL SERVICE				
monograph volumes, talking books, kits	1,798	1,923	832	<b>70,521<sup>1</sup></b>
DISABILITY ACCESS SERVICE				
large print, talking books	140	-352	-1,320	<b>17,617<sup>2</sup></b>

**Notes:**

1. In updating the collection, 6,182 items were added and 5,350 items were withdrawn.
2. In updating the collection, 871 items were added and 2,191 items were withdrawn.

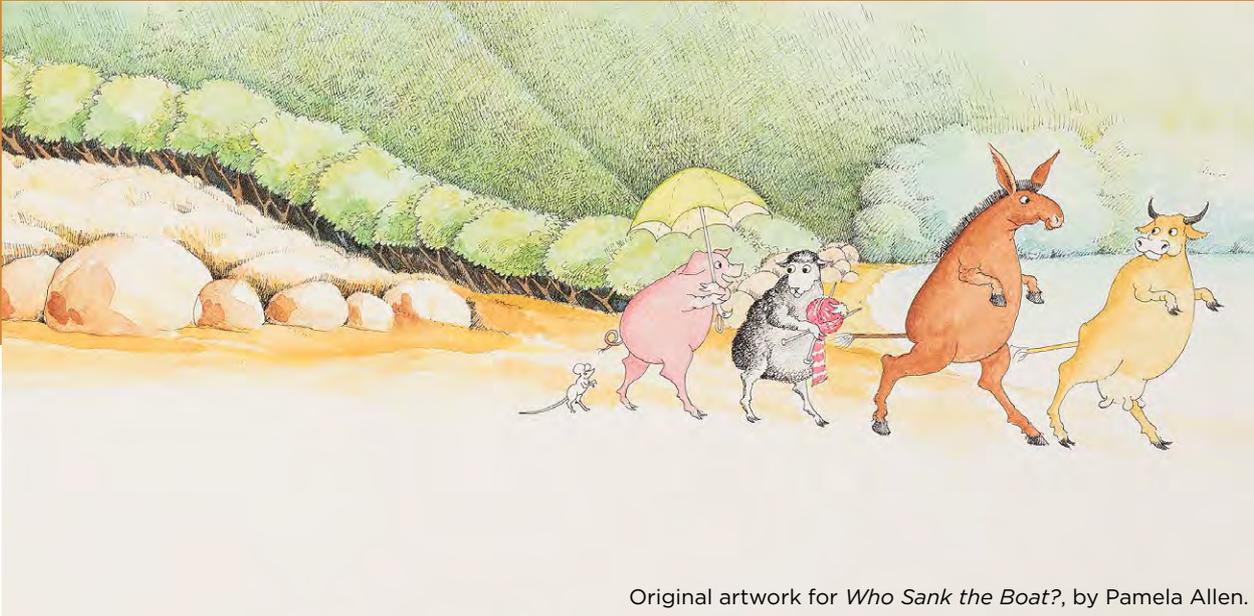
<b>MITCHELL COLLECTION</b>				
	<b>Additions 2018-19</b>	<b>Additions 2019-20</b>	<b>Additions 2020-21</b>	<b>Totals June 2021</b>
monograph volumes	7,511	5,169	6,651	<b>498,445</b>
monographs digital		1,429	2,622	<b>4,051</b>
bound serials	2,273	1,829	961	<b>198,334</b>
serial titles – digital		593	452	<b>1,045</b>
sheet music	67	8	13	<b>23,608</b>
sheet music – digital		281	196	<b>477</b>
microforms	0	5	0	<b>154,907</b>
computer files	0	0	0	<b>521</b>
audiovisual material	5	0	15	<b>611<sup>3</sup></b>
posters	254	416	238	<b>11,829</b>
bookjackets	68	46	181	<b>26,728</b>
ephemera	1,548	2,102	3,651	<b>140,933</b>
<b>MANUSCRIPTS</b>				
manuscripts (in linear metres)	103	217	94	<b>14,007</b>
oral history (in hours)	293	166	433	<b>14,204</b>
<b>MAPS</b>				
individual	231	182	167	<b>28,868</b>
digital		67	2	<b>69</b>
series sheets	0	0	34	<b>79,592</b>
<b>PICTURES</b>				
paintings	4	13	73	<b>998</b>
prints and drawings	894	578	638	<b>163,072</b>
realia	907	180	29	<b>6,589</b>
photographs and negatives	123,773	58,459	10,158	<b>1,700,457<sup>4</sup></b>
architectural plans	31	3,942	3,129	<b>129,152</b>

**Notes:**

3. Includes 15 motion picture items catalogued as original materials.
4. Counting error in 2019-20 photographs and negatives additions corrected from 148,459 to 58,459; note consequent change in totals.

<b>DIXSON COLLECTION</b>	
<b>* closed collection</b>	<b>Totals June 2021</b>
monographs and bound volumes	<b>21,720</b>
manuscripts (in linear metres)	<b>43</b>
pictures – portfolios	<b>205</b>
pictures – single items	<b>1,363</b>
paintings	<b>218</b>
maps	<b>1,082</b>
realia	<b>268</b>
coins, tokens, medals	<b>8,546</b>
paper currency	<b>829</b>
postage stamps	<b>9,707</b>

# Mr Archimedes moves in



Original artwork for *Who Sank the Boat?*, by Pamela Allen.

For almost four decades award-winning author and illustrator Pamela Allen created picture books that have captivated generations of Australians with popular works such as *Mr Archimedes' Bath*, *Who Sank the Boat?*, the Mr McGee books and *Alexander's Outing*. Her books sold more than 6.5 million copies worldwide (excluding translations), and 36 of her books remain in print today.

The Pamela Allen papers and pictorial collection recently acquired by the Library contains over 460 original illustrations and more than 76 boxes of manuscript material. It is a significant addition to the Library's extensive children's literature collections.

This archive documents the successful career of one of Australia's best-known children's author/illustrators, from her early work in the 1970s through to 2016. The archive contains sets of original illustrations for 55 of Allen's published titles, and illustrations for several unpublished works.

The collection also includes Allen's correspondence with her editors, publishers and literary agents, providing a window into the Australian book publishing industry over the past 40 years. It's incredibly rare in the world of children's picture books that an archive as complete as this one is kept intact.

# Shooting Grafton Gaol



Grafton Gaol, New South Wales, December 2020.

Upon its closure in 2020, Grafton Gaol's future was uncertain. Working with Correctional Services NSW, the State Library initiated a project to document the historic site.

Correctional facilities have been located in Grafton since the 1860s, with the first permanent gaol established in 1893. After 1942, increasing tensions in the state's prisons led to Grafton Gaol being used to house the most intractable prisoners, and while its use has changed over the years since, its notoriety remains.

Grafton Gaol, like most prisons across the state, adhered to a strict no graffiti policy. However, with its closure imminent, enforcement of this policy lapsed. Library photographers captured images of the Grafton Gaol, with a focus on its graffiti covered walls, disturbing reminders of the last prisoners to live within its walls.

**'Cell after cell it's the same. Peeling, institutional green paint scratched with ballpoint pen: 'these colours don't run', 'loyalty over royalty', 'Bundjalung Pride'. Some of the graffiti is so fresh it feels like its residents are just out on a smoko. 'Wash your hands please' and 'Black Lives Matter', more truth and consequences resounding here than in the headlines.'**

Joy Lai, Photographer



State Library Conservator working in the new Ainsworth Conservation Laboratory.

# Grounding priority: Preserve

Our collection care and digitisation activities ensure that the Library's rich collections are available for those who wish to use them, now and in the future.

## COLLECTION CONSERVATION

Collection conservation activities are influenced by acquisition, cataloguing, curatorial work, exhibitions and use of collection material in the reading rooms.

Major conservation treatments, binding and re-housing were completed on *A Journal of the proceedings of His Majesty's Bark Endeavour on a voyage round the world*, by Lieutenant James Cook, (known as the Corner Journal), subsequently included in the *Eight Days in Kamay* exhibition.

When the logbook, which details the 1768–71 journey, was brought to the conservation lab for examination, its binding had completely failed, and the acidic iron gall ink within its pages had caused cracking and losses throughout the text. The logbook was so degraded, it could not be used or displayed without further damage.

Treatment of the logbook was led by the Garling Conservator, a position funded each year through the generous bequest of the late Jean Garling. Completed by a team of seven conservators over a year, treatment included aqueous washing and deacidification of the pages to remove harmful components and return strength and flexibility to the paper. Its new conservation binding will ensure the logbook's preservation and make the journal available once more for exhibition and research.

Research, analysis and skilled conservation were undertaken on the Tasman Map. Hand-drawn on Japanese paper, the map presents the results of Dutch explorer Abel Tasman's two voyages to the Southern Ocean between 1642 and 1644. The Tasman Map will be displayed in a forthcoming Library exhibition, *Maps of the Pacific*.

Two bound volumes of drawings of Aboriginal carvings (petroglyphs) and maps of their localities

were conserved and digitised. The conservators, working with curators, explored how the carvings and maps might be accessed using geospatial technologies. The results were presented online.

Other conservation work has included the Wentworth Papers and Norman Lindsay material. Condition assessments for new acquisitions included the George Adams-Teltscher and Robert Hofmann *Dunera* collections; Elizabeth Gould's watercolours of the friar bird and petrel; Reuben Lane architectural plans; Ion Idriess collection material; and a painting, *Rabbit Plague*, 1893, by Samuel (Sam) Byrne.

## SUPPORTING EXHIBITIONS

Collection Care teams actively support the exhibition program through the conservation, mounting and framing of collection material for display. Library exhibitions — *Eight Days in Kamay*, *Coming Out in the 70s*, *Exploring Dyarubbin* and *How's Tricks* — and the new Map Rooms showcased more than 800 Library collection items during the year.

The loans program has been busy, with a total of 34 items prepared and dispatched for loan to 11 exhibitions held in Australia. See *On Loan*, page 45.

## SUPPORTING ACCESS

Access is supported through several streams of work: digitisation; quarantine and screening incoming additions to the collections; and providing advice and support for the Reading Rooms.

Preparation and conservation for in-house digitisation continued, materials included the Luna Park negatives, *Santa Rosalia* logbook, Harold Cazneaux negatives, and Henry Lippmann *Dunera* letters. Additional items were prepared for digitisation by external providers. These collections included the Dupain negatives, oral history tapes and 3,868 Town and Country plans.

Library collection additions have continued over the past year, with approximately 96 groups of items (357 units) checked and processed through quarantine, screening for pests and mould.

### **COLLECTION STORAGE**

The Library's Collection Storage Strategy was reviewed and updated, allowing for capital works requiring the relocation of significant portions of the collection from beneath the Mitchell Library Reading Room to the Macquarie St building stacks. This was a welcome opportunity to enhance collection storage, with the procurement and installation of new mobile shelving and map/plan cabinets, increasing the capacity and quality of storage in the Macquarie St building.

### **AINSWORTH CONSERVATION LABORATORY**

With a generous gift to the Foundation from Len Ainsworth AM, the construction of the Ainsworth Conservation Laboratory commenced in May 2020, was completed in January 2021, and occupied during February and March 2021. Designed to support modern conservation processes, all Collection Care staff are now co-located in a single laboratory.

The new facility provides a bright and vibrant conservation lab, where teams of conservators can undertake detailed research and analysis prior to the treatment of collection items. The lab is equipped with height-adjustable benches, analytical equipment for examination of collection items, solvent fume extraction systems, aqueous conservation treatment areas and special task lighting.

The location of the new lab utilises part of the heritage building previously hidden from public view. Proposed tours will facilitate access to the lab and reveal the Library's conservation work.

# Bligh's *Bounty* logbooks



Mutineers turning Bligh adrift (detail), painted and engraved by Robert Dodd, DL Pf 137.

After Fletcher Christian, Master's Mate of the HMS *Bounty*, forced Captain William Bligh and 18 crewmen off the ship on 28 April 1789, Bligh continued to record their journey.

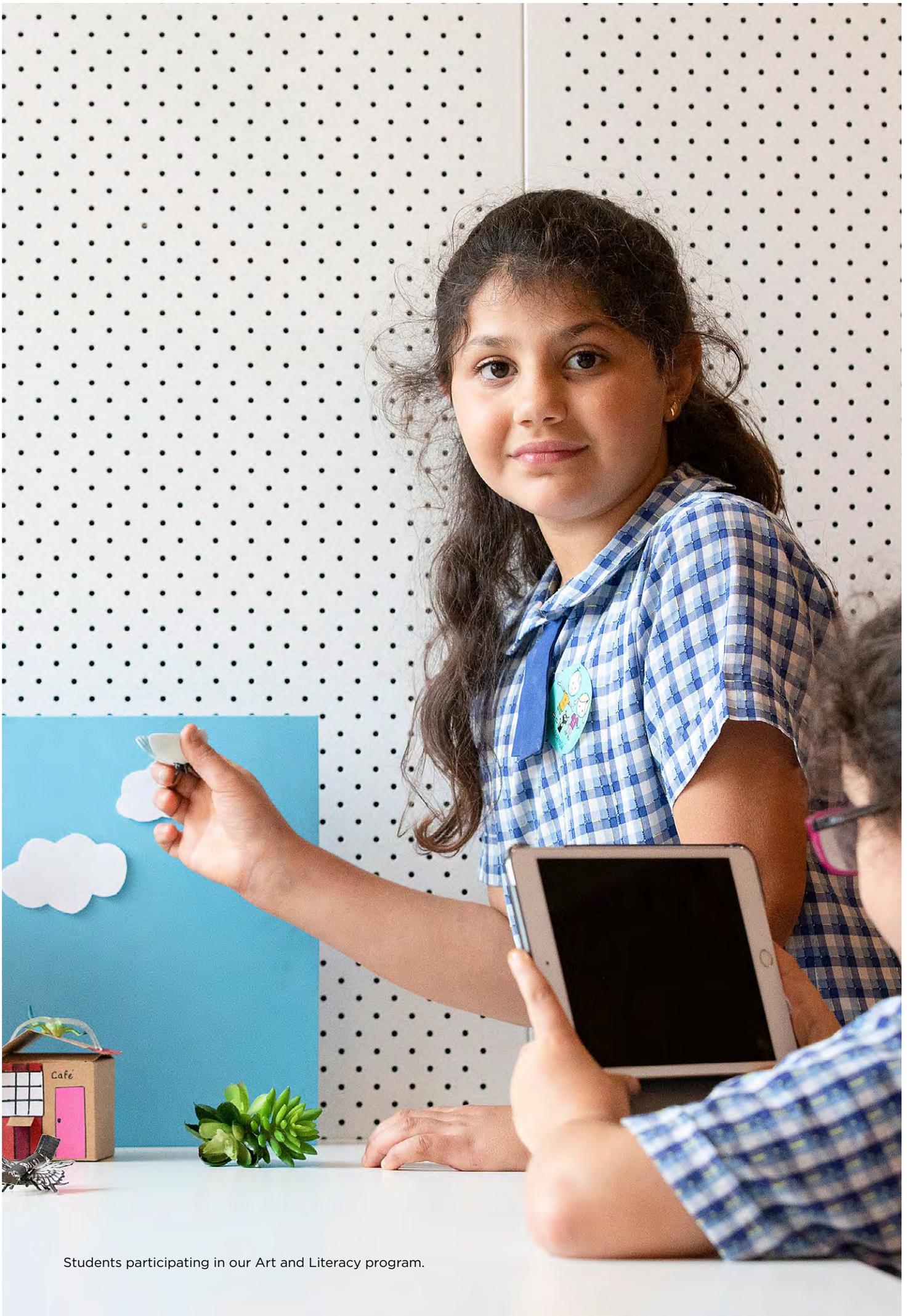
During the gruelling 6,710-kilometre, 47-day voyage to Timor, in an open longboat with a makeshift sail, Bligh made sure the pages of this record were secure and dry. Given limited food supplies and only a quadrant and compass for navigation, the survival of the crew is testament to Bligh's leadership and navigational skills.

The logbooks of William Bligh, which document the notorious mutiny, were officially inscribed on the United Nations Educational, Scientific and Cultural Organisation (UNESCO) Australian Memory of the World register in February 2021. This is the ninth of the Library's collections of international significance to have been recognised by UNESCO.

Bligh's grandson presented the maritime logbooks to the State Library in 1902.

**'Bligh's logbooks provide an immediate written record of the infamous mutiny on the *Bounty*. We at the Library are delighted that these important pieces have been recognised in this way.'**

John Vallance, State Librarian



Students participating in our Art and Literacy program.

# Grounding priority: Organisational support

The Library's work is enabled by our people — skilled staff, volunteers and Friends. Organisational support and assistance are provided by human resources, facilities, finance and digital services. Our Library buildings are designed to be welcoming, and to support the myriad activities of Library readers and visitors. Partnering with private benefactors and corporations, our Foundation provides a diversified and sustainable fundraising program to support the work of the Library.

## STAFF

### CODE OF ETHICS AND CONDUCT

The Code of Ethics and Conduct aims to ensure that staff at the Library understand the standards of conduct and behaviour expected of us in our working relationships. The Library's Code of Ethics and Conduct is written to adhere to the Code of Ethics and Conduct for NSW Government Sector Employees, best practice and latest advice prescribed by the Public Service Commission. Refresher training in Code of Ethics and Conduct is provided every two to three years.

### INDUCTION PROGRAM

The Library has a well-established induction program for new starters and staff returning from long-term leave. The induction program aims to set staff up for success by improving engagement and aligning with industry best-practice. The program includes a component prior to commencement and face-to-face elements to support staff in their employment with the Library. In 2020 the program was reviewed with a focus on enhancing staff engagement, and uses a mix of face-to-face and eLearning tools.

### LEARNING AND DEVELOPMENT

The Library has continued to focus on enhancing staff capability through ongoing learning and development programs. During the COVID-19 pandemic, with the transition to working from home, the focus has been on providing staff with access to online learning platforms to support

ongoing professional development. LinkedIn Learning licenses were made available to all staff. Usage increased across all teams during 2020–21. Several face-to-face courses moved to online delivery. Using an online learning platform developed by AIATSIS, the Australian Institute of Aboriginal and Torres Strait Islander Studies, staff completed mandatory cultural competency training.

Highlights in training and professional development included:

- embedding LinkedIn Learning as the primary development tool for staff
- developing eLearning programs on essential Library systems for inclusion in the Library's new learning and performance system
- supporting staff working from home with a range of resources and online webinars
- enhancing adaptability of staff through change managements and resilience training
- supporting the Library's Accessibility Action Plan by providing disability awareness sessions and 'Facilitating Access for Clients with a Disability' training for public-facing staff
- supporting staff working toward academic qualifications through study leave, flexible working hours and work arrangements.

### WORKFORCE DIVERSITY

This year the Library has:

- exceeded public sector targets for the representation of women in our workforce, people with disability and people from non-English speaking backgrounds
- reviewed the Community Language Allowance Scheme to ensure that staff language capabilities match client needs
- achieved diversity-related training course targets
- trained all new staff in the Library's Code of Ethics and Conduct

- trained new public-facing staff on ‘Facilitating Access for Clients with a Disability’
- conducted disability awareness sessions for non-public facing staff to enhance understanding of the issues facing staff in our workforce living with a disability
- delivered online Aboriginal and Torres Strait Islander cultural competency training through AIATSIS.

**TRENDS IN THE REPRESENTATION OF WORKFORCE DIVERSITY GROUPS**

WORKFORCE DIVERSITY GROUP	BENCHMARK	2019	2020	2021
women	50%	66.9%	66.0%	67.1%
Aboriginal and/or Torres Strait Islander people	3.3%	2.6%	2.5%	3.2%
people whose first language spoken as a child was not English	23.2%	24.9%	25.6%	24.8%
people with a disability	5.6%	5.1%	5.4%	6.5%
people with a disability requiring work-related adjustment	n/a	3.5%	2.8%	3.2%

**NOTES:**

1. The benchmark of 50% for representation of women across the sector is intended to reflect the gender composition of the NSW community.
2. The NSW Public Sector Aboriginal Employment Strategy 2014-17 introduced an aspirational target of 1.8% by 2021 for each of the sector’s salary bands. If the aspirational target of 1.8% is achieved in salary bands not currently at or above 1.8%, the cumulative representation of Aboriginal employees in the sector is expected to reach 3.3%.
3. A benchmark from the Australian Bureau of Statistics (ABS) Census of Population and Housing has been included for people whose first language spoken as a child was not English. The ABS Census does not provide information about first language, but does provide information about country of birth. The benchmark of 23.2% is the percentage of the NSW general population born in a country where English is not the predominant language.
4. In December 2017 the NSW Government announced the target of doubling the representation of people with disability in the NSW public sector from an estimated 2.7% to 5.6% by 2027. More information can be found at: [facets.nsw.gov.au/inclusion/disability/jobs](https://facets.nsw.gov.au/inclusion/disability/jobs). The benchmark for people with a disability requiring work-related adjustment’ was not updated.

**TRENDS IN THE DISTRIBUTION INDEX FOR WORKFORCE DIVERSITY GROUPS**

WORKFORCE DIVERSITY GROUP	BENCHMARK	2019	2020	2021
women	100	95	95	96
Aboriginal and/or Torres Strait Islander people	100	n/a	n/a	n/a
people whose first language spoken as a child was not English	100	92	93	92
people with a disability	100	n/a	n/a	84
people with a disability requiring work-related adjustment	100	n/a	n/a	n/a

**NOTES:**

1. A distribution index score of 100 indicates that the distribution of members of the workforce diversity group across salary bands is equivalent to that of the rest of the workforce. A score less than 100 means that members of the workforce diversity group tend to be more concentrated at lower salary bands than is the case for other staff. The more pronounced this tendency is, the lower the score will be. In some cases, the index may be more than 100, indicating that members of the workforce diversity group tend to be more concentrated at higher salary bands than is the case for other staff.
2. The distribution index is not calculated when the number of employees in the workforce diversity group is less than 20 or when the number of other employees is less than 20.

## OCCUPATIONAL CLASSIFICATION (NON-CASUAL)

	AVERAGE ANNUAL			
	FTE 2018	FTE 2019	FTE 2020	FTE 2021
managers	19.9	24.3	23.2	23.9
professionals	145.2	142.3	139.7	137.0
technicians and trades workers	48.6	49.0	51.5	52.0
community and personal service workers	3.4	3.0	3.0	3.0
clerical and administrative workers	79.2	69.7	70.6	69.8
sales workers	3.4	3.3	3.3	3.3
machinery operators and drivers	0.0	0.0	0.0	0.0
labourers	0.0	0.0	0.0	0.0
<b>Total</b>	<b>299.7</b>	<b>291.6</b>	<b>291.3</b>	<b>289.0</b>

### NOTES:

1. Average Annual FTE shows data averaged over the reporting period.
2. Data based on Australian and New Zealand Standard Classification of Occupations classification scheme.

## CAPABILITY AND PERFORMANCE DEVELOPMENT PROGRAM

In 2020, the Library implemented a new Performance Development Planning system. The new Performance Development Plan integrates professional development and learning and aligns with Library Strategy and Branch goals, as well as the Public Service Commission's Capability Framework. The new system also allows for staff to receive feedback and recognition.

## PEOPLE MATTER EMPLOYEE SURVEY

The Library promoted the annual 2020 Public Service Commission's People Matter Employee Survey through an extensive program of communications to engage with staff and encourage participation. The survey focused on staff engagement and satisfaction with working in the public sector and was completed by 90% of Library staff.

The survey results show a 78% employee engagement score, an increase of 1% compared to 2019, which is well above the public sector

average. The results from the 2020 survey formed the basis of a Library-wide action plan focusing on change management, senior management, learning and development and recruitment processes.

## VOLUNTEERS

Volunteers have continued to provide crucial support to the Library both online and onsite. Of our 130 onsite volunteers, many have volunteered from home by assisting with our map collection, checking the catalogue and translating texts.

We saw 19,130 volunteers on our digital platforms (Transcript Tool, Amplify, Zooniverse and From the Page). These dedicated digital volunteers have completed transcription of 1,629 pages of manuscripts, 155,736 individual edits to audio transcripts and over 180 hours of audio material transcribed, in full, from State Library and NSW public library collections.

## FRIENDS OF THE LIBRARY

Managed by the State Library Foundation, the 2,017 Friends of the Library remain loyal supporters of the Library. The Friends pay an annual membership fee and enjoy access to various benefits. This year, many have enjoyed our programs online and kept in touch through our new magazine, *Openbook*. In April 2021 we asked our Friends about the program. Responses showed that members join to learn more about the Library's collections, and value access to exclusive events, discounted tickets and the Friends Room in the Mitchell building.

## FOUNDATION

Despite the challenging economic environment, we are pleased to report that the Foundation's total income (including investments) was \$4.3 million compared with \$5.0 million in 2019–20. Income from donations, partnerships and bequests (excluding investment income)

was \$2.9 million compared with \$4.8 million last year. Importantly, the Foundation increased its support for the Library by giving \$3.9 million compared with \$2.3 million in 2019–20.

Donations to the Foundation assist the Library across all areas — they support the growth and preservation of our collection and provide increased access to the Library’s programs and exhibitions. We acknowledge all donors, Custodian patrons, Library Circle members and Friends for their generosity this year.

The opening of the Ainsworth Conservation Laboratory and the Map Rooms were significant highlights. The culmination of several years of planning, the Ainsworth Conservation Laboratory will allow for the treatment of more of our remarkable collections to the highest standards.

The Map Rooms continue our aim to be an outward-facing and welcoming institution, with as much of our collection on public display as possible. While honouring the heritage of the Mitchell building, the space incorporates digital technologies to reinterpret the cartographic collection in new ways. See *In Focus*, page 29.

Funding raised during the 2020 Annual Appeal to support the urgent development of online educational programming has been well utilised by the Learning team. Their programs have been very popular, giving children and their families the opportunity to learn from, and engage with, the Library’s collection.

The 2021 Annual Appeal asked donors to support the documentary photographic collection in preparation for an exciting new permanent photography gallery.

Over the past 12 months the Foundation has re-examined our bequest program. Special thanks to our Library Circle bequest patrons who have chosen to honour the Library by pledging a special gift in their will. The members of this group are remarkable for their vision and commitment to the Library.

Research, awards and digital fellowships continued to be an area of focus for the Foundation this year, furthering the analysis, interpretation and teaching of Australian history and culture.

### VENUE, RETAIL AND CAFE SERVICES

The State Library is home to many spectacular venue hire spaces available for events. The grand elegance of the historic Mitchell building, coupled with the modern versatility of the Macquarie St building, makes the Library a unique setting to host a variety of events.

Open seven days, the Library Cafe is a great place to sit, watch the passers-by and enjoy a coffee, cake or sandwich.

Established by the Library Council of New South Wales in 1988, the Library Shop specialises in Australiana books and gifts. Using the latest digital technologies, we offer archival quality reproductions of prints, photographs, paintings and maps from the State Library collections. Proceeds from purchases help to maintain and enhance the Library’s collections. This year the Library Shop migrated to a new ecommerce platform with significant improvements to the customer experience. Visit [shop.sl.nsw.gov.au](http://shop.sl.nsw.gov.au)

### INFORMATION AND COMMUNICATIONS TECHNOLOGY

During the pandemic lockdowns, the Library continued to support staff working from home. We implemented new capabilities, including receiving and making work phone calls remotely, conducting online meetings, and hosting online events and webinars for public and learning programs. At short notice, we developed an online COVID-19 contact tracing form with QR code.

Sound, secure and reliable ICT infrastructure is critical to Library operations, and the following upgrades have been made:

- network switches changed to dual power supply to improve reliability in the event of power loss
- onsite computing environment for better application performance
- fiber optic connections and network cabling for the new Ainsworth Conservation Laboratory and Digitisation team replaced, to increase network bandwidth to better service staff and readers.

We continue to leverage cloud hosting and compute technologies to improve systems and application performance, cost management and cyber security. The Library's new catalogue is built on newly acquired cloud compute environments and a third copy of our digital collections is preserved in deep cloud storage for long-term durability.

We completed the replacement of all staff and visitor multifunction devices (photocopiers, printers and scanners), including new copy card kiosks for readers. The new devices offer contactless printing, follow-me printing, wireless printing and scan-to-email or USB. See In Focus, page 75.

## **BUILDING INFRASTRUCTURE**

### **MAJOR WORKS**

Upgrade and refurbishment projects undertaken in 2020–21 include:

- construction of the Ainsworth Collection Care Lab was completed during the year — this facility provides contemporary workspaces for the preservation and maintenance of the Library's precious collections
- the Map Rooms were refurbished to provide an elegant display space for the Library's cartographic treasures
- public toilets in the Mitchell building were modernised and the facilities made more accessible
- mobile shelving for manuscripts (approximately nine linear kilometres) has been installed
- several air-conditioning systems replaced in collection storage and staff workspace areas.

Projects that were commenced for the following year include:

- accessible entrances for the Mitchell and Macquarie St buildings
- a 350-seat auditorium, a circulation gallery to connect the Mitchell and Macquarie St buildings and restoration of the historic Mitchell Library Reading Room.

### **HERITAGE**

Listed in the National Heritage Database, the Mitchell building is a state-significant heritage item, constructed in stages from 1907. The Library understands its responsibility to care for and maintain its heritage assets and has a Conservation Management Plan to guide the Library's building developments and maintenance. The Conservation Management Plan was updated to include the recent alterations to the Mitchell building.

### **ENERGY AND SUSTAINABILITY**

Electricity consumption has decreased by 39.0% from the 2013–14 baseline year and 2.7% from last year (2019–20). The renewal of several air conditioning units with high-efficiency electrical motors and the reduced numbers of readers and staff during the COVID-19 pandemic as contributed to energy reductions.

The Library continues to enjoy a six-star NABERS energy rating for the office spaces of the Macquarie St building, which represents best practice performance.

The Library's paper, cardboard and glass recycling activities are ongoing.

Energy use for the year is detailed in the following table.

Fuel	Consumed (GWh)		Change	CO <sub>2</sub> emissions (tonnes '000)		Change
	2019-20	2020-21		2019-20	2020-21	
electricity (black coal)	1.88	1.83	-2.66%	1.71	1.66	-2.92%
electricity (green power)	0.12	0.12	0.00%	0	0	0.00%
<b>Total</b>	<b>2.00</b>	<b>1.95</b>	<b>-2.66%</b>	<b>1.71</b>	<b>1.66</b>	<b>-2.92%</b>

### CLEAN AND SAFE FACILITIES

Specialist contractors continued to provide maintenance services to the air conditioning, electrical, hydraulic and fire systems, as well as elevators and building structure and fabrics. The Library was cleaned daily to maintain an appropriate environment for the Library's readers, staff and collections.

The Library provides a safe environment for its visitors, readers and staff. The fire services and emergency systems are routinely maintained, tested and certified. The Annual Fire Safety Statement testing process was completed in January 2021 and certification was provided to the City of Sydney Council.

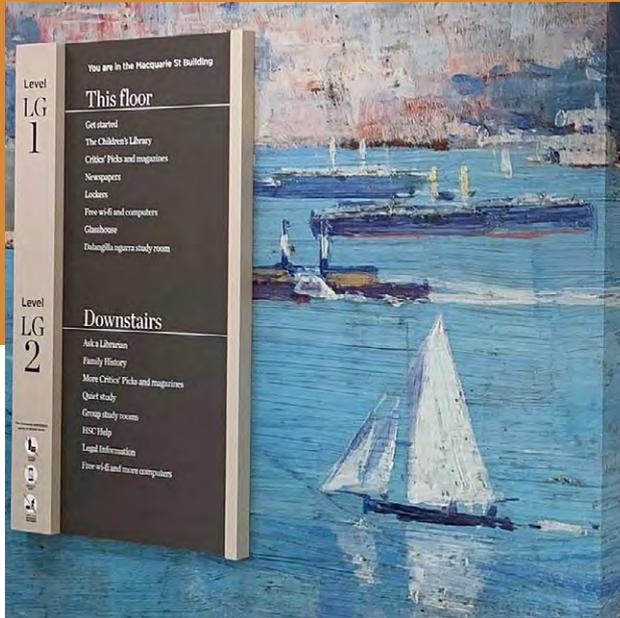
### SECURITY

For most of the year the Security team has focused on maintaining the Library's COVID-19 Safety Plan, frequently updated in response to public health orders.

A new service training module was introduced to better prepare the Security team to approach and engage with visitors, as well as handle any confrontational incidents. The training includes written and verbal exercises, and uses role play scenarios. It forms part of any new officer's induction and constitutes an annual refresher course for current team members.

As part of the Library's commitment to the safety of staff and visitors, 10 members of the team completed their Advanced First Aid and Resuscitation training during the year. This increases our capacity to deliver initial first aid care, as well as its quality. In conjunction with this training, four new defibrillators will be installed to improve emergency response times.

# Upgrading our lockers and printers



New lockers installed, Macquarie St building.

We often received feedback from readers and visitors about our lockers and multifunction devices in the reading rooms. Some found the locker system hard to access and unreliable, others complained about the need for coins ('Is this 1890?' one reader asked).

So, we have implemented a new locker system and made it free for Library card holders. Readers can self-manage lockers using the app or dedicated booking terminal, also allowing greater flexibility around payment options for non-members.

In 2020 we also replaced our visitor multifunction devices (photocopiers, printers and scanners) and installed new copy card kiosks for readers. The new devices offer contactless printing, follow-me printing, secure printing, wireless printing, and scan-to-email or USB. Readers simply connect to the Library's free wi-fi (on Library or personal devices) to easily upload files directly from their browser. Printing is available to collect from any of the multifunction devices across the reading rooms.

**'The old lockers in both libraries were problematic with the coin machine to operate the door of the lockers. So much for that! What a real pleasure to see the nice, new lockers. Wow!'**

Library reader, April 2021



FRIEND



Celebrating the 2021 Russell Prize for Humour Writing awards.

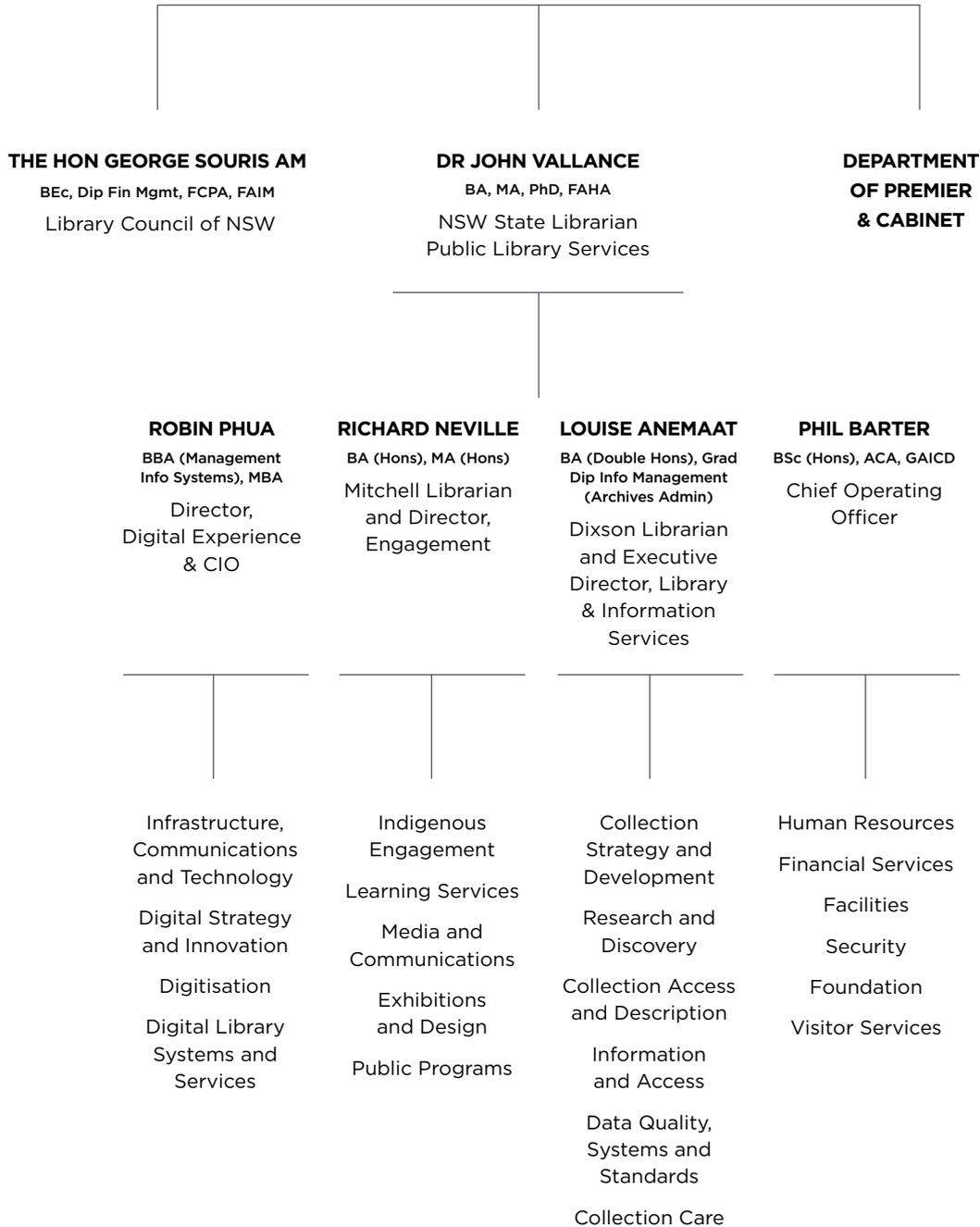
S ROOM

# OUR ORGANISATION



# Organisation chart as at 30 June 2021

**MINISTER FOR THE ARTS**



# Library Council of NSW

The *Library Act 1939*, as amended by the *Cultural Institutions (Miscellaneous Amendments) Act 1989*, provides that the Library Council of NSW shall be the governing body of the State Library of NSW. The Library Council is constituted under Part 2 of the *Library Act*.

The nine members of the Library Council are members of the public nominated by the Minister and appointed for a term of up to three years by the Governor of NSW. The Act stipulates those members must include:

- at least one person who has knowledge of, or experience in, education
- at least one person who has knowledge of, or experience in, local government.

During the year under review, Dr Christopher Allen and Ms Jane Garling fulfilled the education requirement, and Ms Jan Richards AM and Ms Keryl Collard the local government requirement. The NSW State Librarian is the Secretary to the Library Council.

The Council's responsibilities relate to the promotion, provision, maintenance and quality assurance of library and information services for the people of NSW; advising the Minister and local authorities on matters of policy and administration relating to public library services. Library Council members are appointed for a term not exceeding three years and may be reappointed, but no Council member shall hold office for four consecutive terms. Council members do not receive remuneration for board activities.



Staff member in her kitchen,  
baking recipes from our collection.



**THE HON GEORGE SOURIS  
AM**

BEC, Dip Fin Mgmt, FCPA, FAIM  
PRESIDENT, LIBRARY COUNCIL

APPOINTED MAY 2016  
TERM ENDS DECEMBER 2021

AUDIT & RISK COMMITTEE  
FOUNDATION BOARD  
FOUNDATION TRUSTEE  
GRANTS COMMITTEE  
PUBLIC LIBRARIES CONSULTATIVE  
COMMITTEE

‘I’ve always had a respect for the State Library and libraries in general, so when I had the opportunity as the Minister for the Arts to have direct portfolio responsibility, I learned to appreciate what a powerhouse institution it is and what a priceless collection of Australia’s heritage it holds. I am an enthusiastic friend of the State Library. There are many hundreds of friends and benefactors of the State Library and it is our duty to ensure their support is not wasted and that the State Library remains as vital tomorrow in Sydney, Western Sydney and Regional NSW as it is today.’



**DR CHRISTOPHER ALLEN**

BA Hons, MèSL, PhD

APPOINTED JANUARY 2020  
TERM ENDS DECEMBER 2022

‘Libraries have always played a central role as the repositories and storehouses of human knowledge; all of ancient literature, for example, and everything we know about the origins of our civilisation, we owe to the efforts of scholars from the librarians of Alexandria to the patient monastic copyists of the Middle Ages and the philologists of the Renaissance. Today, in a media world that promotes amnesia and encourages irrational and censorious opinion, the role of the Library in preserving our literary culture and providing a quiet haven for learning and reflection is more vital than ever. It is an honour to have the opportunity to contribute to this great institution.’



**MS KATHY BAIL**

BA (Hons)

APPOINTED JANUARY 2016  
TERM ENDS DECEMBER 2021

AUDIT AND RISK COMMITTEE  
INDIGENOUS ADVISORY BOARD

‘Many of us who love libraries first encounter them at a young age. I ran out of books to borrow at my primary school library. Fortunately, a local public library filled the gap, and I went on to discover and appreciate networks of other council, state and university libraries in Australia and elsewhere.’

‘I’ve visited some of the oldest libraries in the world and seen rare books and manuscripts that illuminate the present. I am also engaged by the opportunities and challenges the digital age presents for libraries and museums. These institutions can harness technology, and with the specialist knowledge of staff, support our authors and scholars, artists and scientists. The vital role libraries play in discovery, enjoyment and preservation of vast collections cannot be underestimated.’



**MR ROBERT CAMERON AO**

Hon D Eng UNSW, BE Min (Hons),  
MBA, Grad Dip Geo, FAICD

APPOINTED JANUARY 2019  
TERM ENDS DECEMBER 2021

FOUNDATION TRUSTEE

‘Libraries are both essential and magical, being treasure houses of knowledge and entertainment. Much of this is through the medium of books, those wonderful objects that are so much more than their intellectual content. But art, artefacts, and other media are also found in comprehensive libraries. We are fortunate in NSW to have the magnificent State Library incorporating the unique Mitchell Library, as well as an extensive network of metropolitan and regional libraries, catering to all ages and playing an important role in ensuring vibrant and inclusive communities. I feel privileged to be able to play a modest role in helping ensure the further development and robustness of our vital library infrastructure and contents.’



**MS KERYL COLLARD**

BA, MAppSc

APPOINTED JANUARY 2021  
RESIGNED JUNE 2021

PUBLIC LIBRARY CONSULTATIVE  
COMMITTEE

‘The State Library of NSW embodies the best of what libraries can be — it is at once an iconic cultural institution and a place for the people. The possibilities for discovery, meaning and connection inherent in its rich collections, inclusive spaces and generous access symbolise and underpin the work of every local library. It is more vital than ever to strengthen and support the important services of our State Library and all NSW public libraries. As a librarian and a lifelong reader, it is a great privilege to serve on the Library Council.’



**DR URSULA DUBOSARSKY**

BA, Dip Ed, PhD

APPOINTED JANUARY 2016  
TERM ENDS DECEMBER 2021

GRANTS COMMITTEE  
PUBLIC LIBRARIES CONSULTATIVE  
COMMITTEE

‘Our State Library is so very important to so very many people for all sorts of different reasons, but for whatever purpose you enter it, you will come out enriched. I have several favourite spots inside, but best of all to me is the beautiful Children’s Library, a special place dedicated to children, books and reading, where children know they are valued, welcomed and considered.’



**MS JANE GARLING**

BA (Hons), LLM

APPOINTED JANUARY 2017  
TERM ENDS DECEMBER 2022

FOUNDATION BOARD  
FOUNDATION TRUSTEE  
GRANTS COMMITTEE  
LEGAL INFORMATION ACCESS  
CENTRE (LIAC) ADVISORY BOARD

‘In all the activities undertaken at the State Library, two in particular activate my continuing engagement with this wonderful institution. The first is its extraordinary collection of objects, paintings and other materials and the work done to conserve and present these to the public in a coherent manner. Together with the books lining the shelves and available online, these provide an extraordinary resource for my research and provide context to understanding our place in the world. Beyond its collection, the inspiring work done here to oversee all public libraries in New South Wales demonstrated to me the central role of libraries in our communities.’



**MS JAN RICHARDS AM**

BA (Lib and Info Science), FALIA

APPOINTED JANUARY 2012  
TERM ENDS DECEMBER 2020

PUBLIC LIBRARIES CONSULTATIVE  
COMMITTEE

‘The State Library of NSW has been an integral part of my working life for longer than I care to remember; a source of information, support and inspiration. The opportunity to contribute to the continuous development of one of the world’s great libraries, and to showcase its amazing collections is an honour. The added bonus of being a member of the Library Council is being able to advocate for the fabulous initiatives of the NSW public library network through the Public Libraries Consultative Committee.’



**MR MARK TEDESCHI AM QC**

MA, LLB

APPOINTED JANUARY 2019  
TERM ENDS DECEMBER 2021

GRANTS COMMITTEE

‘I have been an admirer of the State Library since I was a student. I have also been a contributor and a user of the Library’s photographic collection for many years. I think that the Library is one of our State’s cultural gems and one of the most significant guardians of our cultural history. I feel most privileged to be a member of the Council.’



**MS VICTORIA WEEKES**

BComm, LLB, FAICD SFFINSIA

APPOINTED JANUARY 2019  
TERM ENDS DECEMBER 2021

‘In my past role as the Library’s Audit & Risk Committee Chair, I developed a deep affection for the Library and all it has to offer the community. The Library’s collection continues to inspire me with its incredible depth and breadth, which is ever changing and evolving. I have a passion for lifelong learning, and the many and varied dimensions that can take. I am a firm believer that the Library should be accessible to and connect with everyone in the community — even those who may not consider themselves traditional library goers. I am privileged to be able to continue to play a role in its future.’



**DR JOHN VALLANCE**

BA, MA, PhD FAHA

STATE LIBRARIAN  
SECRETARY TO COUNCIL

APPOINTED AUGUST 2017

GRANTS COMMITTEE  
LEGAL INFORMATION ACCESS  
CENTRE (LIAC) ADVISORY BOARD  
PUBLIC LIBRARIES CONSULTATIVE  
COMMITTEE  
FOUNDATION BOARD

‘Every year I make a statement in our Annual Report about why I wanted to be State Librarian. The Library is changing constantly in new and exciting ways. My motivation for being here does not. What I said last year remains true. Why did I want to be State Librarian? It’s because the State Library of New South Wales is a great library. What is a great library? A great library is a place where the literary and documentary evidence relating to our place in the world is collected, preserved and presented with focus, care and respect. A great library is a place where individuals and communities can find out who they are, where they are from and where they might be going. A great library introduces new generations to the pleasures of learning, exploration and reflection. A great library serves its readers, responds to their specific needs but never tells them what to think. A great

library is a place where scholars and scientists from around the world can pursue their research with the support of professional, expert staff. A great library is a place where writers and artists from around the world can find out how their predecessors expressed themselves. At its innermost heart, a great library is a place where people chart new paths into unknown territory. That’s why I wanted to be State Librarian.’

## ATTENDANCE AT MEETINGS OF THE LIBRARY COUNCIL OF NSW

	August 2020	October 2020	December 2020	February 2021	April 2021	June 2021	
<b>The Hon George Souris AM</b>	✓	✓	✓	✓	✓	✓	6 of 6
<b>Dr Christopher Allen</b>	✓	✓	✓	✓	✓	✓	6 of 6
<b>Ms Kathy Bail</b>	✓	✓	✓	✓	✓	✓	6 of 6
<b>Mr Robert Cameron AO</b>	✓	✓	✓	✓	x	✓	5 of 6
<b>Ms Keryl Collard</b>				✓	✓		2 of 2
<b>Dr Ursula Dubosarsky</b>	✓	✓	✓	✓	✓	✓	6 of 6
<b>Ms Jane Garling</b>	✓	✓	✓	✓	✓	✓	6 of 6
<b>Ms Jan Richards AM</b>	✓	✓	✓			✓	3 of 3
<b>Mr Mark Tedeschi AM QC</b>	x	✓	✓	✓	✓	✓	5 of 6
<b>Ms Victoria Weekes</b>	✓	✓	✓	✓	✓	✓	6 of 6
<b>Dr John Vallance (Secretary to Council)</b>	✓	✓	✓	✓	✓	✓	6 of 6



Bracken fern, captured for  
*Eight Days in Kamay* exhibition,  
Kamay National Park.

# Standing committees of the Library Council

## AUDIT AND RISK COMMITTEE

The Audit and Risk Committee provides advice and guidance to the Library Council of NSW on the Library Council of NSW's governance processes, risk management and control frameworks, its external accountability obligations, compliance with applicable laws and regulations, and outcomes of internal and external audits. It makes recommendations to the Library Council of NSW on strategic and operational matters, to enable it to discharge its responsibilities with regard to these matters.

Five meetings were held between July 2020 and June 2021. Key agenda items include: the review of financial performance and financial position, strategic and operational risks, internal audit and external audit reports, investment reports, governance matters and work health and safety matters.

### MEMBERS

Mr Paul Ruiz (Chair)

The Hon George Souris AM

Ms Kathy Bail

### IN ATTENDANCE

Robert Cameron AO (June 2021)

Jane Garling (June 2021)

Dr John Vallance, State Librarian

Phil Barter, Chief Operating Officer

Nathan Carter, Director, Financial Audit, the Audit Office of NSW (from February 2021)

Ali Amjad, Audit Manager, the Audit Office of NSW (until October 2020)

Leah Russell, Partner, BDO (until October 2020)

Dane Perumal, Manager, Audit, BDO (until October 2020)

Alex Hardy, Engagement Partner, Audit & Assurance, Prosperity Advisers Group (February 2021)

Luke Malone, Partner, Corporate Assurance, Prosperity Advisers Group (from February 2021)

Niki Bingham, Partner, Risk Advisory, Deloitte Touche Tohmatsu (October 2020 and February 2021)

Nicole Dowley, Director, Risk Advisory, Deloitte Touche Tohmatsu (August 2020, April 2021 and June 2021)

Representatives from the NSW Treasury Corporation as requested.

## GRANTS COMMITTEE

The Committee is responsible for assessing applications for Public Library Grants received from local authorities in NSW and making recommendations for allocation to the Library Council. The Committee considered Public Library Infrastructure Grant applications during February 2021.

### MEMBERS

Jane Garling (Chair)

Dr Ursula Dubosarsky

The Hon George Souris AM

Mark Tedeschi AM QC

### IN ATTENDANCE

Dr John Vallance, State Librarian

Cameron Morley, Manager, Public Library Services

## INDIGENOUS ADVISORY BOARD

Due to the COVID-19 pandemic, the Indigenous Advisory Board was not able to meet in the year under review, and its work was instead carried out by the Indigenous Engagement team, in collaboration with Aboriginal communities, and in consultation with Elders and Aboriginal corporations.

### LEGAL INFORMATION ACCESS CENTRE (LIAC ADVISORY BOARD)

The Board guides the strategic development of the Legal Information Access Centre. The LIAC Advisory Board met in October 2020 and April 2021.

#### MEMBERS

Jane Garling (Chair, Library Council)  
Nerida Harvey (Principal Solicitor, CRS, Law Society of NSW)  
Katrina Ironside (Community Legal Centres, NSW)  
Paula James (Director, Support Services, Department of Communities and Justice)  
Geoff Mulherin (Director, Law and Justice Foundation of NSW)  
John McKenzie (Legal Services Commissioner, Office of the Legal Services Commissioner)  
Leo Patterson-Ross (Chief Executive Officer, Tenants' Union of NSW)  
Brendan Thomas (CEO, Legal Aid NSW)  
Dr John Vallance (State Librarian)  
Janet Wagstaff (Director, LawAccess)

#### IN ATTENDANCE

Philippa Scarf, Public Library Services (Executive Officer)  
Cameron Morley, Manager, Public Library Services

### PUBLIC LIBRARIES CONSULTATIVE COMMITTEE

The Library Council established the following new Terms of Reference for the Public Libraries Consultative Committee in March 2021. The Committee will:

- provide advice to the Library Council of NSW concerning the provision and improvement of public library services in NSW
- offer a consultative framework for the Library Council, the State Library and key stakeholders in local government in relation to public library services
- advise the Library Council on arrangements for the allocation of State Government funding to public libraries.

Membership of the Committee includes representatives of key stakeholder bodies. The Committee met in December 2020 and June 2021.

#### MEMBERS

*Library Council of NSW*  
Keryl Collard (Chair, December 2020 to April 2021)  
The Hon George Souris AM  
Dr Ursula Dubosarsky  
*NSW Local Government Association*  
Councillor Lesley Furneaux-Cook (Burwood)  
Damian Thomas, Strategy Manager, Social and Community  
*NSW Public Libraries Association*  
Councillor Dallas Tout (Wagga Wagga)  
Adele Casey, Executive Officer  
*Library Manager Representatives*  
Pam Kelly, North Western Library — Warren  
Jody Rodas, Waverley Library  
Suzie Gately, Newcastle Region Library  
*State Library of NSW*  
Dr John Vallance, State Librarian  
Cameron Morley, Manager, Public Library Services

## STATE LIBRARY OF NSW FOUNDATION BOARD

The State Library of NSW Foundation is the fundraising arm of the State Library. The Foundation is managed by the State Library and governed by a Board established under the constitution with the Trust safeguarded by Trustees. The Foundation is a controlled entity of the Library Council of NSW with its accounts consolidated as part of the NSW Total State Sector Accounts. Its governance and financial affairs are conducted within the context of the NSW Public Sector and as such in accordance with requirements of the *Public Finance and Audit Act 1983* and Regulation, Treasurer's Circulars and Directions. It is covered for insurance through the NSW Treasury Managed Fund Scheme; administered by the NSW Self Insurance Corporation. See 2020-21 State Library of NSW Foundation Annual Report.

### MEMBERS

Dr Raji Ambikairajah  
Graham Bradley AM  
Nicholas Carney  
Michael Caulfield  
Sarah Crouch  
Jane Garling  
Christine Holman  
Kathy Shand  
The Hon George Souris AM  
Robert Thomas AO  
Dr John Vallance  
Jemima Whyte  
Kim Williams AM

### TRUSTEES

Robert Cameron AO  
Jane Garling  
The Hon George Souris AM

### IN ATTENDANCE

Susan Hunt, Director, State Library of NSW Foundation and Executive Manager, Advancement (Executive Officer)  
Sarah Miller, Partnerships Manager, State Library of NSW Foundation  
Alice Tonkinson, Executive Assistant, State Library of NSW Foundation  
Phil Barter, Chief Operating Officer

# Other committees

## ACCESSIBILITY ADVISORY COMMITTEE

The Committee's responsibilities are to:

- monitor the implementation of the Accessibility Action Plan and update as required
- recommend ways to make it easier to navigate the Library both physically and online
- advise the Library about ways its services and offerings can be made more inclusive and accessible and make recommendations to the Library's Executive when necessary
- review the Library's public programs and exhibitions and make recommendations where appropriate to ensure that they cater for people with disability
- review feedback and data relating to readers' and visitors' experiences of the Library relating to accessibility
- advise the Library about communications relating to accessibility in publications, the Library's website, intranet and social media platforms and make recommendations when necessary.

The Committee met twice in 2020-21, in July and November 2020.

### MEMBERS

Dr Breda Carty  
Timothy Hart  
Mark Kunach  
Dr Naomi Malone  
Dr Gaele Sobott  
Mark Tonga

### IN ATTENDANCE

Michael Carney, Senior Advisor, Strategy and Government Relations (Chair, July 2020 to January 2021)  
Oriana Acevedo, Consultant, Public Library Services  
Rebecca Acton, Manager, Human Resources

Ellen Forsyth, Consultant, Public Library Services  
David Franco, Manager, Facilities  
Mathilde de Hauteclocque, Library Assistant, Information and Access  
Emily Mierisch, Volunteer Program Coordinator  
Louise Prichard, Lead, Digital Channels, Digital Experience Division  
Maria Savvidis, Consultant, Public Library Services  
Kim Thomson, Coordinator, Information and Access  
Sean Volke, Online Resources Specialist Librarian, Collection Strategy and Development

## STRATEGIC NETWORK COMMITTEE

The Committee advises on public library collaborative activities, monitors emerging trends and supports research projects to develop and review the NSW public library network. The Committee provides reports to the Public Library Consultative Committee. The Committee met in October 2020 and May 2021.

### MEMBERS

Cameron Morley, Manager, Public Library Services, State Library of NSW  
Keryl Collard (CE Zone) Manager, Maitland City Library  
Pamela Kelly (CW Zone) Manager, North-Western Regional Council Library  
Kathryn Breward (NE Zone) Manager, Clarence Regional Library Service  
Samantha Fenton (SE Zone) Library Services Coordinator, Eurobodalla Shire Library  
Robert Knight (SW Zone) Executive Director, Riverina Regional Library  
Melanie Gurney (Sydney North Zone) Manager, Northern Beaches Library Service  
Heather Davis (Sydney South Zone) Manager, City of Sydney  
Vicki Edmunds (Sydney West Zone) Manager, Blue Mountains City Library

## **MITCHELL LIBRARY CONSULTATIVE COMMITTEE**

Due to the COVID-19 pandemic, the Mitchell Library Consultative Committee was not able to meet in the year under review, and its work was instead carried out by the Mitchell Library and Engagement team, who consulted with the research community informally.

## **STATE LIBRARY JOINT CONSULTATIVE COMMITTEE**

The Joint Consultative Committee (JCC) facilitates workplace consultation between the Library and the union, the Public Service Association (PSA). The JCC addresses matters relating to organisational changes and workplace issues. The committee also acts as a consultative body for the development and revision of policies. The JCC met on four occasions during the year.

## **WORK HEALTH AND SAFETY COMMITTEE**

The Work Health and Safety Committee assists in securing and promoting a positive and safe workplace and meets every eight weeks to review and address health and safety issues. Regular workplace inspections were undertaken by the committee throughout the year to ensure that designated areas across the Library were in a safe condition.

# Accountability, audit and risk management

We ensure compliance with financial and legislative obligations, and manage assets and risk, to ensure the best possible results from our allocated resources.

## RISK MANAGEMENT

The Library operates in a risk management environment where risks are assessed and managed as part of the core business. Complying with the Internal Audit and Risk Management Policy for the General Government Sector (TPP20-08), the Library's Risk Management Framework comprises:

- an Audit and Risk Committee with independent Chair and Members appointed by the Library Council of NSW and registered with the NSW Government Prequalification scheme
- formalised periodic Library-wide risk assessments and project risk management
- an outsourced internal audit function which ensures the currency of a Strategic Internal Audit Plan and regular internal audits
- charters for the Audit and Risk Committee and the internal audit function and an Internal Audit manual
- formalised evaluation of the performance of the Audit and Risk Committee and its members
- a comprehensive suite of risk management policies and procedures.

The NSW Audit Office conducts an annual external audit of our financial performance as well as periodic compliance audits. This ensures that the internal controls are robust and that the Library complies with relevant Acts and Treasurer's directions.

Performance and compliance audits were carried out by third-party service providers on a variety of business processes and systems during the year. The objective of the audits was to evaluate the design and effectiveness of internal controls and make recommendations for improvement. An Enterprise Risk Register forms the basis of the Library's approach to managing risk exposures. This is reviewed and updated by management on a regular basis.

There were four internal audits/reviews in the year:

- Accounts Payable Data Analytic Internal Audit
- Business Continuity Management Internal Audit
- Cyber Security Internal Audit
- Independent Quality Assessment of Internal Audit at the State Library of NSW

Assessments conducted this year did not materially impact on the Library's risk exposure. Audit recommendations form part of the Library's ongoing risk management activities, are monitored for implementation on a regular basis and reported to the Library's Audit and Risk Committee. The Committee provides advice and guidance to the Library for fulfilling its responsibilities in relation to financial reporting, risk management, governance, compliance and the audit function.

## **BUSINESS CONTINUITY MANAGEMENT**

The Library's Business Continuity Management (BCM) plan forms part of the overall Enterprise Risk Management and Governance Framework which is consistent with AS ISO 31000:2018. During the COVID-19 pandemic, the Library has activated its BCM plan and proactively managed its critical functions and services according to the requirements by the Public Health Orders that were in place.

The key priorities of the BCM plan are:

- Safety and Welfare of People
- Preservation of Collections
- Continuity of Services
- Reputation and Compliance.

An internal audit of the Library's BCM Plan was conducted in 2020-21 with no significant weakness identified by the audit.

## **INSURANCES**

Annual insurance premiums for 2020-21 were \$0.708 million compared to \$0.696 million 2019-20.

**Internal Audit and Risk Management Attestation Statement for the 2020–21 Financial Year for the Library Council of New South Wales**

I, the Hon. George Souris AM, am of the opinion that the Library Council of New South Wales (parent entity), the State Library of New South Wales Foundation (controlled entity) and the Library Council Staff Agency (controlled entity), which combined constitute of Library Council of New South Wales has internal audit and risk management processes in operation that are compliant with the seven (7) Core Requirements set out in the *Internal Audit and Risk Management Policy for the General Government Sector*, specifically:

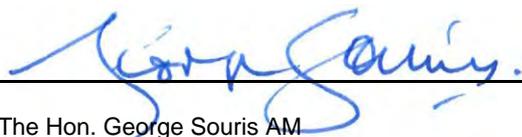
<b>Core Requirements</b>		<b>For each requirement, please specify whether compliant, non-compliant, or in transition</b>
<b>Risk Management Framework</b>		
1.1	The Accountable Authority shall accept ultimate responsibility and accountability for risk management in the agency.	Compliant. The Enterprise Risk Register is regularly updated by the Executive Committee and reviewed at each Audit and Risk Committee meeting, attended by the State Librarian.
1.2	The Accountable Authority shall establish and maintain a risk management framework that is appropriate for the agency. The Accountable Authority shall ensure the framework is consistent with AS ISO 31000:2018.	Compliant. Appropriate Risk Management Policy and Framework has been established and maintained.
<b>Internal Audit Function</b>		
2.1	The Accountable Authority shall establish and maintain an internal audit function that is appropriate for the agency and fit for purpose.	Compliant. An independent quality assessment of the internal audit function has been conducted by qualified independent assessor during the year. The assessment report confirmed that the internal audit function is fit-for-purpose for the needs of the Library.
2.2	The Accountable Authority shall ensure the internal audit function operates consistent with the International Standards for Professional Practice for Internal Auditing.	Compliant. An independent quality assessment of the internal audit function has been conducted by qualified independent assessor during the year. The assessment report confirmed that the internal audit function operates consistent with the International Standards for Professional Practice for Internal Auditing.
2.3	The Accountable Authority shall ensure the agency has an Internal Audit Charter that is consistent with the content of the 'model charter'.	Compliant. The Library Council of NSW has an Internal Audit Charter that is consistent with the content of the 'model charter'. The review and endorsement of the charter is undertaken by the Audit and Risk Committee annually.
<b>Audit and Risk Committee</b>		
3.1	The Accountable Authority shall establish and maintain efficient and effective arrangements for independent Audit and Risk Committee oversight to provide advice and guidance to the Accountable Authority on the agency's governance processes, risk management and control frameworks, and its external accountability obligations.	Compliant. The Committee comprised of non-executive Library Council Members and a fully independent Chair, all of whom are Prequalified under the NSW Treasury scheme. The member of the Committee reports key matters to the Library Council at each Council meeting and provides an annual report to the Council.
3.2	The Accountable Authority shall ensure the Audit and Risk Committee has a Charter that is consistent with the content of the 'model charter'.	Compliant. The Audit and Risk Committee has a Charter that is consistent with the content of the 'model charter'. The review and endorsement of the charter is undertaken by the Audit and Risk Committee annually.

### **Membership**

The independent chair and members of the Audit and Risk Committee are

- Independent Chair, Paul Ruiz, 18 June 2018, 18 June 2021
- Independent Member 1, the Hon. George Souris, 27 March 2019, 27 March 2022
- Independent Member 2, Kathy Bail, 20 March 2019, 20 March 2022

These processes, including the practicable alternative measures implemented, demonstrate that the Library Council of New South Wales has established and maintained frameworks, including systems, processes and procedures for appropriately managing audit and risk within the Library Council of New South Wales.



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The Hon. George Souris AM  
President, Library Council of New South Wales in  
accordance with a resolution of the Library Council of  
New South Wales

Date:  
25<sup>th</sup> August, 2021

Contact Officer:  
Dr John Vallance  
NSW State Librarian  
Phone: (02) 9273 1663  
Email: [John.Vallance@sl.nsw.gov.au](mailto:John.Vallance@sl.nsw.gov.au)

**Cyber Security Annual Attestation Statement for the 2020-2021  
Financial Year for the Library Council of New South Wales**

I, John Vallance, am of the opinion that the State Library of New South Wales manages its cyber security risks in a manner consistent with the Mandatory Requirements set out in the NSW Government's current Cyber Security Policy.

Procedures are in place to manage the cyber-security obligations of the State Library of New South Wales. The Library has assessed the risks to its information systems and these risks are managed. A cyber incident response plan is in place and the plan has been tested during the reporting period.

A review of the Agency's ISMS or effectiveness of controls or reporting against the requirements of the NSW Cyber Security Policy was undertaken by Centium and found to be satisfactory.



Dr John Vallance  
NSW State Librarian and  
Secretary to the Library Council of New South Wales

Date: 24<sup>th</sup> August 2021

# Publications and information

## PUBLICATIONS

### REPORTS

State Library of NSW Foundation Annual Report 2019–20

Library Council of NSW Annual Report 2019–20

### MAGAZINES AND NEWSLETTERS

*SL* magazine (one issue)

*Openbook* magazine (three issues)

*What's On* enews features State Library news, events and exhibitions (16 issues).

*Awards @ the Library* enews features literary and history awards updates (12 issues).

*Kids @ the Library* enews keeps subscribers informed about our school holiday programs (four issues).

*Learning @ the Library* enews informs subscribers about our extensive Kindergarten to Year 12 learning programs (four issues).

*In the Libraries* newsletter features short articles and photos which highlight notable events and programs in NSW public libraries (three issues).

*Public Library Services* enews features short articles and photos, highlighting the State Library's work with public libraries (three issues).

### GALLERY GUIDES

*Dyarubbin*

*10 Works in Focus: Paintings from the Collection*

### OTHER PUBLICATIONS

*Multicultural Plan 2020–24* is the State Library's plan to engage with and appeal to diverse communities.

## BUSINESS INFORMATION

The Library records program continues to support the work of the organisation and to contribute to the Library's support for research and learning endeavours within the NSW community at large. The move towards an electronic record keeping system has continued, with a transition project started in May 2020. With the adoption of electronic record keeping, the Library has commenced the shift from a separate records system, to implementing a system of managing records in place. The legacy paper-based files will continue to be managed and stored at the Library.

### INFORMATION AND CYBER SECURITY

The Library has an established Information Security Management Framework (ISMS), managed by the Cyber Security Working Group. This group's focus is on ensuring the Library has effective cyber security policies and procedures and there is an ongoing strengthening of cyber security controls and a strong cyber security culture across all staff.

Activities carried out in the 2020–21 included:

- awareness training delivered online to all employees and contractors
- staff phishing awareness and simulations
- an incident response plan simulation exercise
- incorporating cyber security requirements in our ICT procurement contracts
- targeted training programs aimed at high-risk position holders
- the Library's Public Service Senior Executives attended Premium Essentials Training conducted by the Department of Premier and Cabinet.

The Library's networks and systems underwent penetration testing and active monitoring using a Security Information and Event Management (SIEM) system. The Library's cyber security program was audited in June 2020.

### GOVERNMENT INFORMATION (PUBLIC ACCESS)

As a NSW Government agency, the Library is required to comply with the *Government Information (Public Access) Act 2009* (the GIPA Act). The Library is committed to openness and transparency in carrying out its functions, providing a significant amount of information about our operations, services, functions, activities and policies to the community via our website.

#### REVIEW OF PROACTIVE RELEASE PROGRAM

Under section 7(1) of the GIPA Act, the State Library is authorised to proactively release any government information that it holds, so long as there is no overriding public interest against disclosure. As part of our proactive release program, we review our information as it is produced and make it available online where appropriate and as soon as practicable. During the reporting period, a range of administrative procedures, program and project information was released proactively online, in addition to information already available on our website.

#### NUMBER OF ACCESS APPLICATIONS RECEIVED

No formal access applications were received by the State Library (including withdrawn applications but not including invalid applications) during the reporting period.

#### NUMBER OF INVALID APPLICATIONS RECEIVED

No invalid applications were received during the reporting period.

#### NUMBER OF REFUSED ACCESS APPLICATIONS FOR SCHEDULE 1 INFORMATION

No applications were refused during the reporting period.

## WHERE TO FIND MORE INFORMATION

Information on the various means of accessing Library corporate information under the GIPA Act can be found at: [sl.nsw.gov.au/right-to-information](http://sl.nsw.gov.au/right-to-information)

Informal requests, formal applications, or questions on the operation of the GIPA Act at the Library are to be directed to:

Right to Information Officer  
State Library of New South Wales  
1 Shakespeare Place  
Sydney NSW 2000  
Tel: +61 2 9273 1796  
Email: [rti.library@sl.nsw.gov.au](mailto:rti.library@sl.nsw.gov.au)

Please note that a valid access application cannot be made for information that is contained in a record that forms part of the State Library's collections, as defined in Schedule 4 (Clause 13) of the GIPA Act.

Please note that a valid access application cannot be made for information that is contained in a record that forms part of the State Library's collections, as defined in Schedule 4 (Clause 13) of the GIPA Act.

## PRIVACY MANAGEMENT PLAN

Clause 10 of the *Annual Reports (Statutory Bodies) Act 1984* requires a statement of action taken by the Library in complying with the requirements of the *Privacy and Personal Information Protection Act 1998* (the PPIP Act), and statistical details of any review conducted by, or on behalf, of the State Library under Part 5 of that Act. The Library supports the objectives of privacy laws and is committed to the ongoing protection of personal information through our normal protocols, privacy management program, compliance strategies, policies and procedures.

The Library's Privacy Management Plan outlines our compliance with the PPIP Act and the *Health Records and Information Privacy Act 2002* (HRIP Act). Mechanisms are in place to make Library staff aware of their privacy obligations under the PPIP Act and the HRIP Act. As part of our induction program, new staff and contractors are briefed on their obligations to comply with information privacy principles, and the Library participates in privacy awareness initiatives of the Information and Privacy Commission NSW. Timely advice was provided to staff on privacy matters affecting staff and clients; and a number of Library policies were reviewed and, where necessary, updated to incorporate privacy requirements.

The Privacy Contact Officer provides advice to staff and readers on privacy related matters.

The Privacy Management Plan and related privacy information, web privacy statement and forms are available on the Library's website at: [sl.nsw.gov.au/privacy](http://sl.nsw.gov.au/privacy)

Requests for access to personal information held by the State Library may be made by contacting:

Privacy Contact Officer  
State Library of NSW Australia  
1 Shakespeare Place  
Sydney NSW 2000  
Phone: +61 2 9273 1796  
Email: [privacy.library@sl.nsw.gov.au](mailto:privacy.library@sl.nsw.gov.au)

### STATISTICAL DETAILS OF ANY REVIEW CONDUCTED UNDER PART 5 OF THE PPIP ACT

A person aggrieved by the conduct of the Library is entitled to seek an 'internal review' if they believe the Library has breached its privacy obligations.

No internal reviews were conducted under Part 5 of the PPIP Act by or on behalf of the State Library during the reporting period.

### PUBLIC INTEREST DISCLOSURES

The Library is required to prepare an annual report on obligations under the *Public Interest Disclosures Act 1994* (PID Act). The Library has a strong commitment to ethical conduct as a core value together with integrity, honesty, fairness and impartiality in all operational activities and is committed to protecting public officials who make disclosures about wrongdoing in the public sector.

As an executive agency, the Library must have its own PID policy and procedures including roles and responsibilities. The Library has developed a customised PID policy and PID procedure, and this was widely communicated across the Library.

The following actions have been taken to ensure that staff are aware of the policy and protections available:

- the Fraud and Corruption Prevention Policy and Whistle-blower Procedures are included in our induction program and Code of Ethics and Conduct training which all Library staff have undertaken
- there are links on the staff intranet to the Department's PID policy and procedures and the Library's Whistle-blower Protection Procedures and Fraud and Corruption Prevention Policy.

### STATISTICAL INFORMATION ON PIDS

No public interest disclosures (PIDs) by public officials were made directly to the State Library's PID receiver, no PIDs were received and no PIDs were finalised by the Library.

# Human resources

The Library's work is supported by recruitment processes and employment practices which ensure we have highly skilled staff, working in safe environments.

## REMUNERATION

All non-executive employees received a 0.03% increase in salaries, wages and allowances with effect from July 2020. Senior Executives did not receive a salary increase in 2020. The number of senior executive officers is provided in the following table.

### NUMBER OF SENIOR EXECUTIVES AS AT 30 JUNE 2020 AND 30 JUNE 2021

BAND	2020		2021	
	FEMALE	MALE	FEMALE	MALE
Band 4 (Secretary)	0	0	0	0
Band 3 (Deputy Secretary)	0	1	0	1
Band 2 (Executive Director)	1	1	1	1
Band 1 (Director)	1	2	1	2
<b>Totals</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>4</b>

### AVERAGE REMUNERATION OF SENIOR EXECUTIVES

BAND	AVERAGE REMUNERATION			
	RANGE (\$)	2020	RANGE (\$)	2021
Band 3 (Deputy Secretary)	\$345,551—\$487,050	441,525	337,101—475,150	441,525
Band 2 (Executive Director)	\$274,701—\$345,550	303,190	268,001—337,100	303,190
Band 1 (Director)	\$192,600—\$274,700	224,446	187,900—268,000	224,446

### THE PERCENTAGE OF TOTAL EMPLOYEE-RELATED EXPENDITURE RELATING TO SENIOR EXECUTIVES

	2020	2021
The percentage of total employee-related expenditure relating to senior executives	4.51%	4.73%

## WORK HEALTH AND SAFETY

The COVID-19 pandemic has presented new challenges in managing work health and safety across the Library. The Library re-opened in June 2020, and staff transitioned back to the office with many opting for a hybrid of remote and office based working arrangements.

In early 2020, the Library developed a COVID-19 Safety Plan and Staff Handbook which contained all information and actions to facilitate a safe re-opening to staff and the community. The plan is regularly updated whenever applicable as NSW Health Orders are released.

During the year, the Work Health and Safety (WHS) Committee met to ensure the Library's WHS risks were addressed and reduced. Ongoing initiatives included:

- review of accidents and incidents and, where required, investigated and implemented appropriate corrective actions
- development of new safe work procedures (SWP) and review of existing SWP to ensure all health requirements and public health orders were addressed
- regular workers compensation claim reviews with our insurer to track progress of claims and initiate necessary actions to support early return of injured staff to pre-injury duties
- an influenza vaccination recoup program for staff
- continual promotion of our Employee Assistance Program to staff and their immediate family members providing free access to counselling and support services
- continual review of our WHS Management System including polices and safe work procedures.

**ACCIDENTS AND INCIDENTS**

There has been an increase in incidents, and this can be attributed in part to staff and the public returning onsite in June 2020. The mix of reported incidents was heavily skewed toward near-miss incidents or incidents where there was no injury. This is seen as a positive, not just in terms of staff welfare, but as an indicator of a mature reporting system and a strong safety culture. At the close of the 2020–21 financial year, there had been 622 days since the last lost-time injury. Where appropriate, corrective action and preventative measures were implemented to address identified causes or hazards.

**NUMBER OF ACCIDENTS/INCIDENTS REPORTED**

	2016-17	2017-18	2018-19	2019-20	2020-21
Number of accidents/ incidents reported	34	40	34	15	38

**INJURY MANAGEMENT**

The Senior WHS Consultant works closely with managers and people leaders to implement early treatment, ergonomic modifications and rehabilitation management of staff for both workers compensation and non-work related injuries and illness.

**WORKERS COMPENSATION CLAIMS**

Effective management of staff with a work-related injury or illness is strongly promoted to achieve the best possible outcomes for staff and to minimise the impact on the Library’s workers compensation premium.

In 2020–21, three new claims were lodged with the Library’s insurer. All have returned to work duties.

**NUMBER OF CLAIMS**

	2016-17	2017-18	2018-19	2019-20	2020-21
Total number of claims	6	6	4	5	3
Open claims at year end	5	5	4	4	1

The Library continues to engage in comprehensive case management of injuries and illnesses and organisation-wide programs targeted at good practice in ergonomics and staff wellbeing.

**PROHIBITION & IMPROVEMENT NOTICES**

No prohibition or improvement notices were issued under the *Work Health and Safety Act 2011* or its Regulation during the year.

**OVERSEAS TRAVEL BY OFFICERS AND EMPLOYEES**

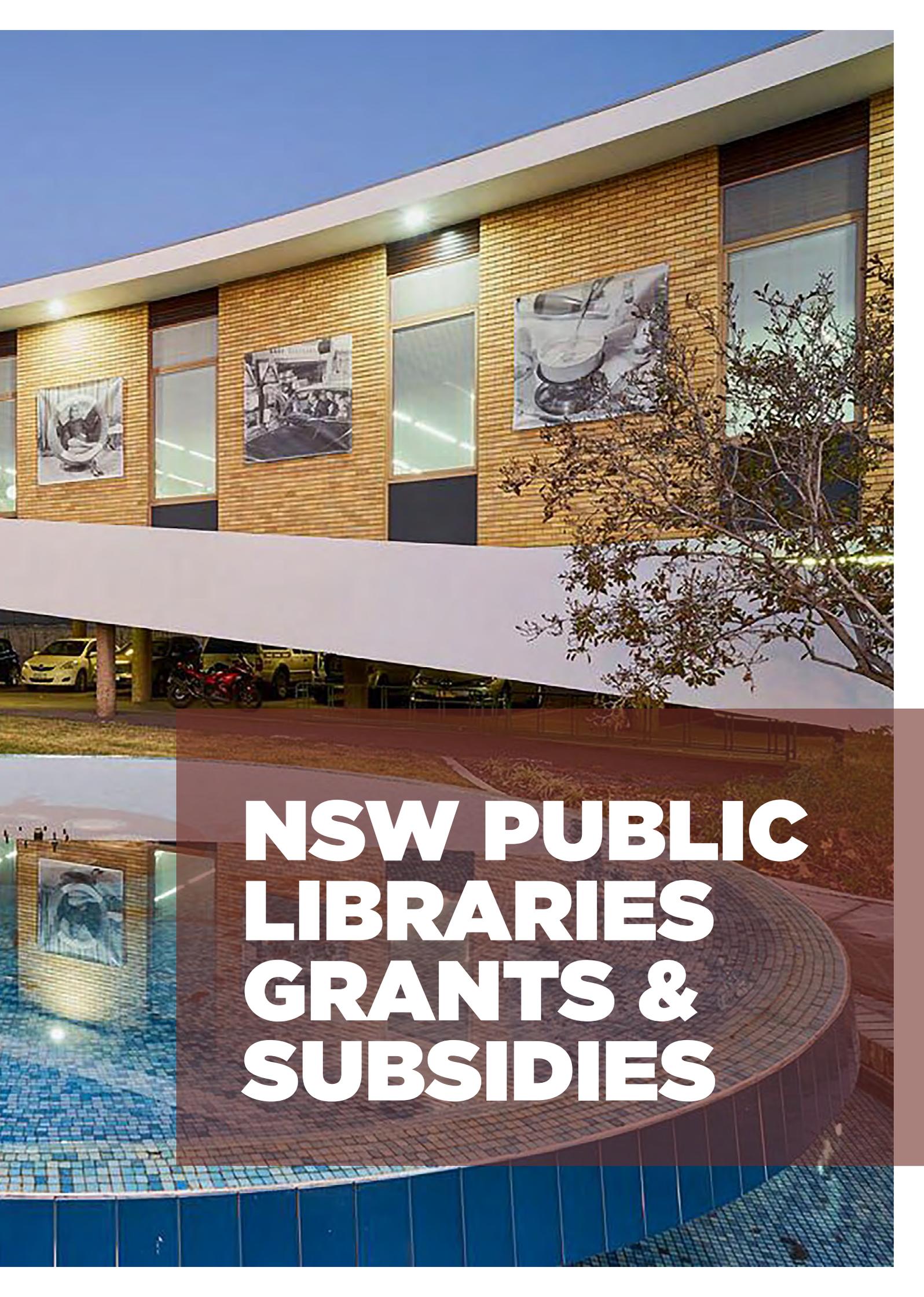
No overseas travel was undertaken by officers and employees during the reporting period.



State Library Conservator binding the Corner Journal (Cook's Endeavour journal).



Maitland City Library, opened in 1968.  
Image featured in the Tweeting a Public Library project,  
photo courtesy Maitland City Council.



# **NSW PUBLIC LIBRARIES GRANTS & SUBSIDIES**

# Public library funding strategy

In 2020–21 the public library funding administered by the State Library increased to \$37.558 million.

The Premier, the Hon Gladys Berejiklian, and the Minister for the Arts, the Hon Don Harwin MLC announced a significant new public library funding package in 2018, totalling an additional \$60 million over the four years from 2019–20 to 2022–23.

The funds were managed and allocated by the Library in accordance with the *Library Act 1939*, the Library Regulation 2018 and the Public Library Funding Strategy as approved by the Minister for the Arts, as follows.

Subsidy — \$2.55 per capita, as prescribed by the Library Regulation 2018 Population served: 8,086,952	\$20,621,728
Subsidy Adjustment Funding Allocations to councils in addition to \$2.55 per capita (above)	\$7,547,000
NSW.net	\$2,000,000
Outback Letterbox Library	\$200,000
Strategic Network Projects	\$250,272
State Library services to public libraries	\$939,000
Public Library Infrastructure Grants	\$6,000,000

## STATE FUNDING FOR PUBLIC LIBRARIES AND LOCAL GOVERNMENT VOTED EXPENDITURE

	Population 2019	State funding subsidy & subsidy adjustment 2020–21	Total local government expenditure voted July 2020 to June 2021	per head
Albury	54,353	\$197,121	\$3,119,120	\$57.39
Armidale Regional	30,779	\$137,954	\$1,491,952	\$48.47
Ballina	44,628	\$171,470	\$1,748,000	\$39.17
Balranald	2,338	\$67,650	\$136,080	\$58.20
Bathurst	43,618	\$168,895	\$1,980,191	\$45.40
Bayside	178,396	\$511,812	\$4,400,313	\$24.67
Bega Valley	34,476	\$147,381	\$1,780,141	\$51.63
Bellingen	12,996	\$93,659	\$879,967	\$67.71
Berrigan	8,750	\$82,832	\$519,879	\$59.41
Blacktown	374,451	\$1,012,519	\$10,426,775	\$27.85
Bland	5,972	\$74,696	\$394,533	\$66.06
Blayney	7,379	\$77,337	\$446,493	\$60.51
Blue Mountains	79,118	\$257,963	\$3,094,038	\$39.11
Bogan	2,580	\$68,268	\$190,207	\$73.72
Bourke	2,590	\$68,293	\$329,183	\$127.10
Brewarrina	1,611	\$68,538	\$125,000	\$77.59
Broken Hill	17,479	\$109,002	\$612,905	\$35.07
Burwood	40,612	\$160,463	\$3,129,852	\$77.07
Byron	35,081	\$147,125	\$2,110,100	\$60.15
Cabonne	13,634	\$91,669	\$486,273	\$35.67

	Population 2019	State funding subsidy & subsidy adjustment 2020-21	Total local government expenditure voted July 2020 to June 2021	per head
Camden	101,437	\$314,876	\$4,107,832	\$40.50
Campbelltown	170,943	\$496,424	\$6,183,300	\$36.17
Canada Bay	96,074	\$300,579	\$4,837,265	\$50.35
Canterbury-Bankstown	377,917	\$1,024,208	\$18,769,861	\$49.67
Carrathool	2,799	\$66,605	\$374,830	\$133.92
Central Coast	343,968	\$935,639	\$11,265,670	\$32.75
Cessnock	59,985	\$215,949	\$1,976,489	\$32.95
Clarence Valley	51,662	\$196,168	\$2,412,536	\$46.70
Cobar	4,658	\$72,398	\$387,000	\$83.08
Coffs Harbour	77,277	\$256,524	\$2,651,567	\$34.31
Coolamon	4,341	\$69,590	\$285,782	\$65.83
Coonamble	3,958	\$74,523	\$300,836	\$76.01
Cootamundra-Gundagai	11,235	\$90,338	\$841,138	\$74.87
Cowra	12,743	\$95,482	\$425,127	\$33.36
Cumberland	241,521	\$675,346	\$7,748,261	\$32.08
Dubbo Regional	53,719	\$195,504	\$3,169,107	\$58.99
Dungog	9,423	\$81,697	\$238,242	\$25.28
Edward River	9,084	\$80,833	\$543,534	\$59.83
Eurobodalla	38,473	\$158,626	\$1,935,088	\$50.30
Fairfield	211,695	\$604,253	\$8,841,297	\$41.76
Federation	12,437	\$93,403	\$589,596	\$47.41
Forbes	9,906	\$86,949	\$313,469	\$31.64
Georges River	159,471	\$462,863	\$6,855,560	\$42.99
Gilgandra	4,239	\$73,797	\$396,366	\$93.50
Glen Innes Severn	8,871	\$85,608	\$623,174	\$70.25
Goulburn Mulwaree	31,132	\$139,906	\$2,266,889	\$72.82
Greater Hume	10,764	\$85,117	\$793,353	\$73.70
Griffith	27,029	\$128,392	\$1,400,283	\$51.81
Gunnedah	12,681	\$94,025	\$493,618	\$38.93
Gwydir	5,353	\$75,339	\$289,706	\$54.12
Hawkesbury	67,296	\$228,507	\$2,611,030	\$38.80
Hay	2,949	\$70,507	\$229,895	\$77.96
Hills, The	177,969	\$509,412	\$7,592,219	\$42.66
Hilltops	18,704	\$108,215	\$616,359	\$32.95
Hornsby	152,059	\$443,341	\$6,929,294	\$45.57
Hunters Hill	14,980	\$93,790	\$499,550	\$33.35
Inner West	200,811	\$568,280	\$12,209,000	\$60.80
Inverell	16,890	\$106,057	\$1,079,915	\$63.94
Junee	6,683	\$78,730	\$431,276	\$64.53
Kempsey	29,745	\$140,280	\$1,034,229	\$34.77
Kiama	23,386	\$115,846	\$1,065,785	\$45.57
Ku-ring-gai	127,153	\$379,831	\$4,817,200	\$37.89

## LIBRARY GRANTS & SUBSIDIES

	Population 2019	State funding subsidy & subsidy adjustment 2020-21	Total local government expenditure voted July 2020 to June 2021	per head
Kyogle	8,796	\$86,860	\$517,493	\$58.83
Lachlan	6,075	\$77,180	\$428,367	\$70.51
Lake Macquarie	205,901	\$582,716	\$11,781,855	\$57.22
Lane Cove	40,155	\$157,986	\$3,783,678	\$94.23
Leeton	11,445	\$89,704	\$530,278	\$46.33
Lismore	43,692	\$170,882	\$1,699,700	\$38.90
Lithgow	21,605	\$118,080	\$1,828,573	\$84.64
Liverpool	227,585	\$638,863	\$9,318,623	\$40.95
Liverpool Plains	7,903	\$83,140	\$326,635	\$41.33
Lockhart	3,285	\$66,046	\$136,733	\$41.62
Maitland	85,166	\$274,842	\$3,998,291	\$46.95
Mid-Coast	93,836	\$302,269	\$4,514,847	\$48.11
Mid-Western	25,251	\$123,858	\$1,277,481	\$50.59
Moree Plains	13,261	\$96,803	\$813,489	\$61.34
Mosman	30,981	\$134,592	\$2,532,800	\$81.75
Murray River	12,118	\$89,422	\$506,950	\$41.83
Murrumbidgee	3,917	\$72,976	\$267,571	\$68.31
Muswellbrook	16,377	\$101,229	\$929,271	\$56.74
Nambucca	19,805	\$114,933	\$827,390	\$41.78
Narrabri	13,135	\$94,014	\$827,145	\$62.97
Narrandera	5,899	\$78,030	\$420,938	\$71.36
Narromine	6,517	\$79,606	\$402,000	\$61.68
Newcastle	165,571	\$479,108	\$12,234,245	\$73.89
North Sydney	75,021	\$246,894	\$4,008,268	\$53.43
Northern Beaches	273,499	\$753,013	\$11,323,396	\$41.40
Oberon	5,411	\$72,319	\$241,825	\$44.69
Orange	42,451	\$166,771	\$2,091,424	\$49.27
Parkes	14,837	\$99,523	\$804,021	\$54.19
Parramatta (City of)	257,197	\$712,754	\$12,853,531	\$49.98
Penrith	212,977	\$599,993	\$7,393,936	\$34.72
Port Macquarie-Hastings	84,525	\$275,006	\$3,321,665	\$39.30
Port Stephens	73,481	\$245,897	\$2,107,416	\$28.68
Queanbeyan-Palerang	61,100	\$212,017	\$2,492,797	\$40.80
Randwick	155,649	\$453,117	\$9,824,924	\$63.12
Richmond Valley	23,465	\$124,266	\$860,795	\$36.68
Ryde	131,271	\$390,953	\$6,873,940	\$52.36
Shellharbour	73,233	\$245,265	\$4,268,825	\$58.29
Shoalhaven	105,648	\$329,922	\$3,688,032	\$34.91
Singleton	23,461	\$116,727	\$1,439,715	\$61.37
Snowy Monaro	20,795	\$110,696	\$705,173	\$33.91
Snowy Valleys	14,479	\$97,441	\$867,393	\$59.91
Strathfield	46,926	\$175,873	\$1,727,923	\$36.82

	Population 2019	State funding subsidy & subsidy adjustment 2020-21	Total local government expenditure voted July 2020 to June 2021	per head
Sutherland	230,611	\$644,270	\$7,833,495	\$33.97
Sydney	246,343	\$684,386	\$13,621,097	\$55.29
Tamworth	62,541	\$218,947	\$2,621,837	\$41.92
Temora	6,307	\$77,771	\$364,402	\$57.78
Tenterfield	6,594	\$81,245	\$505,341	\$76.64
Tweed	97,001	\$306,820	\$3,416,929	\$35.23
Upper Hunter	14,180	\$94,680	\$703,176	\$49.59
Upper Lachlan	8,059	\$77,452	\$447,336	\$55.51
Uralla	6,012	\$72,999	\$342,438	\$56.96
Wagga Wagga	65,258	\$223,310	\$2,579,120	\$39.52
Walcha	3,134	\$66,513	\$182,180	\$58.13
Walgett	5,953	\$79,610	\$400,420	\$67.26
Warren	2,697	\$67,397	\$456,096	\$169.11
Warrumbungle	9,278	\$88,089	\$724,996	\$78.14
Waverley	74,295	\$245,043	\$6,904,765	\$92.94
Weddin	3,613	\$69,733	\$244,349	\$67.63
Wentworth	7,053	\$77,453	\$505,000	\$71.60
Willoughby	81,189	\$262,623	\$5,986,972	\$73.74
Wingecarribee	51,134	\$187,294	\$2,101,032	\$41.09
Wollondilly	53,149	\$192,432	\$1,455,466	\$27.38
Wollongong	218,114	\$613,860	\$12,510,378	\$57.36
Woollahra	59,387	\$207,027	\$6,799,176	\$114.49
Yass Valley	17,087	\$99,784	\$403,716	\$23.63
<b>Total</b>	<b>8,086,952</b>	<b>\$28,168,728</b>	<b>\$375,742,599</b>	

### PUBLIC LIBRARY INFRASTRUCTURE GRANTS

\$6 million was available in 2020–21.

The Public Library Infrastructure Grants program is providing \$24 million over the four years from 2019–20 to improve public library buildings, spaces and systems.

All NSW local councils were invited to apply for grants under the program and 27 applications were received by the November 2020 closing date. The Library Council Grants Committee considered the applications in February 2021 and made recommendations to the Library Council of NSW. These recommendations were endorsed by the Library Council and forwarded to the Minister, who approved the following projects in April 2021.

#### 2020–21 PUBLIC LIBRARY INFRASTRUCTURE GRANTS

	Council	Project Title	Recommendation
1	Armidale Regional Council	Armidale Library's Community Living Room	\$166,000
2	Bellingen Shire Council	Dorrigo Library Community Extension Project	\$482,800
3	Blacktown City Council	Upgrade of Max Webber Library, relocation of children's and fiction areas	\$400,150
4	Central Coast Council	Mobile library upgrade	\$190,000
5	Clarence Valley Council	Yaegl libraries refurbishment	\$274,960
6	Georges River Council	Hurstville Library Sensory Garden	\$200,000
7	Gilgandra Shire Council	Furnishing fit-out of the new Gilgandra Shire Library and Community Hub	\$300,170
8	Greater Hume Council	Holbrook Library Complex refurbishment project	\$199,696
9	Hay Shire Council	Implementation of RFID	\$47,076
10	Junee Shire	Junee Library — shelving upgrade	\$26,630
11	Kyogle Council	Solar panels on mobile library	\$46,509
12	Lake Macquarie City Council	Lake Mac Libraries Digital Playbook: strategies for digital literacy and empowerment	\$114,304
13	Liverpool Plains Shire Council	Quirindi Library Precinct	\$500,000
14	Mid-Coast	Transformed and Connected: Evolving Tea Gardens Library	\$379,280
15	Mosman Municipal Council	Mosman Creation Space Studios project	\$61,024
16	Muswellbrook Shire Council	Accessible upgrade to children's section of Muswellbrook Library	\$89,000
17	Narrabri Shire Council	Narrabri Shire Mobile Library	\$141,727
18	Northern Beaches Council	Move It and Use It: shelving on wheels for space activation	\$500,000
19	Port Macquarie Hastings	A staged approach to new libraries	\$128,495
20	Queanbeyan-Palerang Regional Council	Creation of a state-of-the-art library in the Queanbeyan Cultural and Civic Precinct	\$500,000
21	Richmond Valley Council	Casino Library Community Courtyard	\$192,830
22	Singleton Council	Singleton Sustainably Seventeen	\$474,439
23	Strathfield	A place for everyone	\$190,910
24	Temora Shire Council	Renew & refresh — Temora Shire Library	\$194,000
25	Wagga Wagga City Council	Wagga Wagga City Library expansion	\$200,000
		<b>Total</b>	<b>\$6,000,000</b>



Strathfield Council Library and Innovation Hub.



An intriguing array of books from the Library's collection.



# FINANCIAL OVERVIEW

# Financial overview

The Library Council of New South Wales comprises the Library Council of New South Wales (the parent entity) the State Library of New South Wales Foundation and the Library Council of New South Wales Staff Agency.

The surplus for the year was \$13.7 million compared with a budget surplus of \$8.0 million for the same period and a surplus of \$7.3 million for the prior year.

The table below compares the 2020–21 actual results with the 2020–21 budget and the 2021–22 budget. Budget figures are as published in the NSW State Budget Papers.

Income statement	Budget 2021 \$'000	Actual 2021 \$'000	Budget 2022 \$'000
<b>Income</b>			
sale of goods & services	2,237	1,053	2,629
investment income	1,296	2,633	1,301
grants & contributions	107,570	106,230	110,536
other income	10	246	10
<b>Total income</b>	<b>111,113</b>	<b>110,162</b>	<b>114,476</b>
<b>Less:</b>			
<b>Expenses</b>			
other expenses	51,212	48,995	52,331
depreciation & amortisation	14,367	9,952	13,067
grants & subsidies	37,558	37,558	38,618
<b>Total expenses</b>	<b>103,137</b>	<b>96,505</b>	<b>104,016</b>
gain/(loss) on disposal	(21)	—	(21)
<b>Surplus/(deficit) for the year</b>	<b>7,955</b>	<b>13,657</b>	<b>10,439</b>

The favourable variance in the surplus for the year in 2020–21 of \$5.7 million is largely the result of higher than budget investment income due to an 8.7% return on TCorp investments, lower than budget depreciation. Operating expenditure was lower than budget, largely due to the Library's restricted access as a result of COVID-19, which also resulted in lower sale of goods and other self-generated revenue.

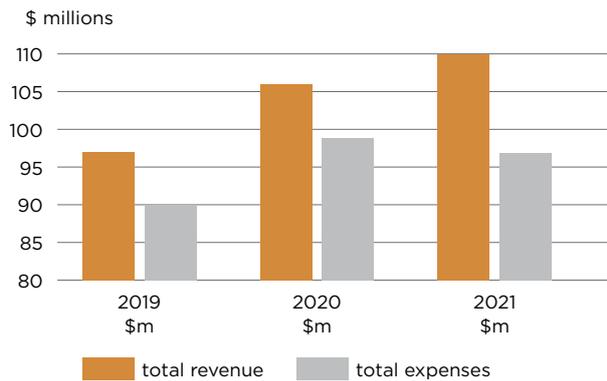
The following table and graph provide a three-year analysis of actual results for the Library.

Income statement	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2021 \$'000
<b>Income</b>			
sale of goods & services	1,640	1,152	1,053
investment income	2,065	519	2,633
grants & contributions	93,076	104,301	106,230
other income	474	416	246
<b>Total income</b>	<b>97,255</b>	<b>106,388</b>	<b>110,162</b>
<b>Less:</b>			
<b>Expenses</b>			
other expenses	52,098	50,520	48,995
depreciation & amortisation	13,446	12,099	9,952
grants & subsidies	24,529	36,478	37,558
<b>Total expenses</b>	<b>90,073</b>	<b>99,097</b>	<b>96,505</b>
gain/(loss) on disposal	28	7	0
<b>Surplus/(deficit) for the year</b>	<b>7,210</b>	<b>7,298</b>	<b>13,657</b>

The increase in grants and contribution income in 2020 from 2019, and the corresponding increase in grants and subsidies expense is the result of a \$11.9 million increase in public library funding. The decrease in the depreciation expense between 2020 and 2021 is a result of the published collection asset class being revalued down in 2020.

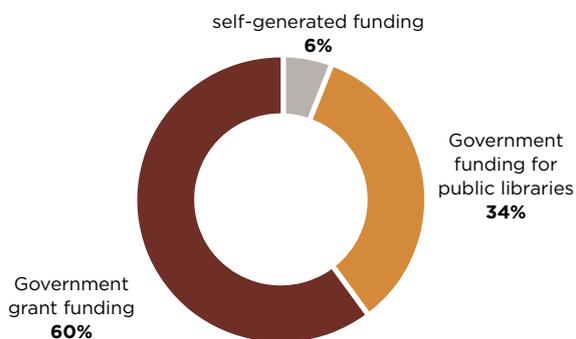
## TOTAL REVENUE AND TOTAL EXPENSES

	2019 \$m	2020 \$m	2021 \$m
total revenue	97	106	110
total expenses	90	99	97



The Library has a number of sources of revenue which are categorised into government grant funding and self-generated. Approximately 6% of revenue is self-generated by the Library. The following table and graph show total 2020-21 split of funding.

Sources of revenue	2021 \$'000	%
self-generated funding	7,155	6%
Government funding for public libraries	37,558	34%
Government grant funding	65,449	60%
<b>Total income</b>	<b>110,162</b>	<b>100%</b>



## GOVERNMENT GRANTS

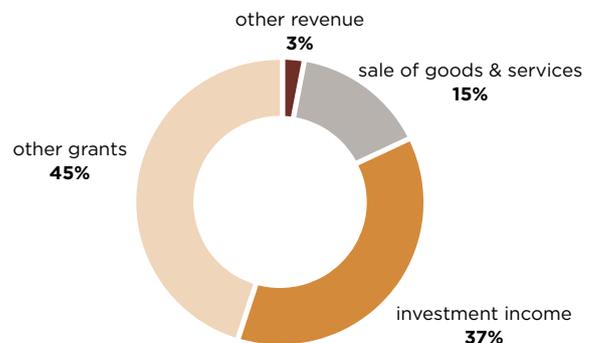
Government grants comprise grants and subsidies paid by the Library to public libraries throughout NSW, recurrent, capital, employment related and other grants to operate the Library. Over the past three years the Library received the following Government grants.

Government grant funding	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2021 \$'000
recurrent funding	42,999	42,977	43,390
public libraries grants and subsidies funding	24,528	36,478	37,558
capital funding	14,827	14,544	17,784
employment grants (Crown)	3,164	2,580	1,234
other Government grants	1,317	2,028	3,041
<b>Total Government grant funding</b>	<b>86,835</b>	<b>98,607</b>	<b>103,007</b>

## SELF-GENERATED REVENUE

Self-generated revenue includes donations, sponsorships, bequests, sales of goods and services and investment income. Self-generated revenue by category over the past three years follows.

Self-generated revenue	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2021 \$'000
sale of goods and services	1,640	1,152	1,053
investment income	2,065	519	2,633
other grants	6,241	5,694	3,223
other revenue	474	416	246
<b>Total self-generated revenue</b>	<b>10,420</b>	<b>7,781</b>	<b>7,155</b>



## EXPENSES

Total expenses decreased by \$2.6 million in 2020–21 largely due to reduced depreciation expenses and lower personnel service costs. This is partially offset by an increase in the payment of Public Library Grants.

Expenses	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2021 \$'000
personnel service expense	32,519	32,841	31,681
other expenses	19,579	17,679	17,314
depreciation expense	13,446	12,099	9,952
grants & subsidies	24,529	36,478	37,558
<b>Total expenses</b>	<b>90,073</b>	<b>99,097</b>	<b>96,505</b>

## INVESTMENT PERFORMANCE

The Library's investments are managed by the NSW Treasury Corporation (TCorp) in accordance with NSW Treasury requirements under the *Government Sector Finance Act 2018*.

The products used by the Library are the Hour-Glass Medium Term Growth Facility and the TCorp Short Term Income Facility.

As at 30 June 2021, the value of financial assets within TCorp Short Term Investment Facility was \$0.8 million (2020: \$3.9 million) and TCorp's Hour-Glass Medium Term Growth Facility was \$28.8 million (2020: \$25.4 million). The Library achieved an investment return in the year of 8.7% in the Medium Term Growth Facility and 1.0% in the Short Term Investment Facility.

Returns achieved over the past three years are shown in the following table.

Investment facilities	2018–19 %	2019–20 %	2020–21 %
TCorpIM Funds Medium Term Growth Facility	6.4%	0.4%	8.7%
TCorpIM Funds Short Term Income Facility	1.7%	1.6%	1.0%

## PAYMENT OF ACCOUNTS

The Library's accounts payable performance in 2020–21 is shown below. The nature of payment arrangements and conclusion to contractual obligations to vendors/suppliers to the Library inevitably resulted in delays on some payments.

### ACCOUNTS PAID ON TIME WITHIN EACH QUARTER

Quarter	Actual %	Target %	Total paid \$'000	Paid on time \$'000
September 2020	81%	100%	13,825	11,148
December 2020	94%	100%	31,734	29,848
March 2021	84%	100%	21,172	17,859
June 2021	74%	100%	19,785	14,548

### ACCOUNTS PAYABLE PERFORMANCE AGED ANALYSIS AT END OF EACH QUARTER

Quarter	Current up to 30 days \$'000	30 days overdue \$'000	60 days overdue \$'000	More than 60 days overdue \$'000
September 2020	1,050	0	7	0
December 2020	444	11	0	0
March 2021	377	298	0	0
June 2021	2,456	22	7	0

## CONSULTANTS

No engagements requiring reporting were undertaken.

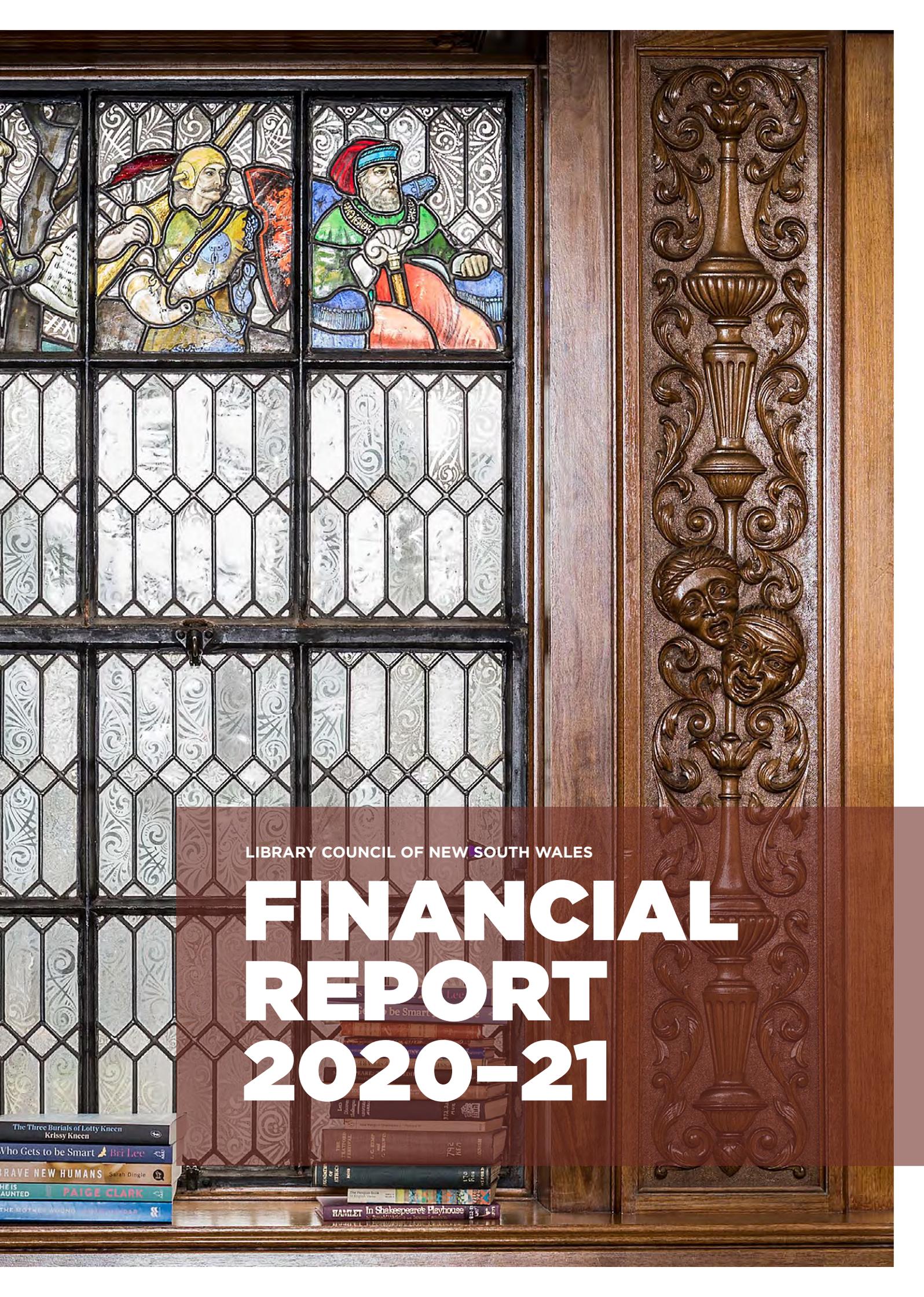


IBADHAM '35

*South Head*, painting by Herbert Badham, showing Vaucluse and Watson's Bay in the 1930s, ML 1563.



The engaging Bri Lee, of the B List Bookclub, in the Shakespeare Room.



LIBRARY COUNCIL OF NEW SOUTH WALES

# FINANCIAL REPORT 2020-21

The Three Burials of Lotty Kneen  
Krissy Kneen  
Who Gets to be Smart  
Bri Lee  
BRAVE NEW HUMANS  
Sarah Dingle  
HE IS HAUNTED  
PAIGE CLARK  
THE OTHER MIND

THE  
HAMILT  
In Shakespeare's Playhouse



## INDEPENDENT AUDITOR'S REPORT

### Library Council of New South Wales

To Members of the New South Wales Parliament

#### Opinion

I have audited the accompanying financial statements of the Library Council of New South Wales (the Library), which comprise the Statement by the Accountable Authority and the Responsible Persons' Declaration of the Library and the consolidated entity, the Statement of Comprehensive Income for the year ended 30 June 2021, the Statement of Financial Position as at 30 June 2021, the Statement of Changes in Equity and the Statement of Cash Flows for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information. The consolidated entity comprises the Library and the entities it controlled at the year's end or from time to time during the financial year.

In my opinion, the financial statements:

- have been prepared in accordance with the applicable financial reporting requirements of the *Government Sector Finance Act 2018* (GSF Act), the *Government Sector Finance Regulation 2018* (GSF Regulation) and the Treasurer's Directions
- presents fairly the financial position, financial performance and cash flows of the Library and consolidated entity
- have been prepared in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*

My opinion should be read in conjunction with the rest of this report.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Library and the consolidated entity in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **The Library Council's Responsibilities for the Financial Statements**

The Library Council is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, the GSF Act, GSF Regulations and Treasurer's Directions, and the *Australian Charities and Not-for-Profits Commission Act 2012*. The Library Council's responsibility also includes such internal control as the Library Council determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Library Council are responsible for assessing the Library and the consolidated entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar3.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar3.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Library or the consolidated entity carried out its activities effectively, efficiently and economically
- about the assumptions used in formulating the budget figures disclosed in the financial statements
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Margaret Crawford  
Auditor-General for New South Wales

20 October 2021  
SYDNEY

LIBRARY COUNCIL OF NEW SOUTH WALES

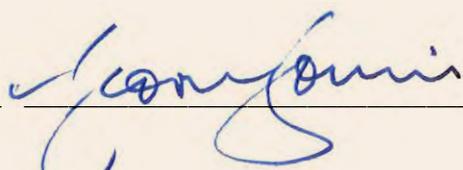
STATEMENT IN ACCORDANCE WITH  
SECTION 7.6(4) OF THE *GOVERNMENT SECTOR FINANCE ACT 2018*

Pursuant to Section 7.6(4) of the *Government Sector Finance Act 2018*, and in accordance with a resolution of the members of the Library Council of New South Wales, on recommendation of the Audit and Risk Committee, we declare on behalf of the Library Council of New South Wales that, in our opinion:

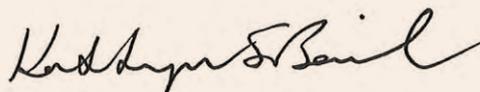
The accompanying financial statements:

- have been prepared in accordance with the Australian Accounting Standards and the applicable requirements of the Act, the Government Sector Finance Regulation 2018 and the Treasurer's direction, and
- present fairly the Library Council's financial position, financial performance and cash flows.

This declaration is made in accordance with the resolution of the Library Council and signed on behalf of the Council by:



**Hon. George Souris AM**  
**President**  
**Library Council of New South Wales**



**Kathy Bail**  
**Member**  
**Library Council of New South Wales**

SYDNEY,

**LIBRARY COUNCIL OF NEW SOUTH WALES**

**Beginning of the audited financial statements**

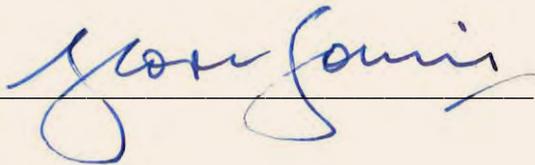
**RESPONSIBLE PERSONS' DECLARATION**

*Per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013*

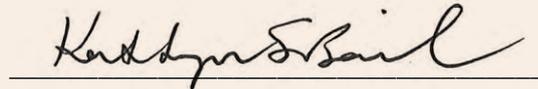
The responsible persons declare that in the responsible persons' opinion:

- (a) there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- (b) the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and the associated regulations.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.



**Hon. George Souris AM**



**Kathy Bail**

Dated at Sydney this 18 October 2021

LIBRARY COUNCIL OF NEW SOUTH WALES

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

Statements of comprehensive income for the year ended 30 June 2021

	Notes	Consolidated			Parent Entity	
		Actual 2021 \$'000	Budget 2021 \$'000	Restated Actual 2020 \$'000	Actual 2021 \$'000	Restated Actual 2020 \$'000
<b>Expenses excluding losses</b>						
Personnel services	2(a)	-	-	-	31,097	32,262
Employee related expenses	2(b)	31,681	32,922	32,841	-	-
Other operating expenses	2(c)	17,314	18,290	17,679	17,244	17,614
Depreciation and Amortisation	2(d)	9,952	14,367	12,099	9,952	12,099
Grants and subsidies	2(e)	37,558	37,558	36,478	37,558	36,478
<b>Total expenses excluding losses</b>		<b>96,505</b>	<b>103,137</b>	99,097	<b>95,851</b>	98,453
<b>Revenue</b>						
Sale of goods and services	3(a)	1,053	2,237	1,152	1,053	1,152
Investment revenue	3(b)	2,633	1,296	519	1,231	435
Grants and contributions	3(c)	106,230	107,570	104,301	107,232	101,728
Other revenue	3(d)	246	10	416	166	356
<b>Total revenue</b>		<b>110,162</b>	<b>111,113</b>	106,388	<b>109,682</b>	103,671
<b>Gain/(Loss) on Disposal</b>	4	-	(21)	7	-	7
<b>Other Gains/(Losses)</b>	5	-	-	(307,677)	-	(307,677)
<b>Net result</b>		<b>13,657</b>	<b>7,955</b>	(300,379)	<b>13,831</b>	(302,452)
<b>Other comprehensive income</b>						
<b>Items that will not be reclassified to net result</b>						
Changes in revaluation surplus of property, plant and equipment	15	(62,098)	-	11,371	(62,098)	11,371
<b>Total other comprehensive income</b>		<b>(62,098)</b>	-	11,371	<b>(62,098)</b>	11,371
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>(48,441)</b>	<b>7,955</b>	(289,008)	<b>(48,267)</b>	(291,081)

See Note 26 for details of the corrections made due to a prior period error relating to the treatment of the revaluation of the Collection. The accompanying notes form part of these financial statements

LIBRARY COUNCIL OF NEW SOUTH WALES

Statements of financial position as at 30 June 2021

	Notes	Consolidated				Parent Entity		
		Actual	Budget	Restated	Restated	Actual	Restated	Restated
		2021 \$'000	2021 \$'000	2020 \$'000	2019 \$'000	2021 \$'000	2020 \$'000	2019 \$'000
<b>Assets</b>								
<b>Current assets</b>								
Cash and cash equivalents	9	2,923	4,329	2,779	4,300	120	186	1,517
Receivables	10	3,124	1,731	1,725	2,099	3,365	2,124	2,756
Inventories	11	207	209	209	233	207	209	233
Financial assets at fair value	12(a)	1,948	5,026	5,026	5,942	100	60	40
<b>Total current assets</b>		<b>8,202</b>	<b>11,295</b>	<b>9,739</b>	<b>12,574</b>	<b>3,792</b>	<b>2,579</b>	<b>4,546</b>
<b>Non-current assets</b>								
Financial assets at fair value	12(b)	27,683	24,796	24,179	21,196	12,064	11,128	11,140
Property, plant and equipment	13	1,867,466	1,923,089	1,921,403	2,219,178	1,867,466	1,921,403	2,219,178
Intangible assets	14	71,592	72,044	67,412	61,198	71,592	67,412	61,198
<b>Total non-current assets</b>		<b>1,966,741</b>	<b>2,019,929</b>	<b>2,012,994</b>	<b>2,301,572</b>	<b>1,951,122</b>	<b>1,999,943</b>	<b>2,291,516</b>
<b>Total assets</b>		<b>1,974,943</b>	<b>2,031,224</b>	<b>2,022,733</b>	<b>2,314,146</b>	<b>1,954,914</b>	<b>2,002,522</b>	<b>2,296,062</b>
<b>Liabilities</b>								
<b>Current liabilities</b>								
Payables	17	6,601	7,041	6,505	9,503	12,046	11,410	13,883
Provisions	18	5,528	4,998	4,996	4,417	-	-	-
<b>Total current liabilities</b>		<b>12,129</b>	<b>12,039</b>	<b>11,501</b>	<b>13,920</b>	<b>12,046</b>	<b>11,410</b>	<b>13,883</b>
<b>Non-current liabilities</b>								
Payables	17	-	-	-	-	160	137	123
Provisions	18	160	138	137	123	-	-	-
<b>Total non-current liabilities</b>		<b>160</b>	<b>138</b>	<b>137</b>	<b>123</b>	<b>160</b>	<b>137</b>	<b>123</b>
<b>Total liabilities</b>		<b>12,289</b>	<b>12,177</b>	<b>11,638</b>	<b>14,043</b>	<b>12,206</b>	<b>11,547</b>	<b>14,006</b>
<b>Net assets</b>		<b>1,962,654</b>	<b>2,019,047</b>	<b>2,011,095</b>	<b>2,300,103</b>	<b>1,942,708</b>	<b>1,990,975</b>	<b>2,282,056</b>
<b>Equity</b>								
Reserves		595,050	331,895	657,148	645,777	595,050	657,148	645,777
Accumulated funds		1,367,604	1,687,152	1,353,947	1,654,326	1,347,658	1,333,827	1,636,279
<b>Total equity</b>		<b>1,962,654</b>	<b>2,019,047</b>	<b>2,011,095</b>	<b>2,300,103</b>	<b>1,942,708</b>	<b>1,990,975</b>	<b>2,282,056</b>

See Note 26 for details of the corrections made due to a prior period error relating to the treatment of the revaluation of the Collection. The accompanying notes form part of these financial statements

LIBRARY COUNCIL OF NEW SOUTH WALES

Statements of changes in equity for the year ended 30 June 2021

2021	Notes	Consolidated			Parent		
		Accumulated Funds	Asset Revaluation Surplus	Total	Accumulated Funds	Asset Revaluation Surplus	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Balance at 1/07/2020</b>		1,679,199	331,896	2,011,095	1,659,079	331,896	1,990,975
<b>Correction of error</b>	26	(325,252)	325,252	-	(325,252)	325,252	-
<b>Restated balance as at 1/07/2020</b>		1,353,947	657,148	2,011,095	1,333,827	657,148	1,990,975
<b>Net result for the year</b>		13,657	-	13,657	13,831	-	13,831
Other comprehensive income							
Net change in revaluation of property, plant & equipment	15	-	(62,098)	(62,098)	-	(62,098)	(62,098)
<b>Total other comprehensive income</b>		-	(62,098)	(62,098)	-	(62,098)	(62,098)
<b>Total comprehensive income for the year</b>		13,657	(62,098)	(48,441)	13,831	(62,098)	(48,267)
<b>Balance at 30/06/2021</b>		1,367,604	595,050	1,962,654	1,347,658	595,050	1,942,708

Statement of changes in equity for the year ended 30 June 2020

2020	Notes	Consolidated			Parent		
		Accumulated Funds	Asset Revaluation Surplus	Total	Accumulated Funds	Asset Revaluation Surplus	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Balance at 1/07/2019</b>		1,671,901	628,202	2,300,103	1,653,854	628,202	2,282,056
<b>Correction of error</b>	26	(17,575)	17,575	-	(17,575)	17,575	-
<b>Restated balance as at 1/07/2019</b>		1,654,326	645,777	2,300,103	1,636,279	645,777	2,282,056
<b>Restated Net result for the year</b>		(300,379)	-	(300,379)	(302,452)	-	(302,452)
Other comprehensive income							
Restated Net change in revaluation of property, plant & equipment	15	-	11,371	11,371	-	11,371	11,371
<b>Restated Total other comprehensive income</b>		-	11,371	11,371	-	11,371	11,371
<b>Restated Total comprehensive income for the year</b>		(300,379)	11,371	(289,008)	(302,452)	11,371	(291,081)
<b>Restated Balance at 30/06/2020</b>		1,353,947	657,148	2,011,095	1,333,827	657,148	1,990,975

The accompanying notes form part of these financial statements

LIBRARY COUNCIL OF NEW SOUTH WALES

Statements of cash flows for the year ended 30 June 2021

	Notes	Consolidated			Parent Entity	
		Actual 2021 \$'000	Budget 2021 \$'000	Actual 2020 \$'000	Actual 2021 \$'000	Actual 2020 \$'000
<b>Cash flows from operating activities</b>						
<b>Payments</b>						
Personnel services		-	-	-	29,218	28,857
Employee related expenses		29,802	30,570	29,437	-	-
Grants and subsidies		37,558	37,558	36,478	37,558	36,478
Other		22,018	17,753	22,301	21,945	22,239
<b>Total payments</b>		<b>89,378</b>	<b>85,881</b>	88,216	<b>88,721</b>	87,574
<b>Receipts</b>						
Sale of goods and services		1,158	2,229	1,267	1,158	1,267
Grants and Contributions from NSW government		98,698	101,318	95,532	98,698	95,532
Other grants and contributions		6,130	3,900	5,717	7,293	3,429
Interest received		258	296	402	255	397
Other		2,488	689	3,349	2,410	3,210
<b>Total receipts</b>		<b>108,732</b>	<b>108,432</b>	106,267	<b>109,814</b>	103,835
<b>Net cash flows from operating activities</b>	22	<b>19,354</b>	<b>22,551</b>	18,051	<b>21,093</b>	16,261
<b>Cash flows from investing activities</b>						
Proceeds from sale of financial assets at fair value through profit or loss	12(c)	4,574	(300)	2,893	-	30
Purchases of property, plant and equipment, collection assets and intangibles		(21,159)	(14,480)	(17,622)	(21,159)	(17,622)
Purchases of financial assets at fair value through profit or loss	12(c)	(2,625)	(6,221)	(4,843)	-	-
<b>Net cash flows from investing activities</b>		<b>(19,210)</b>	<b>(21,001)</b>	(19,572)	<b>(21,159)</b>	(17,592)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>144</b>	<b>1,550</b>	(1,521)	<b>(66)</b>	(1,331)
Cash and cash equivalents at beginning of financial year		2,779	2,779	4,300	186	1,517
<b>Cash and cash equivalents at end of financial year</b>	9	<b>2,923</b>	<b>4,329</b>	2,779	<b>120</b>	186

The accompanying notes form part of these financial statements

## 1. Summary of significant accounting policies

### (a) Reporting entity

The Library Council of New South Wales (the entity) is a NSW government entity. The entity is a not-for-profit entity (as profit is not its principal objective) and it has no cash generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

The consolidated Library Council of New South Wales as a reporting entity, comprises all the entities under its control, namely: the Library Council of New South Wales (the parent entity), the State Library of New South Wales Foundation (the Foundation) and the Library Council of New South Wales Staff Agency (Staff Agency).

The Foundation's Trust Deed provides for monetary support for the development of the Australian cultural heritage collections of the Library. To benefit the Library, the Foundation also attracts and encourages donations, gifts, bequests, endowments, raises finance for the acquisition and preservation of objects of historic, educational and/or social interest, collections and artefacts. The Foundation maintains and supports the work of the Friends of the Library who are a vital part of the Library's operational and fundraising efforts.

The Library Council of New South Wales Staff Agency was created under the *Government Sector Employment Act 2013* to exercise employer functions of Government in relation to the State Library commencing 24 February 2014.

In the process of preparing the consolidated financial statements for the economic entity, consisting of the controlling and controlled entities, all inter-entity transactions and balances have been eliminated, and like transactions and other events are accounted for using uniform accounting policies.

These financial statements for the year ended 30 June 2021 have been authorised for issue by the Library Council on 18 October 2021.

### (b) Basis of preparation

The entity's financial statements are general purpose financial statements which have been prepared in accordance with:

- applicable Australian Accounting Standards including Australian Accounting Interpretations
- the requirements of the *Government Sector Finance Act 2018 (GSF Act)* and the Government Sector Finance Regulation 2018
- Treasurer's Directions issued under the GSF Act
- the requirements of the *Australian Charities and Not-for-Profits Commission Act 2012* and the Australian Charities and Not-for-Profits Commission Regulation 2013.

Property, plant and equipment, collection assets and certain financial assets and liabilities are measured at fair value. Other financial statement items are prepared on an accrual basis and prepared in accordance with the historical cost convention except where specified otherwise.

Judgements, key assumptions and estimations management has made are disclosed in the relevant notes to the financial statements. All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency, which is the entity's presentation and functional currency.

#### i. Going concern assumption

The financial statements have been prepared on a going concern basis which assumes that repayment of debts will be met as and when they fall due, without any intention or necessity to liquidate non-financial assets.

Whilst the Library Council consolidated entity's current liabilities exceed current assets by \$3.9 million at 30 June 2021, the Library Council members have determined the going concern assertion is valid for the 30 June 2021 financial statements on the basis of agreed contributions from its controlled entity (the State Library of NSW Foundation) and Government grants.

## **1. Summary of significant accounting policies (continued)**

### **(b) Basis of preparation (continued)**

#### **i. Going concern assumption (continued)**

The Library Council of NSW receives its funding under appropriations from the Consolidated Fund / grant funding received from Department of Premier and Cabinet (DPC) which receives appropriations from the Consolidated Fund. Appropriations for each financial year are set out in the Appropriation Bill that is prepared and tabled for that year.

#### **ii. Assessment of COVID-19 impact**

The entity has assessed the impact of COVID-19 on the financial statements and in particular, the basis of preparation as a going concern.

The entity is largely reliant on grant income and the restricted opening of the Library did not have any material economic implications. The current control environment supports remote working and the entity did not note any breakdowns in internal controls during the closure. The entity has also not experienced any significant cash flow issues to date or foresee any issues in cashflow as a result of COVID-19.

The asset classes that are most significant to the entity are Land and Buildings and Collection Assets. Indexing reports have been received from valuers to provide information on changes in fair value since the last comprehensive valuation. With respect to potential impairment from declines in the market due to COVID-19, this could only have a significant effect on Land and Buildings. The Valuer General is of the opinion that there has been no decrease in the fair value of either the Land or Buildings since the last valuation. Management therefore believe there is no indicators for impairment as at 30th June 2021.

The entity's only investments are with the NSW Treasury Corporation (TCorpIM). TCorpIM Funds are managed and their performance is evaluated on a fair value basis. These are measured at fair value through profit and loss.

The entity's exposure to credit risk is low due to low exposure to trade receivables.

Overall, the entity has limited financial exposure to the effects COVID-19 and has not needed to change the basis of preparation of the financial statements as a going concern.

### **(c) Statement of compliance**

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

### **(d) Accounting for the Goods and Services Tax**

Income, expenses and assets are recognised net of the amount of GST, except that:

- i. the amount of GST incurred by the entity as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense; and
- ii. receivables and payables are stated with the amount of GST included.

Cash flows are included in the Statement of Cash Flows on a gross basis. However, the GST components of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office are classified as operating cash flows.

## **1. Summary of significant accounting policies (continued)**

### **(e) Foreign currency translation**

Transactions in foreign currencies are recorded using the spot rate at the date the transaction first qualifies for recognition.

Monetary assets and liabilities denominated in foreign currencies are translated at the functional currency spot rates of exchange at the end of the reporting date.

Differences arising on settlement or translation of monetary items are recognised in net result.

### **(f) Comparative information**

Except when Australian Accounting Standard (AAS) permits or requires otherwise, comparative information is presented in respect of the previous period for all amounts reported in the financial statements.

A prior period error has been identified in relation to the accounting treatment of the Collection Valuation which has been disclosed in Note 26.

### **(g) Changes in accounting policy, including new or revised Australian Accounting Standards**

#### **i. Effective for the first time in 2020–21**

The entity applied AASB 1059 Service Concession Arrangements: Grantors for the first time. The nature and effect of the change as a result of adoption of this new accounting standard is described below.

#### **AASB 1059 Service Concession Arrangements: Grantors**

AASB 1059 provides guidance for public sector entities (grantors) who enter into service concession arrangements with private sector operators for the delivery of public services.

An arrangement within the scope of AASB 1059 typically involves a private sector operator designing, constructing or upgrading assets used to provide public services, and operating and maintaining those assets for a specified period of time (e.g. roads, prisons, hospitals and energy suppliers). In return, the private sector operator is compensated by the public-sector entity.

The adoption of AASB 1059 has had no material impact on the financial statements.

#### **ii. Issued but not yet effective**

NSW public sector entities are not permitted to early adopt new Australian Accounting Standards, unless Treasury determines otherwise. There are no new standards issued and not yet effective that will materially impact the financial statements.

**LIBRARY COUNCIL OF NEW SOUTH WALES**  
Notes to the financial statements for the year ended 30 June 2021

**2. Expenses**

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>(a) Personnel services</b>				
Salaries and wages (including annual leave)	-	-	25,308	24,864
Superannuation – defined benefit plans	-	-	630	707
Superannuation – defined contribution plans	-	-	2,360	2,343
Long service leave	-	-	572	1,836
Workers' compensation insurance	-	-	517	537
Other personnel related services	-	-	1,710	1,975
<b>Total personnel services expense</b>	<b>-</b>	<b>-</b>	<b>31,097</b>	<b>32,262</b>
<b>(b) Employee related services</b>				
Salaries and wages (including annual leave)	25,892	25,443	-	-
Superannuation – defined benefit plans	630	707	-	-
Superannuation – defined contribution plans	2,360	2,343	-	-
Long service leave	572	1,836	-	-
Workers' compensation insurance	517	537	-	-
Other employee related services	1,710	1,975	-	-
<b>Total employee related services expense</b>	<b>31,681</b>	<b>32,841</b>	<b>-</b>	<b>-</b>

Personnel services expenses of \$3.9 million have been capitalised as part of Collection Assets, Building Projects and the Digital Excellence Program during the year (2020: \$4.3 million). Personnel services/employee related expenses of \$1.4 million have been reclassified to Grants and Subsidies under Public Library subsidies and NSW.net service (2020: \$1.3 million).

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>(c) Other operating expenses</b>				
Auditor's remuneration – audit of financial reports	134	133	114	113
Cleaning	895	674	895	674
Cost of sales	185	308	185	308
Electricity	592	641	592	641
Exhibitions	920	305	920	305
Fees – contractors	861	1,528	844	1,521
Fees – general	1,217	1,337	1,217	1,331
Freight, Postage and Storage	2,781	2,693	2,781	2,693
Insurance	708	696	708	696
Telephone, Computer, Internet and data	212	258	212	258
Maintenance and repairs	3,939	4,203	3,939	4,203
Subscriptions	952	1,016	952	1,016
Travel and accommodation	23	174	22	171
Security	2,045	1,758	2,045	1,758
Sundry expenses	1,850	1,955	1,818	1,926
<b>Total other operating expenses</b>	<b>17,314</b>	<b>17,679</b>	<b>17,244</b>	<b>17,614</b>

## 2. Expenses (continued)

### (c) Other operating expenses (continued)

#### Recognition and Measurement

#### Maintenance

Day-to-day servicing costs or maintenance are charged as expenses as incurred, except where they relate to the replacement or an enhancement of a part or component of an asset, in which case the costs are capitalised and depreciated.

#### Insurance

The entity's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self-insurance for Government entities. The expense (premium) is determined by the Fund Manager based on past claims experience.

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>(d) Depreciation and Amortisation Expense</b>				
Computer equipment	710	670	710	670
Plant and equipment	1,012	1,381	1,012	1,381
Published collections	2,393	5,105	2,393	5,105
Buildings	4,137	3,402	4,137	3,402
Intangible assets	1,700	1,541	1,700	1,541
<b>Total depreciation and amortisation</b>	<b>9,952</b>	<b>12,099</b>	<b>9,952</b>	<b>12,099</b>

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>(e) Grants and subsidies</b>				
Public Library subsidies including adjustments	28,169	27,111	28,169	27,111
Public Library Infrastructure Grants	6,000	6,000	6,000	6,000
NSW.net service	2,000	2,000	2,000	2,000
Co-operative and state wide projects	450	549	450	549
Services to public libraries	939	818	939	818
<b>Total grants and subsidies</b>	<b>37,558</b>	<b>36,478</b>	<b>37,558</b>	<b>36,478</b>

The grants and subsidies provide benefits to Public Libraries throughout NSW. The Public Library grants enable Public Libraries to develop quality services, build capacity in the Library workforce and ensure Library buildings, technology and facilities meet the needs of diverse communities across NSW. The grant includes a per capita subsidy of \$2.55 (2020 \$2.55) per head in the NSW population which is the main factor in determining the allocation of grants to the various councils. There are further Infrastructure Grants, state-wide projects and the NSW.net service which enables internet connections and access to online databases.

### 3. Revenue

	<b>Consolidated</b>	
	<b>2021</b>	2020
	<b>\$'000</b>	\$'000
<b>Total spending authority from parliamentary appropriations, other than deemed appropriations</b>	<b>98,732</b>	93,999
Deemed appropriations earned during the year	<b>113,306</b>	109,160
Deemed appropriations balance brought forward from prior years	<b>2,779</b>	4,300
<b>Total spending authority from parliamentary appropriations</b>	<b>116,085</b>	113,460
<b>Less: total expenditure from parliamentary appropriations</b>	<b>(113,162)</b>	(110,681)
<b>Variance</b>	<b>2,923</b>	2,779
Less:		
The spending authority from appropriations lapsed at 30 June	-	-
<b>Deemed appropriations balance carried forward to following years</b>	<b>2,923</b>	2,779

#### Recognition and Measurement

##### *Parliamentary appropriations other than deemed appropriations*

Income from appropriations, other than deemed appropriations (of which the accounting treatment is based on the underlying transaction), does not contain enforceable and sufficiently specific performance obligations as defined by AASB 15. Therefore, except as specified below, appropriations (other than deemed appropriations) are recognised as income when the entity obtains control over the assets comprising the appropriations. Control over appropriations is normally obtained upon the receipt of cash.

Appropriations are not recognised as income in the following circumstances:

- 'Equity appropriations' to fund payments to adjust a for-profit entity's capital structure are recognised as equity injections (i.e. contribution by owners) on receipt and equity withdrawals on payment to a for-profit entity.
- Lapsed appropriations are recognised as liabilities rather than income, as the authority to spend the money lapses and the unspent amount is not controlled by the department.

There are potential legal issues around receipts from state government agencies in a different cluster to the receiving agency. These issues are expected to be resolved by a NSW Treasury led-project in FY21/22. For the purpose of disclosure of the summary of compliance for FY20/21 (including the comparatives), the entity has treated receipts (other than cluster grants) from other NSW state government agencies as if they are from third parties when assessing whether they meet the "deemed appropriation money" definition as Treasury has advised as an interim solution.

	<b>Consolidated</b>		<b>Parent Entity</b>	
	<b>2021</b>	2020	<b>2021</b>	2020
	<b>\$'000</b>	\$'000	<b>\$'000</b>	\$'000
<b>(a) Sales of goods and services</b>				
Sales of goods				
Library shop sales	<b>370</b>	500	<b>370</b>	500
Other sales	<b>285</b>	213	<b>285</b>	213
Rendering of services				
Fees	<b>232</b>	257	<b>232</b>	257
Admissions	<b>166</b>	182	<b>166</b>	182
<b>Total sale of goods and services income</b>	<b>1,053</b>	1,152	<b>1,053</b>	1,152

### 3. Revenue (continued)

#### (a) Sales of goods and services (continued)

##### Recognition and Measurement

##### Sales of goods

Revenue from sale of goods is recognised when the entity satisfies a performance obligation by transferring the promised goods. The entity typically satisfies its performance obligations when the control of the goods is transferred to the customers. Revenue from these sales is recognised based on the price specified in the contract, and revenue is only recognised to the extent that it is highly probable that a significant reversal will not occur.

##### Rendering of Services

Revenue from rendering of services is recognised when the entity satisfies the performance obligation by transferring the promised services. The entity typically satisfies its performance obligations when the service has been provided. The revenue is measured at the transaction price agreed under the contract.

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>(b) Investment revenue</b>				
Interest received	3	5	-	-
Distribution from TCorpIM Funds	1,613	737	672	320
Gains/(losses) on TCorpIM Funds measured at fair value through profit and loss	762	(620)	304	(282)
Rent	227	380	227	380
Royalties	28	17	28	17
<b>Total investment revenue</b>	<b>2,633</b>	<b>519</b>	<b>1,231</b>	<b>435</b>

##### Recognition and Measurement

##### Interest Revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset except for financial assets that subsequently become credit-impaired. For financial assets that become credit impaired, the effective interest rate is applied to the amortised cost of the financial asset (i.e. after deducting the loss allowance for expected credit losses).

##### Rental income

Rental income arising from operating leases is accounted for on a straight-line basis over the lease term.

##### Royalties

Royalties are recognised when the performance obligation is satisfied. It is recognised at the estimated amount if the consideration is variable.

#### (c) Grants and contributions

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Government contributions				
Grants for operating activities	80,948	79,455	80,948	79,455
Grants for capital activities	17,784	14,544	17,784	14,544
	<b>98,732</b>	<b>93,999</b>	<b>98,732</b>	<b>93,999</b>
<b>Total grants from DPC</b>	<b>98,732</b>	<b>93,999</b>	<b>98,732</b>	<b>93,999</b>

## LIBRARY COUNCIL OF NEW SOUTH WALES

Notes to the financial statements for the year ended 30 June 2021

### 3. Revenue (continued)

#### (c) Grants and contributions (continued)

Grants and contributions include grants from the Department of Premier and Cabinet. Income from grants to acquire/construct a recognisable non-financial asset to be controlled by the entity is recognised when the entity satisfies its obligations under the transfer. The entity satisfies the performance obligations under the transfer to construct assets over time as the non-financial assets are being constructed. The actual cost incurred is used to recognise income, because this most closely reflects the progress to completion.

Revenue from grants with sufficiently specific performance obligations is recognised when the Library satisfies a performance obligation by transferring the promised goods or matching revenue to percentage completed. Revenue from these grants is recognised based on the grant amount specified in the funding agreement/funding approval, and revenue is only recognised to the extent that it is highly probable that a significant reversal will not occur. No element of financing is deemed present as funding payments are usually received in advance or shortly after the relevant obligation is satisfied. Income from grants without sufficiently specific performance obligations is recognised when the entity obtains control over the granted assets (e.g. cash).

Receipt of volunteer services is recognised when and only when the fair value of those services can be reliably determined and the services would have been purchased if not donated. Volunteer services are measured at fair value.

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Personnel services benefits and liabilities provided free of charge by Library Council of New South Wales Staff Agency				
Superannuation – defined benefit	-	-	630	707
Long service leave	-	-	571	1,836
Payroll tax	-	-	33	37
	<u>-</u>	<u>-</u>	<u>1,234</u>	<u>2,580</u>
Acceptance by the Crown Entity of employee benefits and other liabilities				
Superannuation – defined benefit	630	707	-	-
Long service leave	571	1,836	-	-
Payroll tax	33	37	-	-
	<u>1,234</u>	<u>2,580</u>	<u>-</u>	<u>-</u>
	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Other grants and contributions				
NSW Ministry of Health (1)	178	178	178	178
Bequests	30	845	-	-
Premier's Award Funding (2)	379	365	379	365
Donations of Original Material at Fair Value	296	682	296	682
Custodians Contributions	103	84	-	-
Contribution from State Library of NSW Foundation	-	-	3,856	2,253
Tech Savvy Seniors (3)	248	250	248	250
Veteran Affairs (4)	132	138	132	138
Vision Australia (5)	500	500	500	500
Create NSW (6)	1,230	-	1,230	-
Other donations and grants	3,168	4,680	447	783
Total other grants and contributions	<u>6,264</u>	<u>7,722</u>	<u>7,266</u>	<u>5,149</u>
Total grants and contributions	<u>106,230</u>	<u>104,301</u>	<u>107,232</u>	<u>101,728</u>

### 3. Revenue (continued)

#### (c) Grants and contributions (continued)

1. NSW Ministry of Health Grant is a grant to improve the health of the people of NSW through increased education of the effects of alcohol and drugs.
2. Premier's Award Funding provides an opportunity to honour distinguished achievements by Australian writers during the year.
3. The Tech Savvy Seniors Grant provides digital literacy training to older NSW residents.
4. Veteran Affairs Grant provides website maintenance for the Register of War Memorials and Anzac Memorial websites.
5. The Vision Australia Grant enables the provision of expanded services and a greater selection of audio and braille books to those in NSW who are visually impaired.
6. The Create NSW Grant will fund aspects of the building masterplan. It will fund the construction of a new, larger Auditorium and a refit of the ground floor of the Macquarie Building, including expanded and refreshed retail and catering facilities.

	<b>Consolidated</b>		<b>Parent Entity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>(d) Other revenue</b>				
Franking Credit refund	19	21	10	10
Member subscriptions	71	49	-	-
Insurance Claims	111	248	111	248
Other	45	98	45	98
<b>Total other revenue</b>	<b>246</b>	<b>416</b>	<b>166</b>	<b>356</b>

### 4. Gain/(loss) on disposal

	<b>Consolidated</b>		<b>Parent Entity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Property, plant and equipment	-	7	-	7
<b>Total gain/(loss) on disposal</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>7</b>

### 5. Other gains/(losses)

	<b>Consolidated</b>		<b>Parent Entity</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Loss on revaluation of Property, plant and equipment	-	(307,677)	-	(307,677)
<b>Total other gains/(losses)</b>	<b>-</b>	<b>(307,677)</b>	<b>-</b>	<b>(307,677)</b>

### 6. The State Library of New South Wales Foundation

At 30 June 2021, the Foundation had \$19.9 million in net assets (2020: \$20.1 million). During the year the Foundation made a total contribution of \$3.9 million to the State Library (2020: \$2.3 million).

## 7. Conditional or restricted contributions

The balance of conditional or restricted contributions received that were not spent at the end of the year amounted to \$0.7 million (2020: \$2.5 million).

## 8. Restricted assets

The entity has assets valued in the consolidation at \$19.0 million as at 30 June 2021 (2020: \$21.2 million) which were originally received as bequests and other contributions. They are under various levels of restriction according to the conditions stipulated in the relevant documents.

## 9. Cash and cash equivalents

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Cash at bank and on hand	2,923	2,779	120	186
Total cash and cash equivalents	<u>2,923</u>	<u>2,779</u>	<u>120</u>	<u>186</u>

For the purposes of the Statement of Cash Flows, cash and cash equivalents includes cash at bank, cash on hand, short-term deposits with original maturities of three months or less and subject to an insignificant risk of changes in value, and net of outstanding bank overdraft.

## 10. Trade and other receivables

	Consolidated		Pnt Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Sale of goods and services	1,080	92	1,080	92
Less: Allowance for expected credit losses	-	(2)	-	(2)
Other debtors	3	10	3	6
State Library of New South Wales Foundation	-	-	241	401
Prepayments	1,326	1,196	1,326	1,196
Australian Taxation Office – GST recoverable	715	429	715	431
Total trade and other receivables	<u>3,124</u>	<u>1,725</u>	<u>3,365</u>	<u>2,124</u>
Movement in the allowance for expected credit losses				
Balance at 1 July under AASB 9	2	22	2	22
Increase/(decrease) in allowance recognised in net result	(2)	(20)	(2)	(20)
Balance at 30 June	<u>-</u>	<u>2</u>	<u>-</u>	<u>2</u>

### Recognition and Measurement

Receivables are initially recognised at fair value plus any directly attributable transaction costs. Trade receivables that do not contain a significant financing component are measured at the transaction price.

### Subsequent measurement

The entity holds receivables with the objective to collect the contractual cash flows and therefore measures them at amortised cost using the effective interest method, less any impairment. Changes are recognised in the net result for the year when impaired, derecognised or through the amortisation process.

## 10. Trade and other receivables (continued)

### Impairment

The entity recognises an allowance for expected credit losses (ECLs) for all debt financial assets not held at fair value through profit or loss. ECLs are based on the difference between the contractual cash flows and the cash flows that the entity expects to receive, discounted at the original effective interest rate.

For trade receivables, the entity applies a simplified approach in calculating ECLs. The entity recognises a loss allowance based on lifetime ECLs at each reporting date. The entity has established a provision matrix based on its historical credit loss experience for trade receivables, adjusted for forward-looking factors specific to the receivable.

## 11. Inventories

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Held for resale finished goods (Library Shop) – at cost	207	209	207	209
	<b>207</b>	<b>209</b>	<b>207</b>	<b>209</b>

Inventories (other than those held for distribution) are stated at the lower of cost and net realisable value. Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. For many inventories held for distribution, a loss of service potential would be identified and measured based on the existence of a current replacement cost that is lower than the carrying amount.

## 12. Financial assets at fair value through profit or loss

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>(a) Current assets</b>				
TCorpIM Funds Short Term Income facility	861	3,851	-	-
TCorpIM Funds Medium Term Growth facility	1,087	1,175	100	60
	<b>1,948</b>	<b>5,026</b>	<b>100</b>	<b>60</b>
<b>(b) Non-current assets</b>				
TCorpIM Funds Medium Term Growth facility	27,683	24,179	12,064	11,128
	<b>27,683</b>	<b>24,179</b>	<b>12,064</b>	<b>11,128</b>
Total financial assets at fair value through profit or loss	<b>29,631</b>	<b>29,205</b>	<b>12,164</b>	<b>11,188</b>
<b>(c) Reconciliation of financial assets</b>				
Carrying amount at the start of the year	29,205	27,138	11,188	11,180
Additions	2,625	4,843	-	-
Distributions	1,613	737	672	320
Disposals	(4,574)	(2,893)	-	(30)
Revaluation gain/(loss) of financial instruments at fair value through profit or loss	762	(620)	304	(282)
Carrying amount at the end of the year	<b>29,631</b>	<b>29,205</b>	<b>12,164</b>	<b>11,188</b>

## **12. Financial assets at fair value through profit or loss (continued)**

### **Recognition and Measurement**

All 'regular way' purchases or sales of financial assets are recognised and derecognised on a trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

The entity's financial assets at fair value are classified, at initial recognition and subsequently measured at fair value through profit or loss. Transaction costs of financial assets carried at fair value through profit or loss are expensed in net results.

### **Classification and measurement**

Financial assets at fair value through profit or loss include financial assets held for trading, financial assets designated upon initial recognition at fair value through profit or loss, or financial assets mandatorily required to be measured at fair value under AASB 9.

Financial assets are held for trading if acquired for the purpose of selling or repurchasing in the near term.

The entity's only financial assets are with the NSW Treasury Corporation (TCorpIM). TCorpIM Funds are managed and their performance is evaluated on a fair value basis and therefore the business model is neither to hold to collect contractual cash flows or sell the financial asset. Hence these investments are mandatorily required to be measured at fair value through profit or loss.

A gain or loss on TCorpIM Funds that is measured at fair value is presented in 'investment revenue' in the period in which it arises.

### 13. Property, plant and equipment

	<b>Consolidated &amp; Parent</b>	
	<b>2021</b>	<b>2020</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>(a) Land and Buildings</b>		
Land		
At gross carrying amount	<b>71,885</b>	71,885
Net carrying amount at fair value	<b>71,885</b>	71,885
Buildings		
At gross carrying amount	<b>294,954</b>	287,954
Less accumulated depreciation	<b>(65,156)</b>	(61,019)
Net carrying amount at fair value	<b>229,798</b>	226,935
Total land and buildings	<b>301,683</b>	298,820
<b>(b) Plant and equipment</b>		
Computer equipment		
At gross carrying amount	<b>4,385</b>	4,586
Less accumulated depreciation	<b>(2,936)</b>	(2,642)
Net carrying amount at fair value	<b>1,449</b>	1,944
Other plant and equipment		
At gross carrying amount	<b>19,131</b>	16,879
Less accumulated depreciation	<b>(14,715)</b>	(14,382)
Net carrying amount at fair value	<b>4,416</b>	2,497
Total plant and equipment	<b>5,865</b>	4,441
<b>(c) Library Collection</b>		
Manuscripts		
At gross carrying amount	<b>302,603</b>	301,410
Net carrying amount at fair value	<b>302,603</b>	301,410
Objects, Stamps and Currency		
At gross carrying amount	<b>48,610</b>	48,333
Net carrying amount at fair value	<b>48,610</b>	48,333
Pictorial		
At gross carrying amount	<b>625,205</b>	623,629
Net carrying amount at fair value	<b>625,205</b>	623,629
Photographs		
At gross carrying amount	<b>43,158</b>	42,899
Net carrying amount at fair value	<b>43,158</b>	42,899
Published		
At gross carrying amount	<b>359,895</b>	336,186
Less accumulated depreciation	<b>(3,368)</b>	(975)
Net carrying amount at fair value	<b>356,527</b>	335,211
Rare Published		
At gross carrying amount	<b>183,815</b>	266,660
Net carrying amount at fair value	<b>183,815</b>	266,660
Total Library Collection	<b>1,559,918</b>	1,618,142
Total property, plant and equipment	<b>1,867,466</b>	1,921,403

Please note the Consolidated and Parent figures are the same and are therefore presented together.

## 13. Property, plant and equipment (continued)

### Recognition and Measurement

#### i. Acquisition of assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the entity and subsequently revalued at fair value less accumulated depreciation. Cost is the amount of cash or cash equivalents paid or the fair value of other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributable to that asset when initially recognised in accordance with the specific requirements of Australia Accounting Standards.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition.

Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at measurement date.

The personnel services directly involved in the preservation and conservation of original materials, such that they become available and ready for use by the entity, are capitalised as part of collection assets and are not depreciated.

#### ii. Capitalisation thresholds

Property, plant and equipment and intangible assets costing \$5,000 and above individually or forming part of a network or collection category costing more than \$5,000 are capitalised.

#### iii. Revaluation of property, plant and equipment

Physical non-current assets are valued in accordance with NSW Treasury's policy and guidelines paper TPP 14-01 'Valuation of Physical Non-Current Assets at Fair Value'. This policy adopts fair value in accordance with *AASB 13 Fair Value Measurement* and *AASB 116 Property, Plant and Equipment*.

Property, plant and equipment is measured at the highest and best use by market participants that is physically possible, legally permissible and financially feasible. The highest and best use must be available at a period that is not remote and take into account the characteristics of the asset being measured, including any socio-political restrictions imposed by government. In most cases, after taking into account these considerations, the highest and best use is the existing use. In limited circumstances, the highest and best use may be feasible alternative use, where there are no restrictions on use or where there is feasible higher restricted alternative use.

Fair value of property, plant and equipment is based on market participant's perspective, using valuation techniques (market approach, cost approach, income approach) that maximise relevant observable inputs and minimise unobservable inputs. Also refer to Note 16 for further information regarding fair value.

When an item of property, plant and equipment is revalued, the entire class of property, plant and equipment to which that asset belongs is revalued.

Non-specialised assets with short useful lives are measured at depreciated historical cost as an approximation of fair value. The entity has assessed that any difference between fair value and depreciated historical cost is unlikely to be material.

Land and Buildings are revalued every three years. The last revaluation for Land and Buildings was conducted as at 31 March 2020 and was also based on an independent assessment by professional valuer Derek Hill through Property NSW.

The entity performs a five year rolling revaluation of all the collection asset classes in compliance with *AASB 116*. Collection Assets have been split into six asset classes based on nature, use and factors driving the asset. The asset classes are as follows:

### 13. Property, plant and equipment (continued)

#### Recognition and Measurement (continued)

#### iii. Revaluation of property, plant and equipment (continued)

Asset Class	Year of Valuation	Valuer
Manuscripts	2019	Adrienne Carlson / Peter Tinslay
Objects, Stamps & Currency	2020	Noble Numismatics / Peter Tinslay
Pictorial	2018	Adrienne Carlson
Photographs	2019	Adrienne Carlson / Peter Tinslay
Published	2020	Adrienne Carlson
Rare Published	2021	Adrienne Carlson / Peter Tinslay

Collection Assets are revalued by external valuers based on market observations of prices for sales of collection items that are the same as or similar to items in the Library Collection. Two techniques are used by the valuer. All assets of high value (exceeding a designated threshold) are individually valued and classified as individually valued items (IVI). All other assets below the threshold are valued by stratified sampling across established collection categories that are relatively homogenous in value. (refer Note 16b for further details).

Splitting the Library collection into six asset classes has enabled greater scrutiny over the population of the collection and has allowed for more accurate sampling methodology. This has resulted in a large variance to previous valuations.

The Rare Published asset class has been revalued as at 31 March 2021 and has resulted in a decrease in the net carrying value of \$62.1 million and reallocations of \$22.0m to the Published asset class (refer note 15). The decrease in the carrying value is the result of both a change in methodology and change in market sentiment. The current valuation derived the populations from the Library catalogue system whereas in 2017 the population was obtained from the annual report. Negative market sentiment towards European colonisation and a decrease in interested buyers further contributed to the decline in value. There has been no material changes to the asset value from 31 March 2021 to 30 June 2021.

The Published asset class accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset. The net amount is then increased or decreased by the revaluation increments or decrements to restate the new fair market amount.

A Prior period error was identified in relation to the accounting treatment of the revaluation decrements of the Published asset class and Objects, Stamps and Currency asset class. The error has no impact on the valuation of the Collection. The Prior period error entries and further explanation are in (Note 26).

Land was revalued in the previous financial year using the market approach and Buildings was revalued using the cost approach where the gross amount and the related accumulated depreciation were separately proportionally restated.

Fair value of Land and Buildings is determined by an appraisal undertaken by a professionally qualified valuer. When revaluing land and buildings with reference to current prices for assets newer than those being revalued (adjusted to reflect the present condition of assets), the gross amounts and the related accumulated depreciation amounts are separately restated.

Revaluation increments for all property, plant and equipment are recognised in other comprehensive income and credited to the revaluation reserve in equity. However, to the extent that an increment reverses a revaluation decrement in respect of the same class of asset previously recognised as a loss in the net result, the increment is recognised immediately as a gain in the net result.

## 13. Property, plant and equipment (continued)

### Recognition and Measurement (continued)

#### iii. Revaluation of property, plant and equipment (continued)

Revaluation decrements for all property, plant and equipment are recognised immediately as a loss in the net result, except to the extent that it offsets an existing revaluation reserve on the same class of assets, in which case, the decrement is debited directly to the asset revaluation reserve. When revaluing non-current assets using the cost approach, the gross amount and the related accumulated depreciation are separately restated. Where the income approach or market approach is used, accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise.

Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation reserve in respect of that asset is transferred to accumulated funds.

The residual values, useful lives and methods of depreciation of property, plant and equipment are reviewed at each financial year end.

#### iv. Impairment of assets

As a not-for-profit entity with no cash generating units, impairment under *AASB 136 Impairment of Assets* is unlikely to arise. As property, plant and equipment is carried at fair value, impairment can only arise in the rare circumstances where the costs of disposal are material.

The entity assesses, at each reporting date, whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the entity estimates the asset's recoverable amount. When the carrying amount of an asset exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. The Library has assessed the impact of COVID-19 on the impairment of assets and found no material impact.

As a not-for-profit entity, an impairment loss is recognised in the net result to the extent the impairment loss exceeds the amount in the revaluation surplus for the class of asset.

After an impairment loss has been recognised, it is reversed only if there has been a change in the assumptions used to determine the asset's recoverable amount. The reversal is limited so that the carrying amount of the asset does not exceed its recoverable amount, nor exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised for the asset in prior years. Such reversal is recognised in the net result and is treated as a revaluation increase. However, to the extent that an impairment loss on the same class of asset was previously recognised in the net result, a reversal of that impairment loss is also recognised in net result.

#### v. Depreciation of property, plant and equipment

- i. Except for land and heritage assets, depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the entity. Useful lives, residual values and depreciation rates are reviewed on an annual basis.
- ii. All material, separately identifiable, component assets are depreciated over their shorter useful lives. The following estimated useful lives are used in the calculation of depreciation:

Buildings	50 years
Plant and equipment	7 years
Computer equipment	4 years
Library IT system	5 years
Published collection assets	see below

### 13. Property, plant and equipment (continued)

#### Recognition and Measurement (continued)

##### v. Depreciation of property, plant and equipment (continued)

- iii. Published collection assets are depreciated under the straight line bases according to the following major asset groupings:
- |  |                        |
|--|------------------------|
| Monographs, bound serials microfilm and microfiche | 30 years straight line |
| Multicultural materials                            | 3 years straight line  |
| Audio visual/electronic resources                  | 7 years straight line  |
- iv. The straight-line depreciation method is used for collection asset groups with much shorter service lives. Multicultural materials have continuing high levels of usage which impact service life and audio visual/electronic resources can incur technical obsolescence in addition to regular wear and tear. Monographs, bound serials microfilm and microfiche have a longer useful life as there is utility in being able to refer to an historical item for a piece of information missing from other sources, or to use a particular item as part of a longitudinal survey or contextual data.
- v. Land is not a depreciable asset. Certain heritage assets including original artworks and collections and heritage buildings may not have a limited useful life because appropriate curatorial and preservation policies are adopted. Such assets are not subject to depreciation. The decision not to recognise depreciation for these assets is reviewed annually.

The depreciation expense for Published Collection assets for the 2020–21 year was \$2.4 million and is included in the total depreciation charge of \$10.0 million shown in the Statement of Comprehensive Income.

### 14. Intangible assets

	<b>Consolidated &amp; Parent</b>	
	<b>2021</b>	<b>2020</b>
	<b>\$'000</b>	<b>\$'000</b>
<hr/>		
Electronic Records Program		
At gross carrying amount	<b>21,473</b>	21,473
Net carrying amount at fair value	<b>21,473</b>	21,473
Digitisation of Collection Project		
At gross carrying amount	<b>42,881</b>	39,529
Net carrying amount at fair value	<b>42,881</b>	39,529
Other Intangibles		
At gross carrying amount	<b>11,607</b>	9,946
Less accumulated depreciation	<b>(7,083)</b>	(5,632)
	<b>4,524</b>	4,314
Digital Collections		
At gross carrying amount	<b>2,714</b>	2,096
Net carrying amount at fair value	<b>2,714</b>	2,096
Net carrying amount at fair value	<b>71,592</b>	67,412

Please note the Consolidated and Parent figures are the same and are therefore presented together.

## **14. Intangible assets (continued)**

### **Recognition and Measurement**

The entity recognises intangible assets only if it is probable that future economic benefits will flow and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. All research costs are expensed. Development costs are only capitalised when certain criteria are met.

The useful lives of intangible assets are assessed to be either finite or indefinite. The useful life of an intangible asset that is not being amortised is reviewed each year to ensure that the indefinite useful life assessment continues to be appropriate.

Intangible assets with finite useful lives are amortised using the straight-line method over the estimated useful life of 5 years, amortisation period and method is to be reviewed at the end of each year. As there is no active market for the entity's intangible assets, they are therefore carried at cost less any applicable accumulated amortisation. The intangible assets with indefinite useful life are subject to an annual impairment review. If the recoverable amount is less than its carrying amount, the carrying amount is reduced to the recoverable amount and the reduction is recognised as an impairment loss.

The Electronic Records Project (creation of an electronic collection catalogue) was capitalised as an intangible asset in 2014. Electronic cataloguing will deliver an efficient and improved delivery model in managing the collection providing ongoing economic benefit. The information created by the project has an indefinite useful life and is therefore not amortised.

The Digitisation of Collection Project resulted in digital images of certain collection items being created. Digitised images deliver an efficient and improved access to the collection providing ongoing economic benefit. These digital assets have an existence and utility separate from the actual physical collection assets. The Digitisation of Collection once completed, will be regularly updated for acquisitions and disposals and therefore information has an indefinite useful life and is not amortised.

The Digital Collection items include both digital photographs and manuscripts which have an infinite useful life and are therefore subject to an annual impairment review.

Other intangible assets include the Website and Online Systems and a Library Systems Integration Project. These assets have been assessed as having a finite useful life and are therefore amortised over their assessed useful life of 5 years.

## 15. Reconciliation of property, plant & equipment, collection assets and intangible assets

### 2021 Consolidated (including parent at same values)

Reconciliations of the carrying amounts of each class of property, plant and equipment and collection assets at the beginning and end of the current financial year are set out below.

2021	Land	Building	Computer Equipment	Plant & Equipment	Library Collection	Intangible Assets	Total
At Fair Value	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Net carrying amount at start of the year	71,885	226,935	1,944	2,497	1,618,142	67,412	1,988,815
Additions	-	7,000	215	2,931	6,022	5,829	21,997
Donated materials valued at fair value	-	-	-	-	245	51	296
Net revaluation increments less revaluation decrements recognised in Other Comprehensive Income	-	-	-	-	(62,098)	-	(62,098)
Disposals – at cost	-	-	(416)	(679)	-	(249)	(1,344)
Disposals – accumulated depreciation	-	-	416	679	-	249	1,344
Depreciation charge	-	(4,137)	(710)	(1,012)	(2,393)	(1,700)	(9,952)
Net carrying amount at end of the year	71,885	229,798	1,449	4,416	1,559,918	71,592	1,939,058

See Note 26 for details of the corrections made due to a prior period error relating to the treatment of the revaluation of the Collection.

**15. Reconciliation of property, plant & equipment, collection assets and intangible assets (continued)**

**2021 Reconciliation of Library Collections (including parent at same values)**

2021	Digital Assets	Manuscripts	Objects, Stamps & Currency	Pictorial	Photographs	Published	Rare Published	Total
At Fair Value	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Net carrying amount at start of the year	-	301,410	48,333	623,629	42,899	335,211	266,660	1,618,142
Additions	-	1,079	277	1,494	211	1,708	1,253	6,022
Transfers						22,000	(22,000)	-
Donated materials valued at fair value	-	114	-	82	48	1	-	245
Net revaluation increments less revaluation decrements recognised in Other Comprehensive Income	-	-	-	-	-	-	(62,098)	(62,098)
Disposals – at cost	-	-	-	-	-	-	-	-
Disposals – accumulated depreciation	-	-	-	-	-	-	-	-
Depreciation charge	-	-	-	-	-	(2,393)	-	(2,393)
Net carrying amount at end of the year	-	302,603	48,610	625,205	43,158	356,527	183,815	1,559,918

See Note 26 for details of the corrections made due to a prior period error relating to the treatment of the revaluation of the Collection.

**15. Reconciliation of property, plant & equipment, collection assets and intangible assets (continued)**

**2020 Consolidated (including parent at same values)**

2020	Land	Building	Computer Equipment	Plant & Equipment	Library Collection	Intangible Assets	Total
At Fair Value	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Net carrying amount at start of the year	64,050	215,904	2,170	3,474	1,933,580	61,198	2,280,376
Additions	-	3,613	444	409	5,728	5,973	16,167
Reclassification of Digital Collection Assets	-	-	-	-	(1,766)	1,766	-
Donated materials valued at fair value	-	-	-	-	666	16	682
Net revaluation increments less revaluation decrements recognised in Other Comprehensive Income	7,835	10,820	-	-	(7,284)	-	11,371
Net revaluation increments less revaluation decrements recognised In Other Gains/ (Losses)	-	-	-	-	(307,677)	-	(307,677)
Disposals – at cost	-	-	(150)	(40)	-	-	(190)
Disposals – accumulated depreciation	-	-	150	35	-	-	185
Depreciation charge	-	(3,402)	(670)	(1,381)	(5,105)	(1,541)	(12,099)
Net carrying amount at end of the year	<b>71,885</b>	<b>226,935</b>	<b>1,944</b>	<b>2,497</b>	<b>1,618,142</b>	<b>67,412</b>	<b>1,988,815</b>

See Note 26 for details of the corrections made due to a prior period error relating to the treatment of the revaluation of the Collection.

**15. Reconciliation of property, plant & equipment, collection assets and intangible assets (continued)**

**2020 Reconciliation of Library Collections (including parent at same values)**

2020	Digital Assets	Manuscripts	Objects, Stamps & Currency	Pictorial	Photographs	Published	Rare Published	Total
At Fair Value	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Net carrying amount at start of the year	1,766	300,947	63,379	621,402	42,715	637,725	265,646	1,933,580
Additions		377	322	1,687	156	2,173	1,013	5,728
Reclassification of Digital Collection Assets	(1,766)	-	-	-	-	-	-	(1,766)
Donated materials valued at fair value	-	86	-	540	28	11	1	666
Net revaluation increments less revaluation decrements in Other Comprehensive Income	-	-	-	-	-	(7,284)	-	(7,284)
Net revaluation increments less revaluation decrements recognised in Other Gains/ (Losses)	-	-	(15,368)	-	-	(292,309)	-	(307,677)
Disposals – at cost	-	-	-	-	-	-	-	-
Disposals – accumulated depreciation	-	-	-	-	-	-	-	-
Depreciation charge	-	-	-	-	-	(5,105)	-	(5,105)
Net carrying amount at end of the year	-	301,410	48,333	623,629	42,899	335,211	266,660	1,618,142

See Note 26 for details of the corrections made due to a prior period relating to the treatment of the revaluation of the Collection.

## 16. Fair value measurement of non-financial assets

### (a) Fair value hierarchy (including parent at same values)

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either in the principal market for the asset or liability or in the absence of a principal market, in the most advantageous market for the asset or liability.

A number of the entity's accounting policies and disclosures require the measurement of fair values, for both financial and non-financial assets and liabilities. When measuring fair value, the valuation technique used maximises the use of relevant observable inputs and minimises the use of unobservable inputs. Under AASB 13, the entity categorises, for disclosure purposes, the valuation techniques based on the inputs used in the valuation techniques as follows:

- Level 1 – quoted prices in active markets for identical assets/liabilities that the entity can access at the measurement date.
- Level 2 – inputs other than quoted prices included within Level 1 that are observable, either directly or indirectly.
- Level 3 – inputs that are not based on observable market data (unobservable inputs).

The entity recognises transfers between levels of the fair value hierarchy at the end of the reporting period during which the change has occurred.

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total fair value \$'000
<b>Property, plant and equipment (Note 13)</b>				
<b>Fair value as at 30 June 2021</b>				
Objects, Stamps and Currency	-	-	48,610	48,610
Other Collection assets	-	1,511,308	-	1,511,308
Land	-	71,885	-	71,885
Buildings	-	-	229,798	229,798
	-	1,583,193	278,408	1,861,601
<b>Fair value as at 30 June 2020</b>				
Objects, Stamps and Currency	-	-	48,333	48,333
Other Collection assets	-	1,569,809	-	1,569,809
Land	-	71,885	-	71,885
Buildings	-	-	226,935	226,935
	-	1,641,694	275,268	1,916,962

There were no transfers between Level 1 or 2 in these years.

## 16. Fair value measurement of non-financial assets (continued)

### (b) Valuation techniques, inputs and processes

The fair value of Land is determined from market-based evidence. Fair value is measured having regard to the 'highest and best use' only when there exist feasible alternative uses in the existing natural, legal, financial and socio-political environment and the alternative users are feasible within the near future. Where there are natural, legal, financial or socio-political restrictions on use and disposal of an asset, such that there is no alternative use in the relatively near future, such an asset should be valued at fair value for its existing use.

When establishing the fair value of land, the direct comparison approach has been used. The market evidence is of transactions of land at fringe Sydney CBD commercial areas to reflect the land restrictions for a Public Library in a prime CBD location. Additional evidence was also provided by the Valuer to further validate the valuation.

The fair value of the Macquarie Building was measured using current replacement cost. The Mitchell Building has been valued based on reproduction cost taking into consideration its structure, fabric and finishes as a heritage structure.

The Library Collection is split into six asset classes based on nature, use and factors driving the asset value (Note 13) and is valued over a five-year rolling valuation process. The Rare Published asset class was valued in the current financial year by professional valuers Adrienne Carlson and Peter Tinslay.

The valuation of the Library Collection is subject to a high level of estimation uncertainty. This uncertainty arises from the fact that the Library Collection comprises many items and the valuation process therefore depends on sampling, as explained above and this gives rise to the risks inherent in sampling.

Due to the scale of the collection, two techniques are used. All assets of high value exceeding a designated threshold within subclasses are individually valued. Other assets were valued by stratified sampling across established collection categories that are relatively homogenous in value. Samples were selected and the average values of the sample items within each category are then multiplied by the population size to calculate the total valuation of each category with individually valued items excluded.

Values in the valuation were based on market observations of prices for sales of collection items that were the same as or similar to items in the Library Collection. Where the sales of comparable items were similar to the collection items, the collection items' values were adjusted based on the comparative level of significance of the collection items and observed item sales. A number of market observations were used to determine the level of adjustment required for difference in the level of significance of observed items sold and the collection items. The valuation of the Library Collection is subject to a high level of estimation uncertainty.

These uncertainties mean that the valuation is an estimation process and that there may be significant variation in the overall valuation.

The 2021 valuation and further additions since then have resulted in a value of the Rare Published Asset Class of \$183.8million (Note 13). Refer to (Note 1bii) for the assessment of the impact of COVID-19 on asset valuations.

## 16. Fair value measurement of non-financial assets (continued)

### (c) Reconciliation of recurring Level 3 fair value measurements

	Objects, stamps and currency \$'000	Buildings \$'000	Total recurring Level 3 fair value \$'000
Fair value as at 1 July 2020	48,333	226,935	275,268
Additions	277	7,000	7,277
Revaluation increments/decrements recognised in other comprehensive income – included in the line item 'Net increase/(decrease) in property, plant and equipment revaluation surplus'			
Disposals	-	-	-
Depreciation	-	(4,137)	(4,137)
<b>Fair value as at 30 June 2021</b>	<b>48,610</b>	<b>229,798</b>	<b>278,408</b>

	Objects, stamps and currency \$'000	Buildings \$'000	Total recurring Level 3 fair value \$'000
Fair value as at 1 July 2019	63,379	215,904	279,283
Additions	322	3,613	3,935
Revaluation increments/decrements recognised in other comprehensive income – included in the line item 'Net increase/(decrease) in property, plant and equipment revaluation surplus'	-	10,820	10,820
Revaluation increments/decrements recognised in Net result – included in Other gains/(losses)	(15,368)	-	(15,368)
Depreciation	-	(3,402)	(3,402)
<b>Fair value as at 30 June 2020</b>	<b>48,333</b>	<b>226,935</b>	<b>275,268</b>

## 17. Trade and other payables

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>Current</b>				
Trade payables	3,504	3,800	3,503	3,799
Accrued payables	2,676	2,260	2,042	1,714
Income received in advance	421	445	348	367
State Library of New South Wales Staff Agency	-	-	6,153	5,530
	<b>6,601</b>	<b>6,505</b>	<b>12,046</b>	<b>11,410</b>
<b>Non-Current</b>				
State Library of New South Wales Staff Agency	-	-	160	137
	<b>-</b>	<b>-</b>	<b>160</b>	<b>137</b>

### Recognition and Measurement

Trade and other payables represent liabilities for goods and services provided to the entity. These liabilities are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method. Short term payables with no stated interest rate are measured at original invoice amount where the effect of discounting is immaterial.

## 18. Current/Non-Current Liabilities - Provisions

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Employee benefits related and on-costs				
<b>Current</b>				
Annual leave	3,402	2,987	-	-
Other employee benefits and related on-costs	2,126	2,009	-	-
	<u>5,528</u>	<u>4,996</u>	<u>-</u>	<u>-</u>
<b>Non-Current</b>				
Other employee benefits and related on-costs	160	137	-	-
	<u>160</u>	<u>137</u>	<u>-</u>	<u>-</u>

### Employee benefits and related on-costs

#### Salaries and wages, annual leave and sick leave

Salaries and wages (including non-monetary benefits) and paid sick leave that are expected to be settled wholly within 12 months after the end of the period in which the employees render the service are recognised and measured at the undiscounted amounts of the benefits.

Annual leave is not expected to be settled wholly before 12 months after the end of the annual reporting year in which the employees render the related service. As such, it is required to be measured at present value in accordance with AASB 119 Employee Benefits (although short-cut methods are permitted).

Actuarial advice obtained by NSW Treasury has confirmed that using the nominal annual leave balance plus the annual leave entitlements accrued while taking annual leave (calculated using 8.4% (2020: 7.9%) of the nominal value of annual leave) can be used to approximate the present value of the annual leave liability. The entity has assessed the actuarial advice based on the entity's circumstances and has determined that the effect of discounting is immaterial to annual leave. All annual leave is classified as a current liability even where the entity does not expect to settle the liability within 12 months as the entity does not have an unconditional right to defer settlement.

Unused non-vesting sick leave does not give rise to a liability.

#### Long service leave and superannuation

The entity's liabilities for long service leave and defined benefit superannuation are assumed by the Crown Entity. The entity accounts for the liability as having been extinguished, resulting in the amount assumed being shown as part of the non-monetary revenue item described as 'Acceptance by the Crown Entity of employee benefits and other liabilities'.

Long service leave is measured at the present value of expected future payments to be made in respect of services provided up to the reporting date. Consideration is given to certain factors based on actuarial review, including expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using Commonwealth government bond rate at the reporting date.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (i.e. Basic Benefit and First State Super) is calculated as a percentage of the employees' salary. For other superannuation schemes (i.e. State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the employees' superannuation contributions.

#### Consequential on-costs

Consequential on-costs to employment are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised. This includes outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax.

## 19. Commitments for expenditure

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Capital commitments				
Aggregate capital expenditure for the acquisition for general capital items contracted for at balance date and not provided for:				
Not later than one year	4,461	4,468	4,461	4,468
Total including (GST)	<u>4,461</u>	<u>4,468</u>	<u>4,461</u>	<u>4,468</u>

## 20. Related Party Disclosure

The Library Council of NSW is appointed under the *Library Act 1939* by the Governor of NSW, as the governing body of the State Library of NSW.

The Council's responsibilities relate to the promotion, provision and maintenance of library and information services for the people of New South Wales; and advising the Minister and local authorities on matters of policy and administration relating to library services.

### Key Management Personnel

No member of the Library Council received remuneration in their capacity as members of the Library Council other than reimbursements of travel and other expenses of an immaterial amount.

The following were members of the NSW Library Council during 2020–21:

The Hon. George Souris AM  
Dr Christopher Allen  
Ms Kathy Bail  
Mr Robert Cameron AO  
Ms Keryl Collard (from 01/01/2021 to 03/06/2021)  
Dr Ursula Dubosarsky  
Ms Jane Garling  
Ms Jan Richards AM (to 31/12/2020)  
Mr Mark Tedeschi AM QC  
Ms Victoria Weekes

The Library Act refers to the Library Council as having the powers as are reasonably necessary for the attainment of its objects. The Act also refers to the State Librarian who is responsible for the administration and management of the State Library and library services and information services. The State Librarian's decision making is supported by the Library Executive.

The following were members of the Library Executive during 2020/21:

Dr John Vallance  
Ms Louise Anemaat  
Mr Phil Barter  
Mr Richard Neville  
Mr Robin Phua

During the year, they received remuneration as listed below and reimbursements of travel and other expenses of immaterial amounts. No non-monetary remuneration was received in the year.

## 20. Related Party Disclosure (continued)

### Key Management Personnel (continued)

Compensation	2021 Remuneration \$'000	2020 Remuneration \$'000
Short term benefits	1,556	1,539
Post-employment benefits	-	-
Other long-term benefits	-	-
Termination benefits	-	-
<b>Total</b>	<b>1,556</b>	<b>1,539</b>

### Related Party Transactions

The State Library Foundation and the Staff Agency are both wholly controlled entities of the Library.

The Foundation raises funds for the development of the Library. The Staff Agency employs Library staff and charges the Library Council for Personnel Services.

The balances for the years are listed below:

Agency	2021 Income \$'000	2021 Expense \$'000	Payable as at 30 June 2021 \$'000	Receivable as at 30 June 2021 \$'000
State Library Foundation	3,856	-	-	241
State Library Staff Agency	35,802	35,802	6,313	-

Agency	2020 Income \$'000	2020 Expense \$'000	Payable as at 30 June 2020 \$'000	Receivable as at 30 June 2020 \$'000
State Library Foundation	2,253	-	-	401
State Library Staff Agency	35,822	35,822	5,668	-

## 21. Budget review

The Budget used for comparative purposes is the budget agreed between the NSW Treasury and the Library. It has been realigned to facilitate comparison with actual personnel services/employment related expenses as included in the Statement of Comprehensive Income.

### Budgeted amounts

The budgeted amounts are drawn from the original budgeted financial statements presented to Parliament in respect of the reporting year. Subsequent amendments to the original budget (e.g. adjustment for transfer of functions between entities as a result of Administrative Arrangement orders) are not reflected in the budgeted amounts.

### Net Result

The Net Result was \$5.7 million above Budget.

Grants and Contributions revenue was \$1.3 million lower than Budget largely as a result of Recurrent Funding of \$1.5 million and Capital Funding of \$0.9 million being carried forward into the next financial year due to delays because of COVID-19. However, this was partially offset by the unbudgeted \$1.2 million Capital grant from Create NSW for the building masterplan.

## 21. Budget review (continued)

### Net Result (continued)

Lower Employment expense was recorded in the year as a result of the present value adjustment for long service leave being lower than anticipated.

Lower Depreciation expenses were recorded in the year as a result of the Published Asset Class being revalued. Income from investments with NSW TCorp was \$1.3 million higher than Budget due to an 8.69% return in the year.

Sale of goods was \$1.2 million lower than budget due to Library closure in the year.

### Assets and Liabilities

Net Assets were \$56.4 million lower than budget reflecting the revaluation of Collection Assets.

### Cash Flows

Net increase/decrease in cash and cash equivalents was in line with Budget and NSW Treasury cash management targets.

## 22. Reconciliation of cash flows from operating activities to net result

	<b>Consolidated</b>		<b>Parent Entity</b>	
	<b>2021</b>	2020	<b>2021</b>	2020
	<b>\$'000</b>	\$'000	<b>\$'000</b>	\$'000
Net cash flows from operating activities	<b>19,354</b>	18,051	<b>21,093</b>	16,261
<b>Non-cash items</b>				
Depreciation	<b>(9,952)</b>	(12,099)	<b>(9,952)</b>	(12,099)
Written down value of disposals	-	(5)	-	(5)
Donation of original material at fair value	<b>296</b>	682	<b>296</b>	682
Gains on investment in financial instruments	<b>2,375</b>	117	<b>976</b>	38
Decrease in payables	<b>187</b>	951	<b>179</b>	1,005
Increase/ (Decrease) in receivables	<b>1,399</b>	(375)	<b>1,241</b>	(633)
(Decrease)/ Increase in inventory	<b>(2)</b>	(24)	<b>(2)</b>	(24)
<b>Net result</b>	<b>13,657</b>	7,298	<b>13,831</b>	5,225

## 23. Non-cash financing and investing activities

Non-cash financing and investing activities represented donated collection materials during the year of \$0.3 million (2020: \$0.7 million). Please refer to Note 15 for breakdown of donated collection materials.

## 24. Financial instruments and risk management

The entity's principal financial instruments, which are identified below, arise directly from the entity's operations or are required to finance the entity's operations. The entity does not enter into or trade financial instruments, including derivative financial instruments, for speculative purposes. The entity's primary investments are placed with NSW Treasury Corporation (TCorp Funds).

## 24. Financial instruments and risk management (continued)

The entity's main risks arising from financial instruments are outlined below together with the entity's policies for measuring and managing risk. Further qualitative and quantitative disclosures are included throughout these financial statements.

The Audit & Risk Committee is responsible on behalf of the Library Council for the oversight of risk management and reviews and endorses policies for managing risks. Compliance with policies relating to financial matters is subject to oversight by the Audit & Risk Committee and is reviewed on a periodic basis.

### a) Financial instruments categories

Financial instrument categories	Note	Category	Consolidated Carrying Amount		Parent Entity Carrying Amount	
			2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
<b>Financial Assets Classes</b>						
Cash and cash equivalents	9	N/A	<b>2,293</b>	2,779	<b>120</b>	186
Receivables (1)	10	Amortised cost	<b>1,080</b>	90	<b>1,321</b>	491
Financial assets at fair value **	12	At fair value through profit or loss	<b>29,631</b>	29,205	<b>12,164</b>	11,188
<b>Financial Liabilities Class</b>						
Payables (2)	17	Financial liabilities measured at amortised cost	<b>5,554</b>	5,529	<b>11,858</b>	11,182

(1) Receivables excludes prepayments of \$1.3 million, long service of nil, and statutory receivables of \$0.7 million (2020: \$1.2 million, nil and \$0.4 million respectively) as these items are not within scope of AASB 7.

(2) Payables excludes unearned revenue of \$0.4 million and statutory payables \$6.3 million (2020: \$0.4 million and \$5.7 million) as these items are not within the scope of AASB 7

\*\* The average rate of return for financial assets at fair value held in the TCorp Funds for the year was 8.69% (2020: 0.39%)

### b) Credit risk

Credit risk arises where there is possibility of the entity's debtors defaulting on their contractual obligations, resulting in financial loss to the entity. The entity's maximum exposure to credit risk is represented by the carrying amounts of the financial assets (net of any allowance for credit losses or allowance for impairment).

Credit risk can also arise from the financial assets of the entity, including cash, receivables and authority deposits. No collateral is held by the entity. It has not granted any financial guarantees.

Credit risk associated with the entity's financial assets, other than receivables, is managed through the selection of counterparties and establishment of minimum credit rating standards.

The entity considers a financial asset in default when contractual payments are 90 days past due. However, in certain cases, the entity may also consider a financial asset to be in default when internal or external information indicates that the entity is unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the entity.

## 24. Financial instruments and risk management (continued)

### b) Credit risk (continued)

#### Cash

Cash comprises cash on hand and bank balances. Interest is earned on daily at call balances at the monthly average NSW Treasury Corporation (TCorp) 11am unofficial cash rate, adjusted for a management fee to NSW

Treasury and Westpac Banking Corporation daily balances. The TCorp cash facility is discussed in paragraph (d) on the subsequent page.

Collectability of trade debtors is reviewed on an ongoing basis. Procedures as established in the Treasurer's Directions are followed to recover outstanding amounts, including letters of demand.

#### Receivables - trade debtors

The entity applies the AASB 9 simplified approach to measuring expected credit losses which uses a lifetime expected loss allowance for all trade debtors.

To measure the expected credit losses, trade receivables have been grouped based on shared credit risk characteristics and the days past due.

The expected loss rates are based on historical observed loss rates. The historical loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors affecting the ability of the customers to settle the receivables.

Trade debtors are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others a failure to make contractual payments for a period of greater than 180 days past due.

The loss allowance for trade debtors as at 30 June 2021 and 1 July 2020 (on adoption of AASB 9) was determined as follows:

	Consolidated Total	Parent Total	Consolidated and Parent past due but no expected credit loss	Consolidated and Parent considered with an expected credit loss
	\$'000	\$'000	\$'000	\$'000
<b>2021</b>				
Neither past due nor impaired	1,073	1,073	-	-
<90 days overdue	6	6	6	-
90-180 days overdue	-	-	-	-
>180 days overdue	1	1	1	-
<b>Total</b>	<b>1,080</b>	<b>1,080</b>	<b>7</b>	<b>-</b>
<b>2020</b>				
Neither past due nor impaired	73	73	-	-
<90 days overdue	9	9	9	-
90-180 days overdue	4	4	3	1
>180 days overdue	6	6	5	1
<b>Total</b>	<b>92</b>	<b>92</b>	<b>17</b>	<b>2</b>

**Notes:** The analysis excludes statutory receivables, prepayments, as these are not within the scope of AASB 7. Therefore, the 'total' will not reconcile to the receivables total in Note 10.

## 24. Financial instruments and risk management (continued)

### c) Liquidity risk

Liquidity risk is the risk that the entity will not be able to meet its payment obligations when they fall due. The entity continually manages this risk through monitoring its cash flows and maintaining sufficient cash and cash equivalents to meet projected outgoings. The entity's exposure to liquidity risk is considered insignificant based on the data from prior periods and the current assessment of risk.

The liabilities are recognised for amounts due to be paid in the future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in NSW TC 11/12. For small business suppliers, where terms are not specified, payment is made not later than 30 days from date of receipt of a correctly rendered invoice. For other suppliers, if trade terms are not specified, payment is made no later than the end of the month following the month an invoice or a statement is received. For small business suppliers, where payment is not made within the specified time period, simple interest must be paid automatically unless an existing contract specifies otherwise. For payments to other suppliers, the Head of an authority (or a person appointed by the Head of an authority) may automatically pay the supplier simple interest. The rate of interest applied during the year was 8.06% (2020: 9.08%).

The following table summarises the maturity profile of the entity's financial liabilities, together with the interest rate exposure.

Consolidated	\$'000				Maturity Dates		
	Interest Rate Exposure				< 1 Year	1-5 Years	> 5 Years
	Nominal Amount	Fixed Interest Rate	Variable Interest Rate	Non-Interest Bearing			
<b>2021</b>							
<b>Payables</b>	<b>5,554</b>	-	-	<b>5,554</b>	<b>5,554</b>	-	-
2020							
Payables	5,529	-	-	5,529	5,529	-	-

Parent Entity	\$'000				Maturity Dates		
	Interest Rate Exposure				< 1 Year	1-5 Years	> 5 Years
	Nominal Amount	Fixed Interest Rate	Variable Interest Rate	Non-Interest Bearing			
<b>2021</b>							
<b>Payables</b>	<b>11,858</b>	-	-	<b>11,858</b>	<b>11,858</b>	-	-
2020							
Payables	11,182	-	-	11,182	11,182	-	-

### d) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The entity's exposure to market risk is the movement in the unit price of TCorp's investment facilities.

#### Interest rate risk

The entity's only exposure to interest rate risk is in respect of cash and cash equivalents. The entity has no borrowings and does not enter into commodity contracts. The entity's exposure to interest rate is set out on the subsequent page:

## 24. Financial instruments and risk management (continued)

### d) Market risk (continued)

	2021	Carrying Amount	-1% Profit	-1% Equity	1% Profit	1% Equity
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Consolidated</b>						
<b>Financial assets:</b>						
<b>Cash and cash equivalents</b>		2,923	(29)	(29)	29	29

	2020	Carrying Amount	-1% Profit	-1% Equity	1% Profit	1% Equity
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Consolidated</b>						
<b>Financial assets:</b>						
<b>Cash and cash equivalents</b>		2,779	(28)	(28)	28	28

	2021	Carrying Amount	-1% Profit	-1% Equity	1% Profit	1% Equity
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Parent Entity</b>						
<b>Financial assets:</b>						
<b>Cash and cash equivalents</b>		120	(1)	(1)	1	1

	2020	Carrying Amount	-1% Profit	-1% Equity	1% Profit	1% Equity
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Parent Entity</b>						
<b>Financial assets:</b>						
<b>Cash and cash equivalents</b>		186	(2)	(2)	2	2

#### Other market risk – TCorpIM Funds

The entity is exposed to price risk primarily through its investment in the TCorpIM Funds, which are held for strategic rather than trading purposes. The entity has no direct equity investments. The entity holds units in the following investment trusts.

<b>Consolidated Facility</b>	<b>Investment Sectors</b>	<b>Investment Horizon</b>	2021	2020
			\$'000	\$'000
TCorpIM Short Term Income Fund	Cash and fixed income	1.5 years to 3 years	861	3,851
TCorpIM Medium Term Growth Fund	Cash, money market instruments, Australian bonds, listed property, Australian and international shares	3 years to 7 years	28,770	25,354
<b>Parent Entity Facility</b>	<b>Investment Sectors</b>	<b>Investment Horizon</b>	2021	2020
			\$'000	\$'000
TCorpIM Medium Term Growth Fund	Cash, money market instruments, Australian bonds, listed property, Australian and international shares	3 years to 7 years	12,164	11,188

The unit price of each facility is equal to the total fair value of the net assets held by the facility divided by the number of units on issue for that facility. Unit prices are calculated and published daily.

## 24. Financial instruments and risk management (continued)

### d) Market risk (continued)

NSW TCorp is a trustee for each of the above facilities and is required to act in the best interest of the unit holders and to administer the trusts in accordance with the trust deeds. As trustee, TCorp has appointed external managers to manage the performance and risks of each facility in accordance with a mandate agreed by the parties. However, TCorp acts as manager for part of the Cash and Strategic Cash Facilities and also manages the Australian Bond portfolio. A significant portion of the administration of the facilities is outsourced to an external custodian.

Investment in the TCorp facilities limits the entity's exposure to risk, as it allows diversification across a pool of funds with different investment horizons and a mix of investments.

NSW TCorp provides sensitivity analysis information for each of the investment facilities, using historically based volatility information collected over a ten-year period, quoted at two standard deviations (i.e. 95% probability). The TCorpIM Funds are designated at fair value through profit or loss and therefore any change in unit price impacts directly on profit (rather than equity). A reasonably possible change is based on the percentage change in unit price (as advised by TCorp) multiplied by the redemption value as at 30 June each year for each facility (balance from TCorp statement).

Consolidated Facility	Change in unit price	Impact on profit/loss	
		2021 \$'000	2020 \$'000
TCorpIM Funds – Short Term Income facility	+/-10%	86/(86)	390/(390)
TCorpIM Funds – Medium Term Growth facility	+/-10%	2,877/(2,877)	2,535/(2,535)

Parent Entity Facility	Change in unit price	Impact on profit/loss	
		2021 \$'000	2020 \$'000
TCorpIM Funds – Medium Term Growth facility	+/-10%	1,216/(1,216)	1,118/(1,118)

### e) Fair value measurement

#### i. Fair value compared to carrying amount

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either in the principal market for the asset or liability or in the absence of a principal market, in the most advantageous market for the asset or liability.

All of the TCorpIM Funds are valued using 'redemption' pricing.

#### ii. Fair value recognised in the statement of financial position

The entity uses the following hierarchy for disclosing the fair value of financial instruments by valuation technique:

- Level 1 – Derived from quoted prices in active markets for identical assets/liabilities.
- Level 2 – Derived from inputs other than quoted prices that are observable directly or indirectly.
- Level 3 – Derived from valuation techniques that include inputs for asset/liability not based on observable market data (unobservable inputs).

## 24. Financial instruments and risk management (continued)

### e) Fair value measurement (continued)

2021 Financial assets at fair value	Consolidated				Parent Entity			
	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	2021 Total \$'000	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	2021 Total \$'000
TCorpIM Funds – Short Term Income facility	-	861	-	861	-	-	-	-
TCorpIM Funds – Medium Term Growth facility	-	28,770	-	28,770	-	12,164	-	12,164
<b>Total</b>	-	29,631	-	29,631	-	12,164	-	12,164

2020 Financial assets at fair value	Consolidated				Parent Entity			
	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	2020 Total \$'000	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	2020 Total \$'000
TCorpIM Funds – Short Term Income facility	-	3,851	-	3,851	-	-	-	-
TCorpIM Funds – Medium Term Growth facility	-	25,354	-	25,354	-	11,188	-	11,188
<b>Total</b>	-	29,205	-	29,205	-	11,188	-	11,188

The tables above include only financial assets, as no financial liabilities were measured at fair value in the statement of financial position.

There were no transfers between Level 1 and 2 during the year ended 30 June 2021.

The value of the TCorpIM Funds is based on the entity's share of the value of the underlying assets of the facility, based on the market value.

## 25. Events after the reporting period

The entity has not identified any event or transaction that is sufficiently material to require adjustment or disclosure in the financial statements.

## LIBRARY COUNCIL OF NEW SOUTH WALES

Notes to the financial statements for the year ended 30 June 2021

### 26. Prior Period Error

The Library's Collection was split into six asset classes in 2017 and revalued over a five-year period as part of a rolling revaluation. The Library was required to maintain six separate reserve balances for each of the asset classes as revaluation decrements can only offset increments in the same class. However, the Library continued to offset increment and decrements within the one Collection reserve balance.

The Library has therefore recognised a prior period error in accordance with the accounting standard AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors. Corrections have been made for:

- The amount of the error for each financial line affected
- The amount of the error at the beginning of the earliest prior period presented being 1 July 2019

The Library has performed a reconciliation of the six Collection asset classes to when they were first valued in 1999. The Published Asset Class and Objects, Stamps and Currency were both revalued in 2020 and were found to have no remaining asset reserve surplus to offset their total revaluation decrements. A \$307.7m prior period error has therefore been recognised as a loss in the net result. It was also identified that Stamps, Objects and Currency had a decrement in revaluations of \$17.6m prior to 2020 which should also have been recognised as a loss in the net result. Therefore, the total prior period error of \$325.3m has been adjusted between Accumulated funds and Reserves as at 30<sup>th</sup> June 2020.

The following tables disclose the restatement of line items in the statement of comprehensive income and statement of financial position impacted by the prior period error as at 30 June 2020 and 1 July 2019.

2020 Statement of comprehensive income	Consolidated			Parent Entity		
	Previously reported	Prior Period Error	Restated	Previously reported	Prior Period Error	Restated
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Other Gains/(Losses)	-	(307,677)	(307,677)	-	(307,677)	(307,677)
<b>Net result</b>	<b>7,298</b>	<b>(307,677)</b>	<b>(300,379)</b>	<b>5,225</b>	<b>(307,677)</b>	<b>(302,452)</b>
Changes in revaluation surplus of property, plant and equipment	(296,306)	307,677	11,371	(296,306)	307,677	11,371
<b>Total Comprehensive Income</b>	<b>(289,008)</b>	<b>-</b>	<b>(289,008)</b>	<b>(291,081)</b>	<b>-</b>	<b>(291,081)</b>

2020 Statement of financial position	Consolidated			Parent Entity		
	Previously reported	Prior Period Error	Restated	Previously reported	Prior Period Error	Restated
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Accumulated Funds	1,679,199	(325,252)	1,353,947	1,659,079	(325,252)	1,333,827
Reserves	331,896	325,252	657,148	331,896	325,252	657,148
<b>Total Equity</b>	<b>2,011,095</b>	<b>-</b>	<b>2,011,095</b>	<b>1,990,975</b>	<b>-</b>	<b>1,990,975</b>

2019 Statement of financial position	Consolidated			Parent Entity		
	Previously reported	Prior Period Error	Restated	Previously reported	Prior Period Error	Restated
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Accumulated Funds	1,671,901	(17,575)	1,654,326	1,653,854	(17,575)	1,636,279
Reserves	628,202	17,575	645,777	628,202	17,575	645,777
<b>Total Equity</b>	<b>2,300,103</b>	<b>-</b>	<b>2,300,103</b>	<b>2,282,056</b>	<b>-</b>	<b>2,282,056</b>

## 27. Disclosure under Charitable Fundraising Act 1991

Fundraising appeals conducted by the Foundation during the year included the campaign for the website digitisation development and other projects. The Foundation has authority to act as a fundraising entity under the *Charitable Fundraising Act 1991*. Comparisons of certain monetary figures and percentages in accordance with the requirements of the *Charitable Fundraising Act 1991* are set out below:

	2021 \$'000	2020 \$'000
<b>Result of fundraising appeals</b>		
Aggregate gross income from fundraising	2,854	4,826
Less total direct cost of fundraising	(300)	(294)
<b>Net surplus from fundraising</b>	<b>2,554</b>	<b>4,532</b>

	2021		2020	
	\$'000	%	\$'000	%
Total costs of fundraising/aggregate gross income from fundraising	300/2,854	11%	294/4,826	6%
Net surplus from fundraising/aggregate gross income from fundraising	2,554/2,854	89%	4,532/4,826	94%
Total cost of services provided/total expenditure	300/4,510	7%	294/2,898	10%
Total cost of services provided/total gross income received	300/4,336	7%	294/4,971	6%

No fundraising activity made a loss during the year and there is no information of a material matter or occurrence to report.

Fundraising income includes donations, sponsorships and funds raised. Where funding is received for specific projects, these projects may not be completed by the end of the year in which the funds are received. A balance of unspent funds of \$0.7 million for projects not completed by 30 June 2021 is represented by cash, cash equivalents and TCorpIM Funds.

## 28. Contingency assets and liabilities

	Consolidated		Parent Entity	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Insurance reimbursement for loss in self-generated profits	707	-	707	-
Total contingency assets	707	-	707	-

The entity has recognised a contingent asset regarding the reimbursement for loss of profits from the NSW Treasury Managed Fund as a result of reduced commercial activity during COVID-19. As at 30 June 2021 this is estimated to total \$0.7m. The inflow of the economic benefits is probable and therefore the entity has disclosed the contingent asset.

**End of audited financial statements**

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A photograph of two elderly women in a dark exhibition space. The woman on the right, wearing a large woven straw hat and glasses, is pointing towards a wall display. The woman on the left is smiling and looking at the display. The wall display features illuminated fern fronds. A semi-transparent dark red banner is overlaid on the bottom half of the image, containing text.

LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY

# FINANCIAL REPORT 2020-21

Visitors exploring the *Eight Days in Kamay* exhibition.



## INDEPENDENT AUDITOR'S REPORT

### Library Council of New South Wales Staff Agency

To Members of the New South Wales Parliament

#### Opinion

I have audited the accompanying financial statements of the Library Council of New South Wales Staff Agency (the Staff Agency), which comprise the Statement by the Accountable Authority, the Statement of Comprehensive Income for the year ended 30 June 2021, the Statement of Financial Position as at 30 June 2021, the Statement of Changes in Equity and the Statement of Cash Flows, for the year then ended, notes comprising a Statement of Significant Accounting Policies, and other explanatory information.

In my opinion, the financial statements:

- have been prepared in accordance with Australian Accounting Standards and the applicable financial reporting requirements of the *Government Sector Finance Act 2018* (GSF Act), the *Government Sector Finance Regulation 2018* (GSF Regulation) and the Treasurer's Directions
- presents fairly the Staff Agency's financial position, financial performance and cash flows

My opinion should be read in conjunction with the rest of this report.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Staff Agency in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### State Librarian's Responsibilities for the Financial Statements

The State Librarian is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, the GSF Act, GSF Regulations and Treasurer's Directions. The State Librarian's responsibility also includes such internal control as the State Librarian

determines is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the State Librarian is responsible for assessing the Staff Agency's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

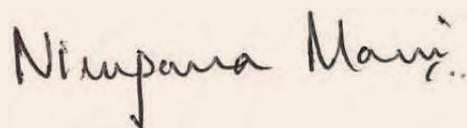
- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Staff Agency carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Nirupama Mani  
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

20 October 2021  
SYDNEY

**STATEMENT IN ACCORDANCE WITH  
SECTION 7.6(4) OF THE GOVERNMENT SECTOR FINANCE ACT 2018**

Pursuant to Section 7.6(4) of the *Government Sector Finance Act 2018* and in accordance with a resolution of the members of the Library Council of New South Wales, on recommendation of the Audit and Risk Committee, I declare on behalf of the Library Council of New South Wales Staff Agency that, in my opinion:

- a. The accompanying financial statements have been prepared in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements, the requirements of the *Government Sector Finance Act 2018* and Government Sector Finance Regulation 2018 and Treasurer's Directions or issued by the Treasurer under the *Government Sector Finance Act 2018*.
- b. The accompanying financial statements exhibit a true and fair view of the financial position and the financial performance of the Library Council of New South Wales Staff Agency as at 30 June 2021 and the financial performance for the year then ended.
- c. There are no circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.



-----  
**Dr John Vallance**  
**NSW State Librarian**  
**Library Council of New South Wales**



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**Philip Barter**  
**Chief Operating Officer**  
**Library Council of New South Wales**

SYDNEY, 18 October 2021

LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

Statement of comprehensive income for the year ended 30 June 2021

	2021	2020
	\$	\$
<b>Expenses</b>		
Salaries and wages (including recreation leave)	31,247,316	31,004,394
Superannuation- defined benefit plans	629,857	707,272
Superannuation- defined contribution plans	2,360,096	2,343,328
Long service leave	571,892	1,836,232
Worker's compensation insurance	517,448	536,708
Payroll tax on superannuation	156,916	126,756
Other employee related expense	1,553,038	1,848,275
<b>Total expenses</b>	<b>37,036,563</b>	<b>38,402,965</b>
<b>Revenue</b>		
Personnel services revenue	35,802,097	35,822,381
Acceptance by the Crown Entity of employee benefits and other liabilities	1,234,466	2,580,584
<b>Total revenue</b>	<b>37,036,563</b>	<b>38,402,965</b>
<b>Net result</b>	<b>-</b>	<b>-</b>
<b>Other comprehensive income</b>	<b>-</b>	<b>-</b>
<b>Total other comprehensive income</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>-</b>	<b>-</b>

The accompanying notes form part of these financial statements

LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY

Statement of financial position as at 30 June 2021

	Notes	2021 \$	2020 \$
<b>Assets</b>			
<b>Current assets</b>			
Receivables	2	6,152,623	5,530,406
<b>Total current assets</b>		<b>6,152,623</b>	<b>5,530,406</b>
<b>Non-current assets</b>			
Receivables	2	160,028	137,536
<b>Total non-current assets</b>		<b>160,028</b>	<b>137,536</b>
<b>Total assets</b>		<b>6,312,651</b>	<b>5,667,942</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Payables	3	626,105	533,444
Provisions	4	5,526,518	4,996,962
<b>Total current liabilities</b>		<b>6,152,623</b>	<b>5,530,406</b>
<b>Non-current liabilities</b>			
Provisions	4	160,028	137,536
<b>Total non-current liabilities</b>		<b>160,028</b>	<b>137,536</b>
<b>Total liabilities</b>		<b>6,312,651</b>	<b>5,667,942</b>
<b>Net assets</b>		<b>-</b>	<b>-</b>
<b>Equity</b>			
Accumulated funds		-	-
<b>Total equity</b>		<b>-</b>	<b>-</b>

The accompanying notes form part of these financial statements

LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY

Statement of changes in equity for the year ended 30 June 2021

	2021	2020
	\$	\$
	<b>Accumulated funds</b>	
Balance at 1 July	-	-
Net result for the year	-	-
Other comprehensive income	-	-
<b>Balance at 30 June</b>	<b>-</b>	<b>-</b>

The accompanying notes form part of these financial statements

LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY

Statement of cash flows for the year ended 30 June 2021

	2021	2020
	\$	\$
Net cash flows from operating activities	-	-
Net cash flows from investing activities	-	-
Net cash flows from financing activities	-	-
<b>Net increase/(decrease) in cash and cash equivalents</b>	-	-
Cash and cash equivalents at the beginning of the year	-	-
<b>Cash and cash equivalents at the end of the year</b>	-	-

The accompanying notes form part of these financial statements

**LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY**  
**Notes to the financial statements for the year ended 30 June 2021**

## **1. Summary of significant accounting policies**

### **(a) Reporting entity**

The Library Council of New South Wales Staff Agency (the entity) was created under the *Government Sector Employment Act 2013* to exercise employer functions of Government in relation to the State Librarian commencing 24 February 2014. It is a not-for-profit entity as profit is not its principle objective. It is consolidated as part of the Library Council of New South Wales (the Library Council) accounts.

The entity's objective is to provide personnel services to the Library Council of New South Wales and Foundation.

These financial statements for the year ended 30 June 2021 have been authorised for issue by Dr John Vallance on 18 October 2021.

### **(b) Basis of preparation**

The entity's financial statements are general purpose financial statements which have been prepared in accordance with:

- applicable Australian Accounting Standards including Australian Accounting Interpretations, and
- the requirements of the *Government Sector Finance Act 2018 (GSF Act)* and *Government Sector Finance Regulation 2018*,
- Treasurer's Directions issued under the GSF Act 2018

Generally, the historical cost convention has been adopted and the financial statements do not take into account changing money values or current valuations.

The accrual basis of accounting has been adopted in the preparation of the financial statements.

Judgements, key assumptions and estimations management have made are disclosed in the relevant notes to the financial statements. All amounts are expressed in Australian currency and to the nearest dollar.

### **(c) Statement of compliance**

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

### **(d) Revenue**

Revenue from services is recognised when the entity satisfies the performance obligation by transferring the promised services. The entity typically satisfies its performance obligations when the service has been provided. The revenue is measured at the transaction price agreed under the contract.

### **(e) Receivables**

A receivable is recognised when it is probable that the future cash flows associated with it will be realised and it has a value that can be measured reliably. It is derecognised when the contractual or other rights to future cash flows from it expire or are transferred.

A receivable is recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables. Any changes are accounted for in the Statement of Comprehensive Income when impaired, derecognised or through the amortisation process.

Short term receivables with no stated interest rate are measured at the original invoice value where the effect of discounting is immaterial.

## 1. Summary of significant accounting policies (continued)

### (f) Payables

Payables include accrued wages, salaries and related on-costs such as payroll tax, fringe benefits tax and workers' compensation insurance where there is certainty as to the amount and timing of settlement.

A payable is recognised when a present obligation arises under a contract or otherwise. It is derecognised when the obligation expires or is discharged, cancelled or substituted.

Short term payables with no stated interest rate are measured at original invoice amount where the effect of discounting is immaterial.

### (g) Employee benefits and related on-costs

#### • Salaries and wages, annual leave and sick leave

Salaries and wages (including non-monetary benefits) and paid sick leave that are expected to be settled wholly within 12 months after the end of the period in which the employees render the service are recognised and measured at the undiscounted amounts of the benefits.

Annual leave is not expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service. As such, it is required to be measured at present value in accordance with AASB 119 Employee Benefits (although short-cut methods are permitted).

Actuarial advice obtained by Treasury has confirmed that using the nominal annual leave balance plus the annual leave entitlements accrued while taking annual leave (calculated using 8.4% (2020: 7.9%) of the nominal value of annual leave) can be used to approximate the present value of the annual leave liability. The State Library has assessed the actuarial advice based on the State Library's circumstances and has determined that the effect of discounting is immaterial to annual leave. All annual leave is classified as a current liability even where the entity does not expect to settle the liability within 12 months as the entity does not have an unconditional right to defer settlement.

Unused non-vesting sick leave does not give rise to a liability as it is not considered probable that sick leave taken in the future will be greater than the benefits accrued in the future.

#### • Long service leave and superannuation

The State Library's liabilities for long service leave and defined benefit superannuation are assumed by the Crown Entity. The entity accounts for the liability as having been extinguished, resulting in the amount assumed being shown as part of the non-monetary revenue item described as 'Acceptance by the Crown Entity of employee benefits and other liabilities'.

Long service leave is measured at the present value of expected future payments to be made in respect of services provided up to the reporting date. Consideration is given to certain factors based on actuarial review, including expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using Commonwealth government bond rate at the reporting date.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (i.e. Basic Benefit and First State Super) is calculated as a percentage of the employees' salary. For other superannuation schemes (i.e. State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the employees' superannuation contributions.

## 1. Summary of significant accounting policies (continued)

### (g) Employee benefits and related on-costs (continued)

- **Consequential on-costs**

Consequential costs to employment are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised. This includes outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax.

- **Other provisions**

Provisions are recognised when: the entity has a present legal or constructive obligation as a result of a past event; it is probable that an outflow of resources will be required to settle the obligation; and a reliable estimate can be made of the amount of the obligation. When the entity expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognised as a separate asset, but only when the reimbursement is virtually certain. The expense relating to a provision is presented net of any reimbursement in the Statement of Comprehensive Income.

### (h) Changes in accounting policy, including new or revised Australian Accounting Standards

#### i. Effective for the first time in 2020-21

The entity applied AASB 1059 Service Concession Arrangements: Grantors for the first time. The nature and effect of the change as a result of adoption of this new accounting standard is described below.

#### **AASB 1059 Service Concession Arrangements: Grantors**

AASB 1059 provides guidance for public sector entities (grantors) who enter into service concession arrangements with private sector operators for the delivery of public services.

An arrangement within the scope of AASB 1059 typically involves a private sector operator designing, constructing or upgrading assets used to provide public services, and operating and maintaining those assets for a specified period of time (e.g. roads, prisons, hospitals and energy suppliers). In return, the private sector operator is compensated by the public-sector entity.

The adoption of AASB 1059 has had no impact on the financial statements.

#### ii. Issued but not yet effective

NSW public sector entities are not permitted to early adopt new Australian Accounting Standards, unless Treasury determines otherwise. There are no new standards issued and not yet effective that will materially impact the financial statements.

**LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY**  
**Notes to the financial statements for the year ended 30 June 2021**

2021                      2020  
 \$                              \$

**2. Receivables**

**Current**

Receivables from Library Council of New South Wales	6,152,623	5,530,406
<b>Total current receivables</b>	<b>6,152,623</b>	5,530,406

**Non-Current**

Receivables from Library Council of New South Wales	160,028	137,536
<b>Total non-current receivables</b>	<b>160,028</b>	137,536

**3. Payables**

Accrued salaries, wages and on-costs	626,105	533,444
<b>Total payables</b>	<b>626,105</b>	533,444

**4. Provisions**

**Current**

Provision for annual leave	3,400,122	2,986,730
Other on-cost on annual leave	508,336	428,568
Payroll tax on long service leave	560,098	561,568
Other on-cost on long service leave	1,057,962	1,020,096
<b>Total current provisions</b>	<b>5,526,518</b>	4,996,962

**Non-current**

Payroll tax on long service leave	55,395	48,832
Other on-cost on long service leave	104,633	88,704
<b>Total non-current provisions</b>	<b>160,028</b>	137,536

**5. Events after the reporting period**

The entity has not identified any event or transaction that is sufficiently material to require adjustment or disclosure in the financial statements.

**LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY**  
**Notes to the financial statements for the year ended 30 June 2021**

**6. Assessment of COVID-19 impact**

The entity has assessed the impact of COVID-19 on the financial statements and in particular, the basis of preparation as a going concern.

The entity is largely reliant on grant income and the temporary closure of the State Library of New South Wales (the Library) did not have any material economic implications. The current control environment supports remote working and the entity did not note any breakdowns in internal controls during the closure. The entity has also not experienced any significant cash flow issues to date or foresee any issues in cashflow as a result of COVID-19.

Overall, the entity has limited financial exposure to the effects COVID-19 and has not needed to change the basis of preparation of the financial statements as a going concern.

**7. Financial instruments and risk management**

The entity's principal financial instruments, which are identified below, arise directly from the entity's operations or are required to finance the entity's operations. The entity does not enter into or trade financial instruments, including derivative financial instruments, for speculative purposes.

The entity's main risks arising from financial instruments are outlined below together with the entity's policies for measuring and managing risk. Further qualitative and quantitative disclosures are included throughout these financial statements.

The Audit & Risk Committee is responsible on behalf of the Library Council for the oversight of risk management and reviews and endorses policies for managing risks. Compliance with policies relating to financial matters is subject to oversight by the Audit & Risk Committee and is reviewed on a periodic basis.

**(a) Financial instruments categories**

			<b>Carrying Amount</b>	
<b>Financial Instrument Categories</b>	<b>Note</b>	<b>Category</b>	<b>2021 \$'000</b>	<b>2020 \$'000</b>
Receivables (1)	2	Amortised cost	<b>6,313</b>	5,668
Payables (2)	3	Financial liabilities measured at amortised cost	-	-

(1) Exclude statutory receivables as these items are not within scope of AASB 7.

(2) Exclude statutory payables as these items are not within scope of AASB 7.

## 7. Financial instruments and risk management (continued)

### (b) Credit risk

Credit risk arises where there is the possibility of the entity's counterparty defaulting on their contractual obligations, resulting in a financial loss to the entity. The entity's maximum exposure to credit risk is represented by the carrying amounts of the financial assets (net of any allowance for impairment) included in the Statement of Financial Position. Credit risk arises from the financial assets of the entity. No collateral is held by the entity. The entity has not granted any financial guarantees.

### Receivables

As at 30 June 2021, the entity had debtors of \$6.3 million (2020: \$5.7 million) which represent personnel services receivable from the Library Council of New South Wales. There are no receivables past due or impaired.

### (c) Liquidity risk

Liquidity risk is the risk that the entity will not be able to meet its payment obligations when they fall due. The entity's exposure to liquidity risk is deemed insignificant based on the data from prior periods and the current assessment of risk.

### (d) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The entity has no exposure to interest rate risk, foreign currency risk and does not enter into commodity contracts.

### (e) Fair value measurement

Financial Instruments are recognised at cost, the amortised cost of financial instruments recognised in the Statement of Financial Position approximates the fair value, because of the short-term nature of many of the financial instruments.

## 8. Commitments

The entity's commitments as at 30 June 2021 are Nil (2020: Nil)

## 9. Contingent assets and liabilities

The entity has no contingent assets or liabilities as at 30 June 2021 (2020: Nil)

**LIBRARY COUNCIL OF NEW SOUTH WALES STAFF AGENCY**  
**Notes to the financial statements for the year ended 30 June 2021**

**10. Related Party Disclosure**

The entity is a wholly controlled entity of the Library Council.

The State Librarian and Chief Executive of the Library Council is Dr John Vallance.

The Chief Operating Officer of the Library Council is Phil Barter.

During the year, they received remuneration as listed below and reimbursements of travel and other expenses of immaterial amounts. No non-monetary remuneration was received in the year.

<b>Compensation</b>	<b>2021 Remuneration \$'000</b>	<b>2020 Remuneration \$'000</b>
Short-term benefits	765	751
Post-employment benefits	-	-
Other long-term benefits	-	-
Termination benefits	-	-
<b>Total</b>	<b>765</b>	<b>751</b>

**Related Party Transactions**

The entity is a wholly controlled entity of the Library Council. The entity employs Library staff and charges the Library Council and Foundation for Personnel services.

The balances during the year are listed below:

<b>Agency</b>	<b>Income \$'000</b>	<b>Expense \$'000</b>	<b>Payable as at 30 June 2021 \$'000</b>	<b>Receivable as at 30 June 2021 \$'000</b>
<b>Library Council of NSW</b>	<b>35,802</b>	<b>35,802</b>	<b>-</b>	<b>6,313</b>

<b>Agency</b>	<b>Income \$'000</b>	<b>Expense \$'000</b>	<b>Payable as at 30 June 2020 \$'000</b>	<b>Receivable as at 30 June 2020 \$'000</b>
Library Council of NSW	35,822	35,822	-	5,668

**11. After balance date events**

The entity has not identified any event or transaction that is sufficiently material to require adjustment or disclosure in the financial statements.

**End of audited financial statements**

**End of Library Council of NSW 2020-21 Annual Report**

