

# Government Information (Public Access) Act 2009 Internal Review Application



Please complete this form to apply for an internal review of a decision made under the *Government Information (Public Access) Act 2009* (GIPA Act). If you need help in filling out this form, please contact a State Library Right to Information Officer on (02) 9273 1796 or (02) 9273 1433 or visit our website at [www.sl.nsw.gov.au/rti/](http://www.sl.nsw.gov.au/rti/)

You must lodge this form with us **within 20 working days** after notice of the decision was given to you.

Surname: ..... **Title: Mr / Ms**

Other names: .....

Postal address: .....

..... Postcode: .....

Day-time telephone: ..... Fax: .....

Email: .....

Decision to be reviewed: .....

Date of decision: .....

Under section 82(3) of the GIPA Act, an internal review can be limited to a particular aspect of a reviewable decision (such as by being limited to particular information to which the decision relates).

It would be helpful when describing your reasons for seeking an internal review if you would specify whether there are specific aspects of the decision that you want reviewed e.g. you were not given access to a specific document.

Please provide your reasons for seeking an internal review: .....

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Please provide any public interest factors either in favour of release or against release that you think the State Library of NSW should take into account: .....

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Please include your application fee of **\$40** by cash / cheque / money order (circle one) made payable to the Library Council of New South Wales when you post this form or lodge it.

(Note: please do NOT send cash by post).

Applicant's signature: ..... Date: .....

**Please post this form or lodge it at: Right to Information Officer, State Library of NSW, Macquarie St, Sydney NSW 2000**

*General information about the GIPA Act is available by calling the NSW Information and Privacy Commission on freecall 1800 472 679 or at its website: [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au)*

The personal information on this form is being collected by the State Library of NSW for purposes related to recording, processing and supplying access to the information sought. The provision of this information is required to be supplied. If you choose not to provide the requested information we may not be able to process your application. The State Library of NSW will not disclose your personal information without your consent or unless another Act or law authorises or requires us to do so. You have a right to access and amend personal information that the State Library of NSW holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or enquire about the handling of your personal information, please contact the Privacy Contact Officer at [privacy.library@sl.nsw.gov.au](mailto:privacy.library@sl.nsw.gov.au) or 9273 1796.

**Office use only**

Date application received:..... File reference:.....